

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 1st day of April, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Ratification of Proclamation Recognizing the 150th Anniversary of Crawford's School
2. Ratification of Proclamation Recognizing the New Deliverance Missionary Baptist Church & Worship Center on Their 25th Church Anniversary
3. Proclamation Honoring Rapoport Academy Ravens Boys' Basketball State Championship

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Amendment to Software as a Service Agreement with Tyler Technologies for Enterprise Public Safety
- b. Recording of First Amended and Restated Agreement for Industrial Business Grant with Capstone Mechanical, L.P. and RSWB Partners, LLC
- c. Recording of First Amended and Restated Industrial Business Grant Agreement with Envases Commerce, LLC and IZ Texas, LLC
- d. Recording of United Way Waco-McLennan County Good Corporate Neighbor Recognition
- e. Recording of League of Women Voters' of Texas Certificate for Outstanding Rating after 2024 Election Website Review
- f. Recording of 2025 - 2026 Aviation Insurance Policy with Starr Indemnity and Liability Company

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. County Engineer:
 - 1) Acceptance of Letter of Resignation from County Engineer
 - 2) Discussion and/or Action regarding Replacement of County Engineer including, but not limited to, Interim Management, Replacement Process, Job Description Changes/Updates, and related matters
- b. McLennan County Community Supervision and Corrections Department / Adult Probation
- c. Road & Bridge, Precinct 2

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

- a. Authorization of Publication for Bid 25-010: Portable Stalls for the Extraco Events Center
- b. Authorization of Publication for RFP 25-008: TPA – ASO – Provider Networks, Pharmacy Benefit Management, Life Insurance, Disability Insurance, Section 125 Plan, FSA and H.S.A Administration, Cobra Administration, Stop Loss, Online Enrollment

5. Authorization of McLennan County Credit Card Purchases

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:

- a. Creative Waco: Recording of Quarterly Services Report, October - December 2024
- b. The Cove Heart of Texas, Inc.: Recording of Services Reports, January - February 2025
- c. Animal Birth Control Clinic, Inc.: Recording of Services Report, February 2025

7. Burn Ban Approval, Extension, or Termination

8. Travel and Education Requests:

- a. Specialty Court
- b. Information Technology

9. McLennan County Subdivision Regulations:

- a. Approval of Final Plat of Subdivision of Lots 1-26, Block 1 "Lacek Mill Addition" to McLennan County, Precinct 4
- b. Approval of Final Plat of Subdivision of Lots 1-2, Block 1 "Schofield Addition" to McLennan County, Precinct 3
- c. Approval of Final Plat of Subdivision of Lot 1, Block 1 "Blessings Addition" to McLennan County, Precinct 3

- d. Authorization of Final Plat of Subdivision of Lot 1, Block 1 "Horseshoe Bend Addition No. 2" to McLennan County, Precinct 2

10. County Property and/or Construction Projects:

- a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Property (re: MCAD Property Tax ID # 203756 / Patton Branch Road Bridge Project)
- b. Approval of Memorandum of Agreements and Authorization of Payments for Acquisition of Right-of-Way Property (re: 7 Mile Lane Bridge Project):
 - 1) Regarding MCAD Property Tax ID # 131695 (P-4)
 - 2) Regarding MCAD Property Tax ID # 131695 (P-1)

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Quotes from Total Office Solutions (re: 1211 Washington Ave. Building / Information Technology Department):
 - a. Regarding Cubicle Reconfiguration/Relocation from Sheriff's Office to Information Technology Office
 - b. Regarding New Cubicles Panels for Information Technology
- 2. Authorization of Recommendation for Bid 25-009: Aggregate Surface Treatment

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Monitoring Agreements with 1st Fire Protection Services, LLC:
 - a. Regarding County Courthouse
 - b. Regarding 1211 Washington Ave. Building
- 2. Authorization of Service Order/Agreement with SOURCECORP BPS, Inc. aka HOV Services, Inc./Exela Technologies (re: District Attorney Case Files Scanning for 2003 Felony Records)
- 3. Authorization of TalentLocator Model Service Agreement with Recourse Communications, Inc. (re: Recruiting Services for Jail Facilities)
- 4. Authorization of Interlocal Cooperative Agreement with City of Hallsburg (re: Road Work)
- 5. Authorization of Professional Services Agreement Renewal with HUB International Insurance Services (re: Employee Benefit Plan / Group Health Insurance Plan Consultant)
- 6. Authorization of Professional Services Agreement with H2O Partners, Inc. (re: McLennan County Hazard Mitigation Plan Update)
- 7. Authorization of Encroachment Agreement with the City of Waco (re: Permit for Improvement in City's Right-of-Way)
- 8. Authorization of Interlocal Cooperation Agreement with City of Mart (re: Road Work)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Authorization of Construction Budget for 25th Street Building

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

- 1. **Regarding the FY 24 Budget:**
- 2. **Regarding the FY 25 Budget:**
 - a. Criminal District Attorney
 - b. County Wide
 - c. District Clerk
 - d. County Sheriff: Recording of Revised Budget for Forfeiture Funds
 - e. Permanent Improvement Fund (Fund 401)
 - f. Information Technology
 - g. Maintenance of Buildings
 - h. Road & Bridge, Precinct 3
- 3. **Regarding the FY 26 Budget:**
 - a. Discussion and Approval of Budget Calendar

J. Real Estate, Right of Way, and Easements

K. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with Forvis Mazars, LLP:
 - 1) Authorization of Amendment # 3 (re: Grant Administration Services)
 - 2) Authorization of Grant Management Services Invoice through February 2025 / Invoice # 2440041
 - b. Regarding the Subrecipient Agreement with City of Riesel, Texas: Authorization of Draw Request # 5
 - c. Regarding the McLennan County ARPA HVAC Renovation Project (RFP 24-018) / Agreement with Lochridge-Priest, Inc.:
 - 1) Authorization of Pay Application No. 2
 - 2) Authorization of Pay Application No. 3

2. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285100008 for Legal Services: Ratification of Corrected Title IV-E Legal Assistance Claim for the Quarter Ending December 31, 2024
3. Regarding the Office of the Governor / Public Safety Office - Operation Lone Star Grant Program: Ratification of Interlocal Cooperation Agreement and related Resolution for Law Enforcement Services
4. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS0015827 for Legal Services: Ratification of Corrected Title IV-E Legal Budget

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Specialty Court: Authorization of Orders Accepting Donations (ref: Local Government Code 81.032)
2. County Sheriff: Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (ref: Government Code 614.051)
3. Information Technology: Authorization of Technology Equipment Destruction

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action regarding Proposed / Pending State / Federal Legislation / Legislative Issues, including Adoption of Resolution/s, as appropriate
 - a. Discussion and/or Action regarding the Central Texas Water Alliance / Senate Bill 1194 and House Bill 2626
2. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 26 Budget
3. Texas A&M AgriLife Extension Service: Update from District Extension Administrator
4. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)
5. Authorization of Office Space for Use by the Heart of Texas Behavioral Health Network at the Juvenile Detention Center
6. Discussion and/or Action regarding Public Power Pool Procurement Proposal for Electric Power Supply

N. Americans with Disabilities Compliance Project:

1. Regarding the Agreement with CP&Y Inc. dba STV Infrastructure: Authorization of Amendment (re: McLennan County Records Building ADA Renovations)

O. McLennan County Downtown Jail Remodel Project:

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.:
 - a. Authorization of Invoice Number 28
 - b. Authorization of Amendment to Agreement

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. *Section 551.089 of the Government Code (V.C.T.A.):* Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

R. Adjourn

Signed this 27th day of March, 2025

Scott M. Felton, County Judge
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of March, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of March, 2025 at 4:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date