

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

**NOTICE IS HEREBY GIVEN** that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 18th day of February, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

**VIDEOCONFERENCE NOTICE:** A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

### AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
  - 1. Proclamation Recognizing and Honoring Honorable Gary Coley
- E. Consent Agenda:**
  - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
    - a. Recording of Order Reappointing County Auditor of McLennan County
    - b. Recording of Letter of Agreement with McLennan Community College (re: Heartsaver CPR/AED/First Aid Training for Road & Bridge Precincts / Contract Number: C2024054)
    - c. Recording of Sales Order Agreement, Service Agreement, and related Addendums/Amendments/Documents with CTWP (re: Texas A&M AgriLife Extension Service Copier)
  - 2. Financial Obligations of McLennan County:**
    - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
  - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
    - a. County Sheriff
  - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
    - a. Authorization for Publication of RFP 25-017: McLennan County Hazard Mitigation Plan Update
  - 5. Authorization of McLennan County Credit Card Purchases**
  - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
    - a. County Treasurer:
      - 1) Recording of Continuing Education and Public Funds Investment Act Training Certifications for 2024
      - 2) Recording of McLennan County Investment Report, January 2025
      - 3) Recording of Treasurer's Monthly Report, January 2025
    - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, January 2025
    - c. Constable, Precinct 3: Recording of Racial Profiling Report (ref: Texas Code of Criminal Procedure, Article 2.132)
    - d. Court Appointed Special Advocates (CASA):
      - 1) Recording of Quarterly Services Report, July - September 2024
      - 2) Recording of Quarterly Services Report, October - December 2024
    - e. County Auditor: Acceptance of Bond / Oath Document
    - f. Animal Birth Control Clinic, Inc.: Recording of Services Report, January 2025
    - g. Startup Waco: Quarterly Services Report, October - December 2025
  - 7. Burn Ban Approval, Extension, or Termination**
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
  - 1. Authorization of Structured Cabling Quote with Extraco Technology (re: 1211 Washington Ave. Building)
  - 2. Authorization of Recommendations:
    - a. Regarding Bid 25-001: Corrugated Steel, Concrete and Polypropylene Culverts
    - b. Regarding Bid 25-002: Crushed Limestone, Rip-Rap and Crusher Fines
    - c. Regarding Bid 25-003: Pit Run Gravel, Pick-up and Load
  - 3. Authorization of Renewal for Bid 23-007: Printed Envelopes and Letterhead for Various McLennan County Departments (Firmin Business Forms, Inc.)
  - 4. Authorization of Quote from GTS Technology Solutions (re: Computer for Sheriff's Office)
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
  - 1. Authorization of Road Use Agreement with PP - Jaguar Solar, LLC

2. Authorization of Agreement with GILA LLC d/b/a Municipal Services Bureau (re: Payment Processing Services for Online Auction Portal for Tax Office)
3. Authorization of Interlocal Cooperative Agreement with City of Crawford (re: Ditch Work)
4. Regarding the Industrial Business Grant / Amended and Restated Industrial Business Grant Agreements with Zinkpower-Waco, Inc: Authorization of Grant Payment
5. Authorization of Service Agreement with CTWP (re: Elections Office Copier)
6. Authorization of Customer Service Agreement with RW Lone Star Security, LLC (re: Shredding Services for Jack Harwell Detention Center)
7. Authorization of Pricing Supplement / Agreement with TransUnion Risk and Alternative Data Solutions, Inc. (re: Searches / Reports for Sheriff's Office)
8. Authorization of Service Order/Agreement with Astound Business Solutions, LLC Acting on Behalf of Itself and as Agent for Grande Communications Networks, LLC (re: Internet Service for 1211 Washington Avenue / Service Order OP446159)
9. Authorization of Contract for Services with Greater Waco Collective Impact Initiative dba Prosper Waco

**H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

1. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Change Order No. 3

**I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**

**1. Regarding the FY 24 Budget:**

- a. General Fund Cleanup

**2. Regarding the FY 25 Budget:**

- a. Certification of Revenue per Local Government Code 111.0432 - Special Budget for Revenue Received After the Start of Fiscal Year and related Budget Amendments
  - 1) Regarding Donations for Specialty Court
  - 2) Regarding Donation for Information Technology
- b. 19th District Court
- c. County Sheriff:
  - 1) Regarding Capital Outlay
  - 2) Regarding Software Licensing
- d. Elections
- e. 474th District Court (Fund 150)
- f. Permanent Improvement Fund (Fund 401)
- g. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
- h. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421)
- i. Information Technology
- j. Road & Bridge, Precinct 2
- k. Road & Bridge, Precinct 1

**J. Real Estate, Right of Way, and Easements**

**K. Grants / Grant Proposals:**

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
  - a. Regarding the Professional Services Agreement with BKD, LLP / Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through January 2025 / Invoice # 2397775
  - b. Regarding the Subrecipient Agreement with City of Lorena, Texas: Authorization of Draw Request # 2 / Final
2. Recording of Fiscal Year 2025 Consolidated Local Central Services 2 CFR 200 Cost Allocation Plan and Indirect Cost Rate Proposal
3. Regarding the Texas Division of Emergency Management - Hazardous Materials Emergency Preparedness (HMEP) Planning Program: Authorization of Commodity Flow Studies Grant Application Submission
4. Regarding the Bureau of Justice Assistance - Edward Byrne Memorial Justice Assistance Grant (JAG) Program and related Interlocal Agreement with City of Waco: Authorization of County's Portion of Grant Award
5. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant: Authorization of Contracts:
  - a. Regarding Contract Number HHS0015825 for Child Welfare Services
  - b. Regarding Contract Number HHS0015827 for Legal Services

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**

1. Constable, Precinct 5: Authorization of Facebook Account Request
2. Information Technology: Approval of Order Accepting a Monetary Donation
3. Constable, Precinct 1: Authorization of Cell Phone Request
4. Specialty Court: Authorization of Order Accepting Donations (ref: Local Government Code 81.032)

**M. Acceptance of County Department Head Reports / Updates**

1. Juvenile Probation: Monthly Activity Reports, October - December 2024
2. Engineering: Monthly Activity Reports, October 2024 - February 2025
3. County Veterans Service Office: Monthly Activity Report, October – December 2024
4. Maintenance of Equipment: Monthly Activity Report, November 2024 – January 2025
5. Purchasing: Monthly Activity Report, November 2024 - January 2025
6. Maintenance of Buildings: Quarterly Activity Report, February 2025
7. Pretrial Services: Monthly Activity Reports, October 2024 – January 2025
8. Health Services: Monthly Activity Reports, October - December 2024
9. Information Technology: Monthly Activity Reports, October – December 2024
10. Human Resources: Monthly Activity Reports, October – December 2024
11. Specialty Courts/Programs: Monthly Activity Reports, October - December 2024
12. Texas A&M AgriLife Extension Service: Monthly Activity Reports, October 2024 – January 2025

**N. Additional Items for Discussion and Potential Action:**

1. Discussion and/or Action regarding Resolution Changing DWI / Drug Court Name to McLennan County Recovery Court
2. Discussion and/or Action regarding Proposed / Pending State / Federal Legislation / Legislative Issues, including Adoption of Resolution/s, as appropriate
  - a. Authorization of Resolution Opposing Elimination of Countywide Polling Place Program
3. Regarding the Information Technology Policy and Procedures Handbook: Authorization of Update to Prohibited Technologies Security Policy / Document Number IT-P-2101

**O. Americans with Disabilities Compliance Project:**

**P. McLennan County Downtown Jail Remodel Project:**

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
  - a. Authorization of Application for Partial Payment No. 2
2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 27
3. Authorization of Agreement / Quote with Solid IT Networks (re: Rerouting of Fiber Lines)

**Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):**

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

**R. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. *Section 551.089 of the Government Code (V.C.T.A.):* Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

S. Adjourn

Signed this 13th day of February, 2025

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS     \*  
COUNTY OF McLENNAN    \*

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 13th day of February, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 13th day of February, 2025 at 3:45 p.m.

(SEAL)           J. A. "ANDY" HARWELL, County Clerk  
                    McLennan County, Texas

BY: Myrce’tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date