

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 4th day of February, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Additional Documents for Why Wait Program Agreement with Quadient Leasing USA, Inc. (re: County Clerk Mailing Machine)
 - b. Recording of Revised Training Contract with Tez Jones Training Solutions, LLC (re: Professional Development Training)
 - c. Recording of Project Consulting Agreement with Frank Patterson (re: McLennan County Dispatch Services)
 - d. Recording of Certificate of Liability Insurance and Bond Documents for JH Contracting, LLC (re: South Old Bruceville Road at Tributary to Prather Culvert Replacement / Bid 24-022)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. County Court @ Law # 3
 - b. County Sheriff
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization for Publication of RFP 25-006: Scanning McLennan County Archive Files
 - b. Authorization of Publication for Bid 25-004: Aggregated Surface Treatment
 - c. Authorization of Publication for Bid 25-005: Asphalt Emulsions
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. County Auditor: Recording of Financial Report, September 2024
 - b. Animal Birth Control Clinic, Inc.: Recording of Services Report, December 2024
 - c. Meals on Wheels: Recording of Annual Services Report
 - d. Lorena Tax Increment Reinvestment Zone (TIRZ) # 1 East: Recording of Semi-Annual Update/Report
 - e. Greater Waco Sports Commission: Recording of Quarterly Services Report, October - December 2024
 - f. Waco-McLennan County Public Health District: Authorization of December Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - g. The Cove Heart of Texas, Inc.: Recording of Services Report, December 2024
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization of Tax Resale Deed and Deletion of Uncollectable District Court Costs, if any:**
 - a. Regarding MCAD #380070000065001: Being Lot 4, Block 16, Town of Moody, McLennan County, Texas
 - 9. McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lot 1, Block A "DG China Spring" to McLennan County, Precinct 4
 - b. Approval of Final Plat of Subdivision of Lot 1, Block 1 "Fleischhauer Addition" to McLennan County, Precinct 2
 - c. Approval of Final Plat of Subdivision of Lots 1-2, Block 1 "West Bell Road Addition" to McLennan County, Precinct 3
 - 10. Authorization/Ratification of Non-County Property Damage or Loss Expenditures**
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Aviation Insurance Proposal with AssuredPartners Aerospace (re: County Sheriff)
 - 2. Authorization of Proposal from Smith Inland Environmental Services, Inc. (re: Underground Fuel Oil Storage Tank Removal at Courthouse)

3. Discussion and/or Authorization to Issue Requests for Proposals (RFP) for Administrative and Plan Development Services for the Community Development Block Grant - Mitigation (CDBG-MIT) Local Hazard Mitigation Plans Program (LHMPP) Grant Program Administered by the Texas General Land Office (GLO).
 4. Authorization of Proposal from JRJ Enterprise, LLC (re: Construction of Additional Road & Bridge, Precinct 2 Building)
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
1. Regarding the Current Industrial Business Grant Agreement with Unconditional Love Inc. for Investment in Industrial Real and Personal Property: Authorization of Assignment/Assumption and Consent to Assignment of Agreement by Hello Bello Consumer Wellness, LLC
 2. Authorization of Road Use Agreement with PP - Jaguar Solar, LLC
 3. Authorization of Agreement with GILA LLC d/b/a Municipal Services Bureau (re: Payment Processing Services for Online Auction Portal for Tax Office)
 4. Regarding the United States Marshals Service Intergovernmental / Service Agreement # 80-10-0033:
 - a. Authorization of Order for Supplies or Services / Order No. 70CDCR25FIGR00025 (Ref # 192125FHOJACK0004)
 - b. Authorization of Modification of Contract / Order No. 70CDCR25FIGR00025 (Amendment No. P00001)
 5. Regarding the Software as a Service Agreement with Tyler Technologies for Enterprise Public Safety: Authorization of Amendment
 6. Authorization of Revised Equipment Sales Order Agreement with Kirby-Smith Machinery, Inc. (re: 2023 Komatsu Excavator / Shared Equipment Purchase for Road & Bridge Departments)
 7. Authorization of Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Engineering (re: Culvert Replacement at Old Bruceville Road Tributary to Prather Creek / LFE Proposal No. CMT 25-012)
- H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:**
1. Regarding the Current Program Project Agreement with Unconditional Love Inc.: Authorization of Assignment/Assumption and Consent to Assignment of Agreement by Hello Bello Consumer Wellness, LLC
- I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
1. Regarding the McLennan County Highway 6 Jail Roof Project / Bid 24-009: Authorization of Pay Applications from The Roof Company Waco, LLC:
 - a. Regarding Pay Application No. 2
 - b. Regarding Pay Application No. 3
- J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
1. **Regarding the FY 24 Budget**
 - a. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
 2. **Regarding the FY 25 Budget:**
 - a. Permanent Improvement Fund (Fund 401)
 - b. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
 - c. Certification of Revenue per Local Government Code 111.0432 - Special Budget for Revenue Received After the Start of Fiscal Year and related Budget Amendment (re: Donations for Specialty Court)
 - d. County Sheriff: Authorization of Reallocation of Capital Outlay Funds
 - e. Road & Bridge, Precinct 3: Authorization of Reallocation of Capital Outlay Funds
- K. Real Estate, Right of Way, and Easements:**
- L. Grants / Grant Proposals:**
1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with BKD, LLP / Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through December 2024 / Invoice # 2364864
 - b. Authorization of Revised American Rescue Plan Budget Adjustment
 - c. Regarding the McLennan County ARPA HVAC Renovation Project (RFP 24-018) / Agreement with Lochridge-Priest, Inc.: Authorization of Pay Application No. 1
 - d. Regarding the Professional Consulting Contract/Addendums with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 26A
 2. Regarding the Office of the Governor / Criminal Justice Division - Specialty Courts Grant Program: Authorization of Submission of FY 26 Grant Application and related Resolution / Form (re: Mental Health Court)
 3. Regarding the State Criminal Alien Assistance Program (SCAAP): Acceptance of FY 24 Grant Award
 4. Discussion and/or Action regarding the State and Local Cybersecurity Grant Program (SLCGP) Award
 5. Regarding the Office of the Governor / Public Safety Office: State Homeland Security Grant Program - LETPA Projects: Authorization of Submission of FY 25 Grant Application and related Resolutions/Forms
- M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**
1. Heart O'Texas Fair / Extraco Events Center: Update from Populous, Inc. (re: Architectural Services, Optimization & Future Development Market, and Financial Analysis)
 2. McLennan County Community Supervision and Corrections Department / Adult Probation: Authorization of Cell Phones Request

3. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code 263)
4. Specialty Court: Authorization of Order Accepting Donations (ref: Local Government Code 81.032)

N. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action regarding Equipment Sharing Policy
2. Authorization of Space Allocations / Office Relocations:
 - a. Regarding Relocation of Information Technology Department to 1211 Washington Avenue Building
 - b. Regarding Relocation of District Attorney's Child Protective Services Staff to Information Technology Building
 - c. Regarding Relocation of District Clerk's File Storage to 5th Floor of Annex Building
 - d. Regarding Location Exchange for the 74th District Courtroom and the 414th District Courtroom in the Courthouse
3. Discussion and/or Action regarding Order Authorizing Texas Independence Day Fireworks Sales
4. Discussion and/or Action regarding Proposed / Pending State / Federal Legislation / Legislative Issues, including Adoption of Resolution/s, as appropriate
 - a. Resolution in Support of State Legislation to Create the Central Texas Water Alliance
5. McLennan County Historical Commission: Authorization of Updated By-Laws
6. Authorization of McLennan County's Phase II Municipal Separate Storm Sewer Systems (MS4) Annual Storm Water Report/Plan (2025)

O. Americans with Disabilities Compliance Project

P. McLennan County Downtown Jail Remodel Project:

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters

Q. McLennan County Venue Project:

1. Discussion and/or Action regarding Financial Update
2. Regarding the Final Three-Party Interlocal Cooperation Agreement between the County, the City of Waco, and the Waco Independent School District related to Conveyances and Acquisitions of Real Property / Reimbursements for Facilities: Approval of Disbursements from Venue Project Funds for Calendar Year 2024

R. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

S. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

T. Adjourn

Signed this 30th day of January, 2025

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 30th day of January, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 30th day of January, 2025 at 3:55 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date