

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 7th day of January, 2025 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Regarding the International Junior Brangus Breeders Association (IJBBA) National Junior Brangus Show: Recording of Attendance Certification and Events Trust Fund Disbursement Request
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Discussion and/or Action regarding Policy Exception to Sheriff's Office Structured Step Pay Plan
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Order Setting a Public Hearing on the Abandonment of a Portion of Kubitz Road in Precinct 2
 - 5. Authorization / Ratification of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. Animal Birth Control Clinic, Inc.: Recording of Services Report, November 2024
 - b. County Auditor: Recording of Financial Report, September 2024
 - c. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, November 2024
 - d. Volunteer Fire Departments: Recording of Quarterly Run Reports for October - December 2024
 - e. Waco-McLennan County Public Health District: Authorization of November Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - f. The Cove Heart of Texas, Inc.: Recording of Services Report, November 2024
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision for Lot 1, Block 1 "James and Candice Graham Addition" to McLennan County, Precinct 2
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services**
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Authorization of Support and Maintenance Agreement with Exela Technologies (re: Records Management / Agreement # 44266-C-CONSVR)
 - 2. Authorization of Sponsorship Agreement with Heart of Texas Council of Governments (re: 2025-2026 Resource Guide / Health Services)
 - 3. Regarding the Software as a Services Agreement / Amendment with Tyler Technologies, Inc.: Authorization of Amendment (re: Removal of Work Orders, Fleet & Facilities Management Software)
 - 4. Authorization of Master Services Agreement with Laerdal Medical Corporation (re: Resuscitation Quality Improvement Program)
- H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:**
 - 1. Regarding the Program Project Agreement and Amendment with Uzin Utz North America, Inc.: Authorization of Payment Request # 2
- I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
 - 1. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 26
- J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Regarding the FY 24 Budget

2. **Regarding the FY 25 Budget:**

- a. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421):
 - 1) Regarding Downtown Jail Project
 - 2) Regarding South Old Bruceville Road Culvert Replacement
 - 3) Regarding Tonk Creek Road Bridge and N. Crooked Creek Road Bridge Projects
- b. County Sheriff
- c. Information Technology / Tax Office
- d. Maintenance of Buildings

K. Real Estate, Right of Way, and Easements

L. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with BKD, LLP / Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through November 2024 / Invoice # 2332368
 - b. Regarding the Subrecipient Agreement with City of Riesel, Texas: Authorization of Draw Request # 4
 - c. Regarding the Professional Consulting Contract/Addendums with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 25A
2. Regarding the Texas General Land Office - Local Hazard Mitigation Planning Program: Authorization of Grant Award / Contract No. 22-130-076-E912

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Purchasing: Discussion and/or Action regarding Used County Cell Phones
2. County Sheriff:
 - a. Authorization of Cell Phones Request
 - b. Authorization of Request for Purchase of Duty Weapon Upon Retirement of Peace Officer (ref: Government Code 614.051)

N. Additional Items for Discussion and Potential Action:

1. Acceptance of Oath of Office Documents for Elected and/or Appointed Officials
2. Regarding the Local Provider Participation Fund (LPPF): Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Graduate Medical Education (GME), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
3. Authorization of County Appointee to the Emergency Preparedness Advisory Committee (EPAC)
4. Regarding the Order Declaring Certain Property as Surplus and Authorizing the Sell of Surplus Property being a 1994 Bomag to the City of Mart:
 - a. Action to Rescind Order to Sell Surplus Property Approved by the Court on 5/21/24
 - b. Approval of Revised Order Declaring Certain Property as Surplus and Authorizing the Sell of Said Surplus Property to the City of Mart
5. Discussion and/or Action regarding the 2025 North and East Texas County Judges and Commissioners Association Annual Conference

O. Americans with Disabilities Compliance Project

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits

5. **Section 551.087 of the Government Code (V.C.T.A):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices:

R. Adjourn

Signed this 2nd day of January, 2025

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 2nd day of January, 2025.

Witness my hand and seal of office at Waco, McLennan County, Texas the 2nd day of January, 2025 at 3:00 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Kelly Fullbright (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date