

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 2nd day of September, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Proclamation Recognizing United Way of Waco-McLennan County Campaign: "United is the Way"
 - 2. Proclamation Declaring the Month of September as National Recovery Month
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Amendment to the Software as a Services Agreement with Tyler Technologies, Inc. (re: Tyler Justice Case Access)
 - b. Recording of Accreditation Agreement with Texas Police Chiefs Association Foundation (re: Texas Best Practices Program / Constable, Precinct 1)
 - c. Recording of Information Sharing Access Agreement with the Department of Homeland Security / Federal Emergency Management Agency (DHS/FEMA)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Authorization of Position Pay Grade / Personnel Changes for Fiscal Year 2026
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. McLennan Community Investment Fund: Recording of Services Report, April - June 2025
 - b. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, July 2025
 - c. Waco-McLennan County Public Health District: Authorization of July Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - d. The Cove Heart of Texas, Inc.: Recording of Services Report, July 2025
 - e. Recording of Bond Endorsements for Guardianship & Probate Judges (ref: Senate Bill 387)
 - 7. Burn Ban Approval, Extension, or Termination**
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Bid/RFP Renewals:
 - a. Regarding Bid 24-019: Inmate Clothing (Bob Barker Company)
 - b. Regarding Bid 24-020: Hot & Cold Mix, Laid Asphaltic Concrete, High Performance Asphalt, Asphaltic Oil Sand, and Limestone Rock Asphalt
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Ratification of Interlocal Cooperation Agreement with City of West (re: Work at West Fairgrounds)
 - 2. Authorization of Agreement with Bridge to Success Initiative
 - 3. Authorization of Master Services Agreement and related Order Form with Fifth Asset, Inc. dba DebtBook (re: Debt Management Software/Subscription for County Auditor)
 - 4. Authorization of Order Forms / Subscriptions with Thomson Reuters (re: Legal Reference Material for 414th District Court)
 - 5. Authorization of Vending Machine License Agreement with Automatic Chef Canteen
 - 6. Authorization of Construction Agreement with HCS, Inc. (re: McLennan County Justice of the Peace, Precinct 5 Addition)
 - 7. Regarding the Agreement with Governmentjobs.com, Inc. dba NEOGOV: Authorization of Subscription Renewal (re: Employment Application System for Human Resources)
 - 8. Regarding the Workplace Solutions Cooperative Acceptance Agreement with Cintas: Authorization of Renewal (re: Uniforms for Road & Bridge Precincts and Maintenance of Buildings Departments)

9. Authorization of Spay/Neuter Services Contract with Animal Birth Control Clinic, Inc.
10. Authorization of Contract for Services with Court Appointed Special Advocates (CASA) for Children, McLennan County
11. Authorization of Contract for Services with The Cove Heart of Texas, Inc.
12. Authorization of Contract for Services with Creative Waco
13. Authorization of Provision of Library Services Agreements with Hewitt Community Library, McGinley Memorial Library, Moody Community Library, Nancy Nail Memorial Library, and West Public Library
14. Authorization of Interlocal Agreement with Waco Crime Stoppers, Inc.
15. Authorization of Contract for Services with Greater Waco Sports Commission
16. Authorization of Contract for Services with Texas Brazos Trail
17. Authorization of Contract for Services with Startup Waco
18. Regarding the Health Services Agreement / Amendment with Turn Key Health Clinics / TK Health: Authorization of Annual Fee Increase

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 25 Budget:

- a. Certification of Local Government Code 111.07075 Special Budget for Revenues Received After the Start of the Fiscal Year and related Budget Amendments:
 - 1) Regarding Proceeds from Multiple Interlocal Agreements / Road & Bridge, Precinct 1
 - 2) Regarding Proceeds from Agreement with City of Hallsburg / Road & Bridge, Precinct 2
- b. County Auditor
- c. Capital Outlay:
 - 1) Regarding Switches for Information Technology
 - 2) Regarding Electronic Poll Books for Elections
- d. County Wide
- e. Constable, Precinct 2
- f. District Clerk
- g. Permanent Improvement Fund (Fund 401) and 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
- h. 2025 Certificates of Obligation / Permanent Improvement Fund (Fund 425)
- i. 2021 Certificates of Obligation, 2022 Certificates of Obligation, 2023 Certificates of Obligation, and 2025 Certificates of Obligation / Permanent Improvement Funds (Fund 421, Fund 422, Fund 423, and Fund 425)
- j. Information Technology
- k. Justice of the Peace, Precinct 2:
 - 1) Regarding Supplies
 - 2) Regarding a New Printer in Justice Court Support Fund (Fund 141)
- l. Maintenance of Buildings
- m. Road & Bridge, Precinct 2
- n. Resource Connections
- o. Tax Office (McGregor Substation)
- p. Veteran's Services
- q. Justice of the Peace, Precinct 1 Place 1
- r. Road & Bridge, Precinct 4
- s. Health Services
- t. Constable, Precinct 4
- u. Justice of the Peace, Precinct 5
- v. Regarding the 2025 North and East Texas County Judges and Commissioners Association Annual Conference / "Host Court Night" Event: Authorization of Event Expenditures

2. Regarding the FY 26 Budget

J. Real Estate, Right of Way, and Easements

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through July 2025 / Invoice # 2619622
 - b. Authorization of Fifth Addendum to Professional Consulting Agreement with Lockwood, Andrews & Newnam, Inc. (re: Providing for Monitoring Engineering Services for ARPA Water Projects)
 - c. Regarding the McLennan County ARPA HVAC Renovation Project (RFP 24-018) / Agreement with Lochridge-Priest, Inc.: Authorization of Pay Application No. 8

- d. Regarding the Professional Consulting Contract/Addendums with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 – 20
2. Regarding Victim Coordinator and Liaison Grant (VCLG): Authorization of Grant Contract No. C-02342 with the Office of the Attorney General
3. Regarding the Texas Indigent Defense Commission FY 25 Formula Grant: Acceptance of Statement of Grant Award (re: Grant Number 212-25-155)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Criminal District Attorney: Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (ref: Government Code 614.051)
2. Purchasing: Approval of Revised McLennan County Purchasing Policies and Procedures
3. Justice of the Peace, Precinct 1 Place 1: Authorization of Space Allocation

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action regarding Texas Historical Commission Marker Honoring The Honorable Sheppard "Shep" Mullens including Historical Marker Placement, Marker Dedication and Related Matters (ref: Senate Bill 667)
2. Authorization of McLennan County Holiday Dates for 2026
3. Approval of Order Setting Sheriff's and Constable's Fees for 2026 (ref: Local Government Code, Section 118.131)
4. Discussion and/or Action regarding Area Economic Development Council Meeting Luncheon Plan
5. Regarding the November 4, 2025 Texas Constitutional Special Election: Authorizations regarding Consolidation of Election Day Vote Centers and Election Precincts
6. Authorization of Appointment to the Waco Convention Center and Visitors Bureau Commission
7. Authorization of Discontinuation of Uncommon Healthcare Membership as a County Offered Benefit
8. Regarding the McLennan County Employee Policy Guide:
 - a. Authorization of Revision to Section 7.05: Sheriff's Office Structured Step Pay Plan - Subsection G: Step Pay Tables
 - b. Authorization of Revision to Section 7.18: Shift Differential Pay
 - c. Authorization of Adoption of Section 7.19: Training Officer Pay and related Implementation Procedures

N. Americans with Disabilities Compliance Project

O. McLennan County Downtown Jail Remodel Project:

1. Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc: Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
2. Regarding McLennan County Downtown Jail Remodel / Professional Services Agreement with Langerman Engineering: Authorization of Invoice # 31723

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
4. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

R. Adjourn

Signed this 28th day of August, 2025

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 28th day of August, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 28th day of August, 2025 at 3:45 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myree'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, that a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 2nd day of September, 2025 at 9:00 o'clock a.m.** in the Commissioners Courtroom, First Floor, West Wing, of the McLennan County Courthouse in the City of Waco, Texas, at which time **the following SUPPLEMENT to the AGENDA** previously posted on August 28, 2025 **will be considered.**

SUPPLEMENTAL AGENDA

A. Proof of posting of notice in accordance with the provisions of Chapter 551.041, Government Code, as amended, known as the Open Meetings Act.

B. Proclamations / Resolutions:

1. Proclamation Celebrating the 175th Anniversary of McLennan County, Texas

Signed this the 29th day of August, 2025

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

THE STATE OF TEXAS *
COUNTY OF MCLENNAN *

I, J. A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a **SUPPLEMENTAL NOTICE OF MEETING** posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted, on this the 27th day of June, 2025

Witness my hand and seal of office at Waco, McLennan County, Texas, on this the 29th day of August, 2025 at 2:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Kelly Fullbright
(Deputy)

NOTICE: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to contact the Office of the County Judge at (254) 757-5049 prior to the meeting date.