

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 3rd day of February, 2026 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Ratification of Proclamation Congratulating and Recognizing the McLennan County Precinct 1 Constable's Office
- E. Consent Agenda:**
 - 1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Amendment to Beneficiary Agreement with McLennan Community College (re: American Rescue Plan Act Funding)
 - b. Recording of Industrial Business Grant with Brazos River Ventures, LLC and Electrolit Manufacturing USA, Inc.
 - 2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. **Human Resources / Salary Matters (Payroll Status Forms or Changes)**
 - 4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. **Authorization of McLennan County Credit Card Purchases**
 - 6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. Advocacy Center for Crime Victims and Children: Recording of Services Report for Fiscal Year 2025
 - b. Constable, Precinct 3: Recording of Racial Profiling Report
 - c. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, December 2025
 - d. Greater Waco Collective Impact Initiative dba Prosper Waco: Recording of Quarterly Services Reports, October - December 2025
 - e. McLennan County Dispute Resolution Center: Recording of Services Reports, October - December 2025
 - f. Constable, Precinct 4: Recording of Racial Profiling Report
 - g. Greater Waco Sports Commission: Recording of Quarterly Services Report, October - December 2025
 - h. Constable, Precinct 2: Recording of Racial Profiling Report
 - i. Heart of Texas Behavioral Health Network: Recording of Service Agreement Quarterly Report for Medical Clearance Initiative at the Crisis Treatment Center, October - December 2025
 - j. Waco-McLennan County Public Health District: Authorization of November Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - k. Texas Brazos Trail: Recording of Quarterly Services Report, October - December 2025
 - l. The Cove Heart of Texas, Inc.: Recording of Services Report, December 2025
 - 7. **Burn Ban Approval, Extension, or Termination**
 - 8. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lots 1 & 2, Block 1 "Joshua Addition" to McLennan County, Precinct 3
 - b. Approval of Final Plat of Subdivision of Lots 1-3, Block 1 "Harmon Estates Addition" to McLennan County, Precinct 1
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Aircraft Insurance Proposal with Gallagher (re: County Sheriff)
 - 2. Authorization of Quote with Extraco Technology (re: Structured Cabling for Justice of the Peace, Precinct 5)
 - 3. Authorization of Bid Renewals:
 - a. Regarding Bid 25-001: Corrugated Steel, Concrete and Polypropylene Culverts
 - b. Regarding Bid 25-005: Asphalt Emulsions
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Authorization of Letter / Agreement with City of Waco (re: Pavement Repair on Katy Lane)
 - 2. Authorization of Interlocal Cooperative Agreement with City of Woodway (re: Road Work)

3. Regarding the U.S. Immigration and Customs Enforcement Intergovernmental Service Agreement # 80-99-0119: Authorization of Modification of Contract / Order No. 70CDCR24FIGR00072 (Amendment No. P00002)
4. Regarding the U.S. Immigration and Customs Enforcement Intergovernmental Service Agreement # 80-10-0033: Authorization of Modification of Contract / Order No. 70CDCR25FIGR00025 (Amendment No. P00004)
5. Authorization of Lease Agreement with Thermal Trek, Inc. (re: Refrigerated Storage Unit for McLennan County Jail / Lease # 10579)
6. Ratification of Order Form / Subscriptions with Thomson Reuters (re: Legal Reference Material for 74th District Court)
7. Authorization of Event Order / Agreement with Courtyard by Marriott Waco (re: Tri-County – County Judge’s Meeting)
8. Authorization of Parking Lease with Saint Paul's Parish, Waco, Texas
9. Authorization of Sales Order Agreement; Service Agreement; Document Management Agreement and related Addendums / Amendments/Documents with CTWP (re: Postage Machine for Justice of the Peace, Precinct 3)
10. Regarding the Master Engineering and Consulting Services Agreement / Work Order # 1 with Lockwood, Andrews, Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 137-10290-001 - 2 (re: Water Consulting Services)
11. Authorization of Grounds Maintenance Contracts with The Grounds Guys (re: Various County Facilities)
12. Authorization of Data Exchange Authorization Form/Agreement with Wex (re: Fuel Card Program)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Chapel Road Improvement Project:
 - a. Authorization of Application for Payment No. 23 from Kasparian Underground LLC dba H&B Contractors
 - b. Authorization of Engineering/Surveying Services Invoice from Walker Partners / Invoice No. 0102750.04 - 31616
2. Regarding Patton Branch Road @ Aquilla Creek Low Water Crossing/Culvert Replacement Project:
 - a. Authorization of Invoice from BGE Inc. / Invoice No. 37912
 - b. Authorization of Application for Payment # 3 from Knife River Corporation
3. Regarding the Justice of the Peace, Precinct 5 Office Addition:
 - a. Authorization of Professional Services Invoice with CP&Y dba stv / Invoice No. MCLC2300488.00 - 16
 - b. Authorization of Payment Application # 4 from HCS, Inc.

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. **Regarding the FY 25 Budget**
2. **Regarding the FY 26 Budget:**
 - a. Capital Outlay
 - b. County Court at Law # 3
 - c. HOT Fairgrounds
 - d. Road & Bridge, Precinct 3
 - e. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
 - f. Authorization of Funding Allocation for Emergency Notification Services

J. Real Estate, Right of Way, and Easements

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through December 2025 / Invoice # 2770242
 - b. Regarding the Subrecipient Agreement with City of Riesel, Texas: Authorization of Draw Request # 8
 - c. Regarding the McLennan County ARPA HVAC Renovation Project (RFP 24-018) / Agreement with Lochridge-Priest, Inc.: Authorization of Pay Application No. 13
 - d. Regarding the Professional Consulting Contract/Addendums with Lockwood, Andrews, & Newnam, Inc.:
 - 1) Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 29A
 - 2) Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 30A
2. Regarding the Office of the Governor / Public Safety Office (PSO) - Criminal Justice Division Grant Programs:
 - a. Authorization of Specialty Courts Grant Program Application and related Resolution / Forms for Mental Health Court
 - b. Authorization of Specialty Courts Grant Program Application and related Resolution / Forms for Recovery Court
 - c. Authorization of Specialty Courts Grant Program Application and related Resolution / Forms for Veteran's Treatment Court
 - d. Authorization of Specialty Courts Grant Program Application and related Resolution / Forms for Family Treatment Court
 - e. Authorization of General Victim Assistance Grant Program Application and related Resolution / Forms

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Human Resources: Authorization of Salary Survey Peer County Participant List
2. County Treasurer: Authorization of Hot Spot Request

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action regarding Hosting of Area Economic Development Council Meeting

2. Regarding the Information Technology Policy and Procedures Handbook: Authorization of Policy Addition (re: Telework Policy / Document Number: IT-P-2111)
 3. Discussion and/or Action regarding Order Authorizing Texas Independence Day Fireworks Sales
 4. Greater Waco Chamber of Commerce:
 - a. Monthly Economic Development Report, November - December 2025
 - b. inWaco Digital Talent Recruitment Campaign Quarterly Services Report, October - December 2025
 - c. Workforce and Talent Initiative Quarterly Services Reports, July - December 2025
- N. Americans with Disabilities Compliance Project:**
1. Authorization of Professional Services Invoice with CP&Y dba stv (re: Records Building ADA Renovations / Invoice No. MCLC2300148.00 - 26)
- O. McLennan County Downtown Jail Remodel Project:**
1. Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc: Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
 2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 35
- P. McLennan County Venue Project:**
1. Discussion and/or Action regarding Financial Update
 2. Regarding the Final Three-Party Interlocal Cooperation Agreement between the County, the City of Waco, and the Waco Independent School District related to Conveyances and Acquisitions of Real Property / Reimbursements for Facilities: Approval of Disbursements from Venue Project Funds for Calendar Year 2025
- Q. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):
1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
- R. Executive/Closed Session**
1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
 6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices
- S. Adjourn**

Signed this 28th day of January, 2026

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, Scott M. Felton, County Judge to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **Notice of Meeting** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 28th day of January, 2026 at 4:55 p.m.

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date