

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 3rd day of December, 2024** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Honoring Mr. Elias Gutierrez for Exemplary Integrity and Service

E. Consent Agenda:

1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Road & Bridge, Precinct 4
4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
5. **Authorization of McLennan County Credit Card Purchases**
6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, October 2024
 - b. Waco-McLennan County Public Health District: Authorization of October Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - c. Purchasing: Recording of Texas Public Purchasing Association Continuing Education Hours
 - d. The Cove Heart of Texas, Inc.: Recording of Services Report, October 2024
7. **Burn Ban Approval, Extension, or Termination**
 - a. Authorization of Red Flag Warning Burn Ban Order
8. **Travel and Education Requests:**
 - a. Commissioner, Precinct 3
9. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lot 1, Block 1 "QHB Holdings Addition" to McLennan County, Precinct 4
10. **McLennan County Venue Project / Venue Tax including Short-Term Motor Vehicle Rental Tax and Hotel Occupancy Tax:**
 - a. Authorization of Request to Waive Penalties and Interest for Hotel Occupancy Tax (re: Moonlight LP)

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Recommendations:
 - a. Regarding Bid 24-014: Fern Valley Road Low Water Crossing Improvements
 - b. Regarding RFP 24-018: McLennan County ARPA HVAC Renovation
 - c. Regarding Bid 24-021: Old Springfield Road Water System Improvements

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Service Order/Agreement with HOV Services, Inc. (re: Scanning of Criminal District Attorney Felony Records)
2. Regarding the Professional Engineering Services Agreement with RPS Infrastructure, Inc.: Authorization of Amendment 1 (re: Environmental Consulting Services for McLennan County Bridge Repair Projects)
3. Authorization of Memorandum of Understanding with Moody Independent School District Police Department (re: Communication and Coordination with the McLennan County Sheriff's Office)
4. Authorization of Agreement for Reimbursement for Mental Health Counseling Services with Heart of Texas Council of Governments (re: Juvenile Probation)
5. Authorization of Agreement with GovEase Auction, LLC (re: Online Auction Portal for Tax Office)
6. Regarding the Second Professional Consulting Contract/Addendums with Lockwood, Andrews, and Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 24B (re: McLennan County Water Planning)
7. Authorization of Service Agreement with Motorola Solutions (re: Radio Tower Site Maintenance for Precincts 1, 2, and 4)

8. Authorization of Sales Order Agreement; Service Agreement; and related Addendums/Amendment/Documents with CTWP (re: Texas A&M AgriLife Extension Service Copier)
9. Authorization of Professional Services Agreements and related Construction Materials Testing Proposals with Langerman Engineering:
 - a. Regarding Fern Valley Road Low Water Crossing Improvements / LE Proposal No. CMT 24-197
 - b. Old Springfield Road Water System Improvements / LE Proposal No. CMT 24-196
10. Ratification of Addendum to Interlocal Cooperation Agreement with Falls County (re: Housing and Care of Inmates)
11. Authorization of Agreement / Statement of Work with Birch Cline Cybersecurity (re: Network Penetration Testing Services)
12. Regarding the Software as a Services Agreement / Amendment with Tyler Technologies, Inc.: Authorization of Conversion Services Quote (re: Enterprise Public Safety)
13. Discussion and/or Action regarding Renewal of Administrative Services Agreement and Stop Loss Policy/Agreement with United HealthCare Services, Inc. (re: McLennan County Group Health Plan)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Hail Damaged Roof Repairs / Quote from Clark Roofing: Authorization of Change Order 1
2. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Change Order No. 2

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. **Regarding the FY 24 Budget:**
 - a. Criminal District Attorney
 - b. Justice of the Peace, Precinct 1 Place 1
 - c. Justice of the Peace, Precinct 1 Place 2
 - d. Tax Office
 - e. Road & Bridge, Precinct 2
 - f. County Sheriff
 - g. Community Supervision and Corrections Department: Recording of FY 24 Statement of Financial Position
2. **Regarding the FY 25 Budget:**
 - a. County Wide Road & Bridge
 - b. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
 - c. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421)
 - d. Justice of the Peace, Precinct 4

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; Construction Agreements, related Matters
 - a. Regarding the Professional Services Agreement with BKD, LLP / Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through October 2024 / Invoice # 2298017
 - b. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / October 2024)
 - c. Authorization of Agreement with Lochridge-Priest, Inc. (re: McLennan County ARPA HVAC Renovation Project)
 - d. Authorization of Construction Agreement with Mechell Contracting, LLC (re: Old Springfield Road Water System Improvements, Precinct 2 / Bid 24-021)
 - e. Authorization of Construction Agreement with Holy Contractors, LLC (re: Fern Valley Road Low Water Crossing Improvements, Precinct 4 / Bid 24-014)
2. Regarding the Rural Law Enforcement Grant / Senate Bill 22: Discussion and/or Action regarding Allocation of Funds for Sheriff's Office
3. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285000006 for Child Welfare Services: Authorization of Title IV-E Child Welfare Services Claim for Quarter Ending September 30, 2024
4. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285100008 for Legal Services: Authorization of Title IV-E Legal Assistance Claim for the Quarter Ending September 30, 2024

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Specialty Court: Authorization of Order Accepting Donations (ref: Local Government Code 81.032)
2. Road & Bridge, Precinct 2: Authorization of Facebook Page Request

M. Additional Items for Discussion and Potential Action:

1. Authorizations regarding the McLennan County Christmas Event including Approval of Orders for Acceptance of Donations; Approval/Ratification of Purchases; Committee Updates, and related matters
2. Regarding the McLennan County Local Provider Participation Fund (LPPF):
 - a. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Non-federal Share of a Supplemental Payment Program, known as Hospital Augmented Reimbursement Program (HARP), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals

- b. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Uncompensated Care (UC), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
3. Authorization of Texas Association of Counties Total Loss Offer - Auto (re: TAC RMP Claim # APD20241595-2)
4. Discussion and/or Action regarding the Road & Bridge Retreat Meeting
5. Authorization of McLennan County Historical Commission 2025 - 2026 Appointments (ref: Local Government Code Chapter 318)
6. Discussion and/or Action regarding Order Prohibiting or Restricting Certain Fireworks in Unincorporated Areas of McLennan County, Texas, as needed
7. Greater Waco Sports Commission: Presentation / Recap of 2024 Events
8. Greater Waco Chamber of Commerce: Monthly Economic Development Report, September 2024

N. Americans with Disabilities Compliance Project:

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

P. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Q. Adjourn

Signed this 27th day of November, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of November, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of November, 2024 at 3:20 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date