

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

**NOTICE IS HEREBY GIVEN** that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 17th day of December, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

**VIDEOCONFERENCE NOTICE:** A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

### AGENDA

**A. Proof of Posting of Notice**

**B. Moment of Silence / Invocation and Pledge**

**C. Public Comments**

**D. Proclamations / Resolutions:**

1. Proclamation Recognizing and Congratulating the 2024 Crawford Pirates Volleyball Team - Class 2A State Champions
2. Proclamation Recognizing Rapoport Academy's New Raven Court Gymnasium
3. Proclamation Recognizing December 21, 2024 as Homeless Persons' Memorial Day

**E. Consent Agenda:**

1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
2. **Financial Obligations of McLennan County:**
  - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
  - a. Specialty Court
4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
5. **Authorization/Ratification of McLennan County Credit Card Purchases**
6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
  - a. County Treasurer:
    - 1) Recording of McLennan County Investment Report, November 2024
    - 2) Recording of Treasurer's Monthly Report, November 2024
  - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, November 2024
  - c. County Auditor: Recording of Financial Report, September 2024
7. **Burn Ban Approval, Extension, or Termination**
8. **McLennan County Subdivision Regulations:**
  - a. Approval of Final Plat of Subdivision of Lot 1, Block 1 "J. Brooks Addition" to McLennan County, Precinct 3
9. **McLennan County Venue Project / Venue Tax including Short-Term Motor Vehicle Rental Tax and Hotel Occupancy Tax:**
  - a. Authorization of Request to Waive Penalties and Interest for Hotel Occupancy Tax (re: Moonlight LP)
10. **County Property and/or Construction Projects:**
  - a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Property (re: MCAD Property Tax ID # 134859 / Thompson Road Bridge Project)
  - b. Approval of Memorandum of Agreements and Authorization of Payments for Acquisition of Right-of-Way Property (re: 7 Mile Lane Bridge Project):
    - 1) Regarding MCAD Property Tax ID # 154525
    - 2) Regarding MCAD Property Tax ID # 154526

**F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

1. Authorization of Recommendations:
  - a. Regarding Bid 24-020: Hot & Cold Mix, Laid Asphaltic Concrete, High Performance Asphalt, Asphaltic Oil Sand, and Limestone Rock Asphalt for Pick-up and Delivery, Goods and Services
  - b. Regarding Bid 24-022: South Old Bruceville Road and Tributary to Prather Creek Culvert Replacement
2. Authorization of Quote from Brazos Media Technologies (re: West Tax Office Substation)

**G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

1. Regarding the Construction Manager at Risk Agreement with John W. Erwin Contractor, Inc. for Remodel of Downtown Jail (RFQ/RFP 22-013):
  - a. Discussion and Action on Approval of Interim Guaranteed Maximum Price Proposal/Package No. 1
  - b. Approval of Addendum to Construction Manager at Risk Agreement

2. Authorization of Agreement with GovEase Auction, LLC and related Resolution to Allow Online Auctions for Tax Foreclosure Sales, Tax Resales, and to Adopt the Rules Governing Online Auctions (re: Online Auction Portal for Tax Office)
  3. Authorization of Interlocal Cooperative Agreement with City of Bruceville-Eddy (re: Tree Trimming Services)
  4. Authorization of First Amended and Restated Agreement for Industrial Business Grant with Capstone Mechanical, L.P. and RSWB Partners, LLC
  5. Authorization of Contract Agreement with Level One Technology (re: Tax Office Door Control System)
  6. Authorization of Service Maintenance Agreement / Quote with Service IT Direct (re: Dell PowerEdge and Dell VXRail Equipment and Switches Support for Information Technology)
  7. Authorization of Renewal of Annual Subscription Agreement Oracle America, Inc. (re: JAVA Licensing)
  8. Authorization of TalentLocator Model Service Agreement with Recourse Communications, Inc. (re: Recruiting Services for Jail Facilities)
  9. Authorization of Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Engineering (re: McLennan County Downtown Jail Remodel / LE Proposal No. CMT 24-189R)
  10. Authorization of Clean-Up Agreement with Liberty Tire Recycling, LLC (re: Road & Bridge, Precinct 3)
  11. Authorization of Construction Agreement with JH Contracting, LLC (re: South Old Bruceville Road at Tributary to Prather Culvert Replacement / Bid 24-022)
  12. Authorization of Letter of Agreement with McLennan Community College (re: Heartsaver CPR/AED/First Aid Training for Road & Bridge Precincts / Contract Number: C2024054)
  13. Authorization of First Amended and Restated Industrial Business Grant Agreement with Envases Commerce, LLC and IZ Texas, LLC
  14. Authorization of Commercial Lease Amendment with County Square 513 QOZB, LLC (re: Property at 513 Austin Ave.)
  15. Regarding the Agreement for Professional Services with CP&Y, Inc.: Authorization of Proposal for Additional Construction Phase Services (re: Bridge Replacement at N. Crooked Creek and Wingwall Repairs at Tonk Creek)
  16. Authorization of Professional Service Contract with One & Done Dumpster Rental, Inc. (re: Road & Bridge, Precinct 3)
  17. Authorization of Service Agreement with CTWP (re: Copier for Constable, Precinct 5)
  18. Regarding the Verity Master Agreement with Hart InterCivic, Inc.: Authorization of Software Upgrade Quote (re: Election Voting Equipment)
  19. Regarding the Dedicated Internet and Voice Bundle Agreement with AT&T: Authorization of Internet Service Upgrade (re: West Tax Office Substation)
- H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:**
1. Approval of Waco-McLennan County Economic Development Corporation Program Standards & Guidelines
  2. Authorization of First Amended and Restated Program Project Agreement with Capstone Mechanical, L.P. and RSWB Partners, LLC
  3. Regarding the Program Project Agreement and Amended Agreement with Capstone Mechanical, L.P. and RSWB Partners, LLC: Authorization of Payment Request # 1
  4. Authorization of First Amendment to Program Project Agreement with Envases Commerce, LLC and IZ Texas, LLC
  5. Regarding the Program Project Agreement and First Amendment with Envases Commerce, LLC and IZ Texas, LLC: Authorization of Payment Request # 2 (Final)
  6. Authorization of Program Project Agreement with IDV Texas Central Parkway, LLC
  7. Authorization of Agreement with Greater Waco Chamber of Commerce (re: Provision of Economic Development Services to Implement WMCEDC Goals/Purposes)
  8. Regarding the Agreement with Greater Waco Chamber of Commerce for Economic Development Services: Authorization of Payment Request
- I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
1. Regarding Capital Improvement Projects for the Cameron Park Zoo / Agreement with City of Waco: Authorization of Invoice # 35684 (re: Education Center and Veterinary Hospital)
  2. Regarding the Services Quote from Northpoint Construction and Tower Services LLC: Ratification of Change Order Request (re: Tower Removal)
  3. Regarding the Justice of the Peace, Precinct 5 Office Addition / Fee Proposal from CP&Y dba stv: Authorization of Professional Services Invoice for October 2024 / Invoice No. MCLC2300488.00 - 3
  4. Regarding the Information Technology Building Roof System Overlay / Proposal from Clark Roofing: Authorization of Application for Payment No. 1 / Final
  5. Regarding Hail Damaged Roof Repairs / Quote from Clark Roofing:
    - a. Authorization of Application for Payment # 2 (Final) for Maintenance of Buildings/Purchasing Building Roof Repairs
    - b. Authorization of Application for Payment # 4 (Final) for Records Building Roof Repairs
    - c. Authorization of Application for Payment # 5 (Final) for Juvenile Detention Building Roof Repairs
  6. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 10
  7. Regarding Roof Assembly Replacement and New Installation Process Consulting Services for Highway 6 Jail / Agreement with Childress Engineering Services, Inc.: Authorization of Extra Inspection Costs
- J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
1. **Regarding the FY 24 Budget:**
    - a. General Fund Cleanup
    - b. Special Revenue Funds Cleanup (Fund 015; Fund 125; Fund 265)

**2. Regarding the FY 25 Budget:**

- a. County Wide Road & Bridge
- b. County Wide
- c. Constable, Precinct 5
- d. 2020 Zoo Bond (Fund 420)
- e. County Sheriff
- f. Tax Office
- g. Road & Bridge, Precinct 1
- h. Road & Bridge, Precinct 4
- i. Recording of Budget Amendment for Fund 002 (2023 Hail Storm Damage Fund)

**K. Real Estate, Right of Way, and Easements:**

**L. Grants / Grant Proposals:**

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
  - a. Authorization of American Rescue Plan Budget Adjustment
  - b. Authorization of Addendum to Beneficiary Agreement with Axtell Water Supply Corporation
  - c. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / November 2024)
  - d. Authorization to Use ARPA Funding for Downtown Jail Project/s
  - e. Discussion and Action on Order Regarding the Use of Excess ARPA Funds and the Addition of a Provision Related to Amendment and Extension to all ARPA-related Agreements
2. Regarding the Office of the Governor / Public Safety Office: Acceptance of Grant Awards:
  - a. Regarding Body-Worn Camera Grant Program for Sheriff's Office
  - b. Regarding State and Local Cybersecurity Grant Program (SLCGP) for Information Technology

**M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**

1. County Treasurer:
  - a. Annual Review and Approval of McLennan County Investment Policy
  - b. Annual Adoption of Authorized Brokers
2. County Auditor: Authorization of McLennan County Policies:
  - a. Regarding McLennan County Travel Policy
  - b. Regarding McLennan County Budget Amendment Policy
  - c. Regarding McLennan County Capital Asset Policy

**N. Additional Items for Discussion and Potential Action:**

1. Greater Waco Chamber of Commerce: Monthly Economic Development Report, October 2024
2. Regarding the Establishment of Speed Limits on Cemetery Road in Precinct 3:
  - a. Public Hearing on the Establishment of Speed Limits
  - b. Consideration of and/or Action to Establish a Speed Limit on Cemetery Road from Old Dallas Road/Main Street to Mellgren Road
  - c. Consideration of and/or Action to Establish a Speed Limit on Cemetery Road from Mellgren Road to Easy Road
3. Discussion and/or Action regarding Hosting of Area Economic Development Council Meeting
4. Acceptance of Bond, Statement of Elected/Appointed Officer, Certificate of Election and other related documents for Various Elected and/or Appointed County Officials
5. Approval of Order Declaring Certain Property as Surplus and Authorizing the Sell of Said Surplus Property (re: Body Armor to Rockwall County)
6. Authorization of Amendments to the McLennan County Employee Policy Guide:
  - a. Regarding Section 2.07: Expectations of Conduct - Subsection A. Unacceptable Employee Conduct
  - b. Regarding Section 16.10: Accident Response, Reporting, and Investigation - Subsection B: Vehicular Accidents
7. Authorizations regarding the McLennan County Christmas Event including Approval of Orders for Acceptance of Donations; Approval/Ratification of Purchases; Committee Updates, and related matters
  - a. Ratification of Amended Reservation Agreement with Chick-Fil-A Food Truck
8. Regarding the McLennan County Local Provider Participation Fund (LPPF):
  - a. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Non-federal Share of a Supplemental Payment Program, known as Hospital Augmented Reimbursement Program (HARP), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
  - b. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Medicaid Managed Care Organization Incentive Payment, known as the Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (ATLIS), Authorized Under the Authority of 42 C.F.R. § 438.6(b)(2) and in Accordance with Chapter 6 of the Texas Uniform Managed Care Manual.

**O. Americans with Disabilities Compliance Project**

- P. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):
1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
  2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
  3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
  4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

**Q. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

**R. Adjourn**

Signed this 13th day of December, 2024

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS     \*  
COUNTY OF McLENNAN     \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 13th day of December, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 13th day of December, 2024 at 1:45 p.m.

(SEAL)     J. A. "ANDY" HARWELL, County Clerk  
              McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date