

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 16th day of December, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this December 16, 2025 meeting may be recessed and reconvened on Wednesday, December 17, 2025 at 1:00 p.m., to complete discussion and action on the agenda items set forth below unless the meeting of December 16, 2025 is adjourned by decision of Commissioners Court.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Proclamation Recognizing and Congratulating Leslie Polansky for Her 30 Years of Service
 - 2. Proclamation Recognizing and Congratulating Dr. Shane McLellan
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Second Program Project Agreement with Envases Commerce, LLC and IZ Texas, LLC
 - b. Recording of Equipment Sales Order Agreement with Kirby-Smith Machinery, Inc. (re: Road & Bridge, Precinct 1)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Office of the Justice of Peace Precinct 1, Place 2: Discussion and/or Action on the Vacancy in the Office including, but not limited to, Appointment Process, Review / Action on Resumes / Applications, Acceptance of all Bond / Oath Documents, related authorizations as necessary
 - b. County Sheriff
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. County Treasurer:
 - 1) Recording of McLennan County Investment Report, November 2025
 - 2) Recording of Treasurer's Monthly Report, November 2025
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, November 2025
 - c. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, September - October 2025
 - d. Recording of Short-Term Motor Vehicle Rental Tax Reports, May - October 2025
 - e. Recording of Hotel Occupancy Tax Reports, May - October 2025
 - f. Purchasing: Recording of Texas Public Purchasing Association Continuing Education Hours
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization/Ratification of Non-County Property Damage or Loss Expenditure**
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Equipment Quote with Crowley Digital Preservation Solutions (re: Big Book Scanner for Records Management/Archives)
 - 2. Authorization of Recommendation for Bid 25-016: Unleaded and Diesel Fuel for McLennan County
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Regarding the Services Agreement with ERI Economic Research Institute, Inc.: Authorization of Renewal (re: Salary Survey Database Subscription)
 - 2. Authorization of Contract/Statement of Work and related Quote with GTS Technology Solutions, Inc. (re: Cybersecurity Defense Testing Services)
 - 3. Authorization of Operation and Management Lease with McLennan County Fair, Inc. (re: McLennan County Expo Center a/k/a "the BASE")

4. Authorization of Agreement for Reimbursement for Mental Health Counseling Services with Heart of Texas Council of Governments (re: Juvenile Probation)
5. Authorization of Service Agreement with Motorola Solutions (re: Radio Tower Site Maintenance for Road & Bridge Precincts / Contract Number USC000401754)
6. Authorization of Remote Support Agreement with BIS Digital, Inc. (re: Contract #: 27-03-A-72252/M-50010822 / 54th District Court)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Patton Branch Road @ Aquilla Creek Culvert Replacement Project / Agreement with Knife River Corporation: Authorization of Change Order No. 1
2. Regarding Chapel Road Improvement Project:
 - a. Authorization of Engineering/Surveying Services Invoice from Walker Partners / Invoice No. 0102750.04 - 31277
 - b. Authorization of Professional Services Invoice from Langerman Engineering / Invoice # 31994
 - c. Authorization of Work Change Directive No 5 from Kasparian Underground LLC dba H&B Contractors
 - d. Authorization of Application for Payment No. 22 from Kasparian Underground LLC dba H&B Contractors
3. Regarding the McLennan County Justice of the Peace, Precinct 5 Addition:
 - a. Authorization of Payment Application # 3 from HCS, Inc.
 - b. Recording of Site Report from stv
 - c. Authorization of Professional Services Invoice with Langerman Engineering / Invoice # 32050

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. **Regarding the FY 25 Budget:**
 - a. Community Supervision and Corrections Department: Recording of FY 25 Statement of Financial Position
2. **Regarding the FY 26 Budget:**
 - a. 170th District Court
 - b. Certification of Local Government Code 111.07075 Special Budget for Revenues Received After the Start of the Fiscal Year and related Budget Amendment (re: Proceeds from Interlocal Agreement with City of West / Road & Bridge, Precinct 3)
 - c. County Wide
 - d. Records Management Fund (Fund 010)
 - e. Information Technology
 - f. Road & Bridge, Precinct 2
 - g. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
 - h. Road & Bridge, Precinct 3
 - i. County Sheriff: Discussion and Action regarding Capital Outlay Expenditure / Forklift
 - j. Capital Outlay
 - k. Engineering: Authorization of Bluebeam Software Subscription Expenditure
 - l. Authorization of Texas Association of Counties Claim Deductible Invoice # NRDD-0012770

J. Real Estate, Right of Way, and Easements

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Authorization of American Rescue Plan Budget Adjustment
 - b. Authorization of Amendment to Beneficiary Agreement with McLennan Community College (MCC)
2. Recording of Fiscal Year 2026 Consolidated Local Central Services 2 CFR 200 Cost Allocation Plan and Indirect Cost Rate Proposal

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. County Treasurer:
 - a. Annual Review and Approval of McLennan County Investment Policy
 - b. Annual Adoption of Authorized Brokers
2. Human Resources: Authorization of Salary Survey Peer County Participant List
3. Information Technology: Authorization of Technology Equipment Destruction
4. Criminal District Attorney: Authorization of Cell Phone Request

M. Additional Items for Discussion and Potential Action:

1. Regarding the McLennan County Local Provider Participation Fund (LPPF):
 - a. Ratification of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Medicaid Managed Care Organization Incentive Payment, Known as the Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS), Authorized Under the Authority of 42 C.F.R. § 438.6(b)(2) and in Accordance with Chapter 6 of the Texas Uniform Managed Care Manual

- b. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Non-federal Share of a Supplemental Payment Program, known as Hospital Augmented Reimbursement Program (HARP), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
2. Ratification of Excused Time for Early Office Closures Prior to the Thanksgiving Holiday
3. Authorizations regarding the McLennan County Christmas Event including Approval of Order for Acceptance of Donations and related matters
4. Regarding the McLennan County Tax Abatement Guidelines:
 - a. Public Hearing on Renewal and Readoption of McLennan County Tax Abatement Guidelines
 - b. Discussion and Action on Renewal and Readoption of McLennan County Tax Abatement Guidelines
5. Regarding the March 3, 2026 McLennan County Joint Primary Election and May 26, 2026 McLennan County Joint Primary Runoff Election, if needed:
 - a. Authorization of Joint Primary Election Services Contract and related Joint Resolution
 - b. Authorization of Early Voting Dates, Time and Locations, Election Day Vote Centers, and related documents
6. Discussion and/or Action regarding Revocation of Exemption from Yearly Cybersecurity Training Requirement
7. Discussion and/or Action regarding One Pass Select Membership Payment Process
8. Discussion and/or Action regarding Spotlight Page on County Website
9. Greater Waco Chamber of Commerce: Monthly Economic Development Report, October 2025

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice with CP&Y dba stv (re: Records Building ADA Renovations / Invoice No. MCLC2300148.00 - 24)

O. McLennan County Downtown Jail Remodel Project:

1. Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc: Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
 - a. Authorization of Application for Partial Payment No. 12
2. Regarding McLennan County Downtown Jail Remodel / Professional Services Agreement with Langerman Engineering: Authorization of Invoice # 32016

P. McLennan County Venue Project:

1. Approval of Transfer from Venue Project Funds (re: Heart O'Texas Fairgrounds / Extraco Events Center Parking Lot Replacement)

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Office of Justice of the Peace, Precinct 1, Place 2; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices:

S. Adjourn

Signed this 10th day of December, 2025

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 10th day of December, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 10th day of December, 2025 at 3:20 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrcée'ez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date