

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 15th day of October, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Notification Letter from the Travis County Medical Examiner regarding Fee Increase
 - b. Recording of Commercial Lease with County Square 513 QOZB, LLC (re: Property at 513 Austin Ave.)
 - c. Recording of Renewal of Contract and related Resolution with Linebarger Goggan Blair & Sampson, LLC (re: Fines and Fees Collection Services)
 - d. Recording of Amended Beneficiary Agreement with Elk-Oak Lake Water Supply Corporation (re: Use of American Rescue Act Funding for Water Supply Projects)
 - e. Recording of Grant Agreement Renewal with Heart of Texas Behavioral Health Network (re: Medical Clearance Initiative at the Crisis Treatment Center)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Publication for RFP 24-018: McLennan County ARPA HVAC Renovation
 - b. Ratification of Publication regarding a Notice of Public Hearing on Mandatory Payments to Fund the McLennan County Local Provider Participation Program
 - c. Authorization of Publication for Bid 24-014: Fern Valley Road Low Water Crossing
 - d. Authorization of Publication for Bid 24-021: Old Springfield Road Water System Improvements
 - e. Authorization of Advertising for APRA Related Bids
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, September 2024
 - b. County Treasurer:
 - 1) Recording of McLennan County Investment Report, September 2024
 - 2) Recording of Treasurer's Monthly Report, September 2024
 - c. Animal Birth Control Clinic, Inc.: Recording of Services Report, September 2024
 - d. Greater Waco Sports Commission: Recording of Quarterly Services Report, July - September 2024
 - e. Volunteer Fire Departments: Recording of Quarterly Run Reports for July - September 2024
 - f. Creative Waco: Recording of Quarterly Services Report, April - June 2024
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lots 1-2, Block 1 "West Bell Road Addition" to McLennan County, Precinct 3
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Proposal with M&E Consultants (re: Site Visit, Drone and Topographic Survey of County Drainage Channels)
 - 2. Authorization of Quote with CDW-G (re: Software Licenses for Udemy Business Professional Development Training Platform)

3. Authorization of Structured Cabling Quotes from Extraco Technology:

- a. Regarding 1211 Washington Avenue Building
- b. Regarding Property Located at 513 Austin Avenue

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Contracts for Fire Protection Services with County Volunteer Fire Departments and the McLennan County Fire Protection Association
2. Authorization of Interlocal Agreement with County of Burnet and County of Coryell (re: Heart of Texas Auto Theft Task Force / Motor Vehicle Crime Prevention Authority (MVCPA) Grant / Contract # 608-25-0270000)
3. Authorization of Agreements for Legal Services to Indigent Parents Pursuant to Texas Family Code Section 107.013:
 - a. Martinez & Martinez
 - b. McLeod & McLeod, LLP
 - c. Smith & Bratcher, PC
 - d. Sibley, Howell & McClinton
 - e. Law Office of M. Bryon Barnhill, PLLC
4. Authorization of Cloud Services Agreement and related Quote with LiftOff LLC (re: Microsoft Office 365 Licenses)
5. Regarding the Software as a Service Agreement with Tyler Technologies, Inc.: Authorization of Amendment (re: Disbursement Software for Payment Management Solution)
6. Regarding the Contracts for Software with Edoc Technologies, Inc: Authorization of Fiscal Year 25 edocTec Invoices
7. Authorization of Customer Service Agreement with RW Lone Star Security, LLC (re: Shredding Services for Jack Harwell Detention Center)
8. Authorization of Professional Services Agreement and related Geotechnical Pavement Proposal with Langerman Engineering, LLC (re: McLennan County Justice of the Peace, Precinct 5 Office Addition / Proposal No. GEO24-159)
9. Authorization of Interlocal Cooperation Agreement with City of Bruceville-Eddy, Texas (re: Cooperative Purchase of Corrugated Steel Culverts)
10. Authorization of Professional Services Agreement/Proposal with BGE, Inc. (re: South Old Bruceville Road @ Tributary to Prather Creek Culvert Replacement Project)
11. Authorization of Workplace Solutions Cooperative Acceptance Agreement with Cintas (re: Uniforms for Road & Bridge Precincts and Maintenance of Buildings Departments)
12. Authorization of Contract for Services with Texas Language Connection, LLC (re: Interpreting Services for 19th District Court)
13. Regarding the Non-Exclusive License Agreement with Indigent Healthcare Solutions: Authorization of Annual Renewal
14. Approval or Ratification of Interlocal Cooperation Agreement with Liberty County (re: Housing and Care of Inmates)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Discussion and/or Action regarding Bridge / Low Water Crossing Projects
2. Regarding Hail Damaged Roof Repairs / Quote from Clark Roofing:
 - a. Authorization of Application for Payment # 2 for Records Building Roof Repairs
 - b. Authorization of Application for Payment # 3 for Records Building Roof Repairs
 - c. Authorization of Application for Payment # 2 for Juvenile Detention Building Roof Repairs
3. Regarding the Holy Road at North Cottonwood Creek Low Water Crossing Project (Bid 24-007) / Agreement with Bear Creek Construction, LLC: Authorization of Application for Payment Number 2
4. Regarding Construction of Panther Branch Road Bridge at Rock Springs Creek (Bid 20-018) / Agreement with Knife River Corporation - South:
 - a. Authorization of Construction Contract Change Order Number 1
 - b. Authorization of Application for Payment No. 9 / Final
 - c. Recording of Contractor's Affidavit of Bills Paid
 - d. Recording of Project Warranty for General Construction
5. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 8

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. **Regarding the FY 24 Budget:**
 - a. Adult Probation
 - b. Constable, Precinct 1
 - c. Criminal District Attorney
 - d. Law Library Fund (Fund 170)
 - e. Indigent Defense
 - f. Justice of the Peace, Precinct 4
 - g. Justice of the Peace, Precinct 5
 - h. Jury Service
 - i. Maintenance of Buildings

- j. Road & Bridge, Precinct 2
- k. Road & Bridge, Precinct 3
- l. County Sheriff

2. Regarding the FY 25 Budget:

- a. Permanent Improvement Fund (Fund 401):
 - 1) Regarding Jack Harwell Detention Center Electrical Upgrades
 - 2) Regarding Justice of the Peace, Precinct 5 Building Modifications
- b. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
- c. Maintenance of Buildings
- d. Information Technology

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / September 2024)
- 2. Regarding the Bureau of Justice Assistance (BJA) / Adult Treatment Court Program: Authorization of Grant Award (re: DWI/Drug Court Post-Adjudication Treatment Program / Award Number: 15PBJA-24-GG-03955-DGCT)
- 3. Regarding the Statewide Automated Victim Notification Service (SAVNS) Grant: Authorization of Fifth Contract Renewal of Participating Entity Services Agreement with Appriss Insights LLC (re: Contract No. 20222344900 –446– 01)
- 4. Regarding Office of the Governor / Public Safety Office - State Homeland Security Grant Program/LETPA Projects: Authorization of Grant Award
- 5. Regarding the Texas Indigent Defense Commission FY 25 Formula Grant: Authorization of Submission of Grant Application and related Resolution

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

- 1. County Sheriff: Authorization of Canine Retirement Request and Authorization of Release to Handler
- 2. Heart O'Texas Fairgrounds / Extraco Events Center: Authorization of Reimbursement for Waco Paving, Inc. Invoice (re: Dust Control)
- 3. Constable, Precinct 5: Authorization of Cell Phone Request
- 4. Road & Bridge, Precinct 4: Ratification of Order Approving the Acceptance of Certain Property Donated by Jerry Neimer
- 5. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code 263)

M. Additional Items for Discussion and Potential Action:

- 1. Authorizations regarding the McLennan County Christmas Event including Approval of Orders for Acceptance of Donations; Approval/Ratification of Purchases; Committee Updates, and related matters
- 2. Regarding the McLennan County Employee Policy Guide:
 - a. Authorization of Amendments to Section 7.04: Performance Pay Plan (formerly Incentive Pay Plan)
 - b. Authorization of Revised Section 7.05: Sheriff's Office Structured Step Pay Plan
 - c. Authorization of FY 25 Sheriff's Office Step Plan Implementation Rules
- 3. Discussion and/or Action regarding the Commissioners Court Retreat Meeting
- 4. Regarding the Heart of Texas Radio Tower:
 - a. Discussion and/or Action regarding Services Quote from Northpoint Construction and Tower Services LLC (re: Tower Removal)
 - b. Approval of Order Granting Exemption from Competitive Bidding to Northpoint Construction and Tower Services, LLC
- 5. Authorization of Fixed Asset Transfer Forms (re: Asset Transfer of Vehicles from County Sheriff to Criminal District Attorney's Office)
- 6. Regarding the Local Provider Participation Fund (LPPF):
 - a. Public Hearing regarding Consideration of Mandatory Payments to be Assessed on all Nonpublic Hospitals Located within the County to Fund the McLennan County Local Provider Participation Program (LPPF) during Fiscal Year 2025 Pursuant to Chapter 294 of the Texas Health & Safety Code
 - b. Approval of Resolution Setting the Fiscal Year 25 Rate for the McLennan County Health Care Provider Participation Program
 - c. Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Graduate Medical Education (GME), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
- 7. Presentation / Update from Mission Waco regarding the Creekside Community Village
- 8. Authorization to Light the Courthouse Green for Veteran's Day
- 9. Greater Waco Chamber of Commerce: Monthly Economic Development Report, August 2024
- 10. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)

N. Americans with Disabilities Compliance Project

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. Discussion regarding Criminal Justice Issues: Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
- 2. Discussion regarding Capital Expenditures: including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
- 3. Discussion regarding County Property: including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
- 4. Discussion regarding Rural Transit District: including Rural/Public Transportation Updates / Reports, related matter
- 5. Discussion regarding Timekeeping

P. Executive/Closed Session

- 1. Section 551.071 of the Government Code (V.C.T.A.): An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
- 2. Section 551.072 of the Government Code (V.C.T.A.): Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- 3. Section 551.074 of the Government Code (V.C.T.A.): Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- 4. Section 551.076 of the Government Code (V.C.T.A.): Deliberations regarding Security Devices or Security Audits
- 5. Section 551.087 of the Government Code (V.C.T.A.): Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- 6. Section 551.089 of the Government Code (V.C.T.A.): Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Q. Adjourn

Signed this 10th day of October, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 10th day of October, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 10th day of October, 2024 at 4:15 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date