

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 21st day of January, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Training Contract with Tez Jones Training Solutions, LLC (re: Professional Development Training)
 - b. Recording of Third Addendum to Professional Consulting Agreement with Lockwood, Andrews & Newnam, Inc. (Providing for Monitoring Engineering Services for ARPA Water Projects)
 - c. Recording of Lease Agreement with Pitney Bowes (re: Mailing Machine for Tax Office)
 - d. Recording of Contracts for Fire Protection Services with County Volunteer Fire Departments and the McLennan County Fire Protection Association
 - e. Recording of Emergency Management Director / Coordinator Notification Form
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Road & Bridge, Precinct 4
 - b. Road & Bridge, Precinct 2
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Publication for BID 25-003: Pit Run Gravel, Pick-Up and Load
 - b. Authorization of Publication for BID 25-002: Crushed Limestone, Rip-Rap and Crusher Fines, Pick-up and Delivery
 - c. Authorization of Publication for BID 25-001: Corrugated Steel, Concrete and Polypropylene Culverts
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. County Auditor: Recording of Financial Report, September 2024
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, December 2024
 - c. County Treasurer:
 - 1) Recording of Treasurer's Monthly Report, December 2024
 - 2) Recording of McLennan County Investment Report, December 2024
 - d. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, December 2024
 - e. Greater Waco Collective Impact Initiative dba Prosper Waco: Recording of Services Reports, July - September 2024
 - f. Advocacy Center for Crime Victims and Children: Recording of Services Report for Fiscal Year 2024
 - g. Recording of Short-Term Motor Vehicle Rental Tax Reports, April - November 2024
 - h. Recording of Hotel Occupancy Tax Reports, April - November 2024
 - i. Creative Waco: Recording of Quarterly Services Report, July - September 2024
 - j. McLennan County Dispute Resolution Center: Recording of Services Reports, October - December 2024
 - k. Heart of Texas Behavioral Health Network:
 - 1) Recording of Service Agreement Quarterly Report for Emergency Psychiatric Services, October - December 2024
 - 2) Recording of Service Agreement Quarterly Report for Medical Clearance Initiative at the Crisis Treatment Center, October - December 2024
 - l. Texas Brazos Trail: Recording of Quarterly Services Report, October - December 2024
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization/Ratification of Non-County Property Damage or Loss Expenditures**

9. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lots 1-5, Block 1 "Wagoner Estates Addition" to McLennan County, Precinct 3
 - b. Approval of Final Plat of Subdivision of Lot 1, Block 1 "Connected Services Group Addition" to McLennan County, Precinct 3
10. **Authorization of Tax Resale Deed and Deletion of Uncollectable District Court Costs, if any:**
 - a. Regarding MCAD #320114000018003: Being Lot 8, Block C, .2191 Acres, City of Mart, McLennan County, Texas
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 1. Authorization of Estimate from ACE Fence & Supply (re: Fence Enclosure for Precinct 3 Radio Tower)
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 1. Authorization of Memorandum of Understanding with VA Central Texas Veterans Health Care System (CTVHCS) (re: Rehabilitative Programs for McLennan County Veterans' Treatment Court)
 2. Authorization of Equipment Sales Order Agreement with Kirby-Smith Machinery, Inc. (re: 2023 Komatsu Excavator / Shared Equipment Purchase for Road & Bridge Departments)
 3. Regarding the Software as a Service Agreement with Tyler Technologies, Inc.: Recording of Corrected Amendment Exhibit # 1 (re: Disbursement Software for Payment Management Solution)
 4. Authorization of Sales Order Agreements; Service Agreements; and related Addendums/Amendments/Documents with CTWP:
 - a. Regarding Copiers for the County Clerk's Office
 - b. Regarding Copiers for the Tax Office
 5. Authorization of Maintenance and Support Agreement with DataWorks Plus, LLC (re: County Sheriff Mug Shot System)
 6. Regarding the Current Industrial Business Grant Agreement with Unconditional Love Inc. for Investment in Industrial Real and Personal Property: Authorization of Assignment/Assumption and Consent to Assignment of Agreement by Hello Bello Consumer Wellness, LLC
 7. Authorization of Road Use Agreement with PP - Jaguar Solar, LLC
 8. Authorization of Services Agreement with ERI Economic Research Institute, Inc. (re: Salary Survey Database Subscription)
 9. Authorization of Agreement with Cumby Pest Control (re: Various Buildings)
- H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:**
 1. Regarding the Current Program Project Agreement with Unconditional Love Inc.: Authorization of Assignment/Assumption and Consent to Assignment of Agreement by Hello Bello Consumer Wellness, LLC
- I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
 1. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 11
 2. Regarding the Holy Road at North Cottonwood Creek Low Water Crossing Project (Bid 24-007) / Agreement with Bear Creek Construction, LLC:
 - a. Authorization of Application for Payment Number 3 / Final
 - b. Recording of Affidavit of All Bills Paid and Final Payment Release
 - c. Recording of General Warranty and Guarantee
- J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 1. **Regarding the FY 24 Budget**
 2. **Regarding the FY 25 Budget:**
 - a. County Wide Road & Bridge Departments:
 - 1) Regarding Capital Outlay Expenditure
 - 2) Regarding Other Services and Charges Expenditures
 - b. County Sheriff: Recording of Revised Budget for Forfeiture Funds
 - c. Specialty Court
- K. Real Estate, Right of Way, and Easements:**
- L. Grants / Grant Proposals:**
 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
- M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action**
- N. Additional Items for Discussion and Potential Action:**
 1. Discussion and/or Action regarding Equipment Sharing Policy
 2. Approval of Order Temporarily Allowing for Detour and Excepting Trucks from "NO THRU TRUCKS" Regulation on Tree Top Road, Precinct 3
 3. Authorization of Appointment to the Greater Waco Sports Commission Board
 4. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)
 5. Greater Waco Chamber of Commerce:
 - a. Monthly Economic Development Report, November 2024

- b. Monthly Economic Development Report, December 2024
- 6. Regarding the Abandonment of Kubitza Drive from Old Sawmill Road South to Lake Felton Parkway in Precinct 2:
 - a. Public Hearing on the Abandonment of a Portion of Kubitza Drive
 - b. Consideration and/or Action to Approve the Abandonment of Kubitza Drive from Old Sawmill Road South to Lake Felton Parkway
- 7. Authorization of Amendments to the McLennan County Employee Policy Guide (re: Section 9.07: Civic Responsibility Leave - Subsection A. Jury Duty / Compelled Witness)
- 8. Regarding the McLennan County Local Provider Participation Fund (LPPF): Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Uncompensated Care (UC), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
- 9. Authorization of Appointment to the Heart of Texas Housing Finance Corporation Board of Directors
- 10. Discussion and/or Action regarding Approval of Designated Representative for On-Site Sewage Facility (OSSF) Subdivision Plats

O. Americans with Disabilities Compliance Project:

- 1. Authorization of Professional Services Invoice with CP&Y dba stv (re: Records Building ADA Renovations for October & November / Invoice No. MCLC2300148.00 - 18)

P. McLennan County Downtown Jail Remodel Project:

- 1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents, Acceptance of Reports, Updates, and related matters
 - a. Recording of Certificate of Liability Insurance and Payment & Performance Bond Documents

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
- 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
- 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
- 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

R. Executive/Closed Session

- 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
- 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- 6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

S. Adjourn

Signed this 16th day of January, 2025

Scott M. Felton, Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 16th day of January, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 16th day of January, 2025 at 4:20 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date