

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 1st day of October, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Ratification of Proclamation Recognizing and Honoring the Heart O' Texas Fair & Rodeo and Volunteers
2. Ratification of Proclamation Recognizing and Honoring Dr. Susan Kincannon

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Fee Schedule for Felony Cases
- b. Recording of Interlocal Cooperation Agreement with the City of Waco By and Through the Waco-McLennan County Public Health District (re: On-Site Sewage Facilities)
- c. Recording of Grant Contract No. C-01575 with the Office of the Attorney General (re: Victim Coordinator and Liaison Grant (VCLG))
- d. Recording of Service Agreement Renewals with Heart of Texas Behavioral Health Network (re: Comprehensive Mental Health & Mental Retardation Services; Emergency Psychiatric Services; and Jail Diversion Services, Pre-Trial Diversion Services, & Reintegration Roundtable)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
- b. Constable, Precinct 5

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

5. Authorization of McLennan County Credit Card Purchases

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:

- a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, August 2024
- b. Waco-McLennan County Public Health District: Authorization of August Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
- c. The Cove Heart of Texas, Inc.: Recording of Services Report, August 2024
- d. Health Services: Authorization of Texas Health and Human Services (HHSC) County Indigent Health Care Program (CIHCP) End of Year Reports

7. Burn Ban Approval, Extension, or Termination

8. McLennan County Subdivision Regulations:

- a. Approval of Final Plat of Subdivision of Lot 1, Block 1 "Huneke Addition" to McLennan County, Precinct 2

9. Heart O'Texas Fair / Extraco Events Center:

- a. Ratification of Agreement with Populous, Inc. (re: Architectural Services, Optimization & Future Development Market, and Financial Analysis)

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Proposal with M&E Consultants (re: Site Visit, Drone and Topographic Survey of County Drainage Channels)
2. Authorization of ManageEngine Product Price Quote from ZOHO Corporation (re: Service Desk Subscription Adjustments for Information Technology)
3. Authorization of Recommendation for Bid 24-019: Inmate Clothing for McLennan County Jails
4. Authorization of Renewal for Bid 21-019: Inmate Personal Items (ICS Jail Supplies, Inc.)

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Contracts for Fire Protection Services with County Volunteer Fire Departments and the McLennan County Fire Protection Association

2. Authorization of Solutions Agreement with Blackbaud Corporate Impact Solutions and related Everfi Order Form (re: Subscription for Online Compliance Training Library)
3. Regarding the Software as a Service Agreement with Tyler Technologies, Inc.: Authorization of Amendment (re: Tyler Enterprise Case Manager; Tyler Enterprise Supervision; and Tyler Civil Process)
4. Regarding Medicare Advantage Group Plan Agreement with UnitedHealthcare Insurance Company: Authorization of Plan Renewal and Discussion and/or Action regarding Premium Rates for 2025 Benefit Plan Year for Eligible Retirees (re: McLennan County Group Health Plan)
5. Authorization of Interlocal Cooperation Agreements with City of Waco:
 - a. Regarding Animal Shelter Services
 - b. Regarding Litter Control Services at the City Landfill and for Law Enforcement Services
6. Authorization of Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Engineering (re: Patton Branch Road / LE Proposal No. CMT 24-143)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Discussion and/or Action regarding Bridge / Low Water Crossing Projects
2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 23
3. Regarding the 415 Columbus Avenue Site Demolition / Proposal with Walker Partners: Authorization of Engineering / Surveying Services Invoice (re: Services through August / Invoice No. 0103769.00 - 28416)
4. Regarding the McLennan County Highway 6 Jail Roof Project (Bid 24-009): Authorization of Application for Payment No. 1 from The Roof Company Waco, LLC
5. Regarding the Justice of the Peace, Precinct 5 Office Addition / Fee Proposal from CP&Y dba stv: Authorization of Professional Services Invoice for August 2024 / Invoice No. MCLC2300488.00 - 1
6. Regarding Hail Damaged Roof Repairs / Quote from Clark Roofing:
 - a. Approval of Correction to Juvenile Detention Building Roof Quote Amount
 - b. Authorization of Application for Payment # 1 for Juvenile Detention Building Roof Repairs
 - c. Authorization of Application for Payment # 1 for Records Building Roof Repairs
7. Regarding the Old Springfield Road Waterline Improvement Project / Engineering Services Agreement with Walker Partners, LLC: Authorization of Engineering / Surveying Services Invoice (re: Services through August / No. 0103995.00 – 28567)
8. Regarding the Holy Road at North Cottonwood Creek Low Water Crossing Project (Bid 24-007) / Agreement with Bear Creek Construction, LLC: Authorization of Application for Payment Number 1
9. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 7
10. Discussion and/or Action regarding Roads that Interconnect between City of Hallsburg and Tradinghouse Lake/Park

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 24 Budget:

- a. 19th District Court
- b. 170th District Court
- c. 474th District Court
- d. County Court @ Law # 1
- e. County Court @ Law # 2
- f. Criminal District Attorney
- g. Law Library Fund (Fund 170)
- h. HOT Fairgrounds
- i. County Sheriff:
 - 1) Regarding Jail Medical / Department 2414
 - 2) Regarding Sheriff's Office / Department 2200
- j. Justice of the Peace, Precinct 1 Place 1
- k. Mental Health Court
- l. Pretrial Services
- m. Treasurer
- n. Road & Bridge, Precinct 4

2. Regarding the FY 25 Budget:

- a. Tax Assessor / Collector: Recording of Estimated Special Inventory Tax Funds Budget for FY 25
- b. Authorization of FY 25 Personnel & Officials Supplemental Pay
- c. Permanent Improvement Fund (Fund 401)

J. Real Estate, Right of Way, and Easements

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Authorization of American Rescue Plan Budget Adjustment

- b. Regarding the Professional Services Agreement with BKD, LLP / Forvis Mazars, LLP: Authorization of Grant Management Services Invoice through August 2024 / Invoice # 2214632
- 2. Regarding the Bureau of Justice Assistance - Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Authorization of Interlocal Agreement with City of Waco and related Documents (re: FY 24 Program Award / Grant Application Case ID Number A-501504)
- 3. Regarding the Rural Law Enforcement Grant / Senate Bill 22:
 - a. Authorization of Grant Application
 - b. Discussion and/or Action regarding Allocation of Funds for Criminal District Attorney's Office and Sheriff's Office
- 4. Regarding the Grant Agreement with Department of State Health Services: Ratification of Revised Financial Status Report (re: the Detection and Mitigation of COVID-19 in Confinement Facilities Grant Program / Contract No. HHS001193700006)
- 5. Regarding the Statewide Automated Victim Notification Service (SAVNS) Grant: Authorization of Maintenance Grant Contract No. C-01763 with the Office of the Attorney General

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

- 1. Human Resources: Authorization of Office Closure

M. Additional Items for Discussion and Potential Action:

- 1. Authorizations regarding the McLennan County Christmas Event including Approval of Orders for Acceptance of Donations; Approval/Ratification of Purchases; Committee Updates, and related matters
 - a. Authorization of Reservation Agreement with Chick-Fil-A Food Truck
- 2. Adoption of Various Orders relative to FY 2025:
 - a. Order Declaring Certain Property as Waste and Authorizing the Recycle or Disposal of Said Waste Property
 - b. Order Exempting "Vehicle and Equipment Repairs" from the Requirements of Section 262.023 of the Local Government Code as Authorized by Local Government Code Section 262.024(a)(11)
 - c. Order Granting Exemption from Competitive Bidding and Awarding Contract to Sydaptic, Inc. for Security Related Items at County Facilities including Jack Harwell Detention Center, Highway 6 Jail, and Bill Logue Juvenile Detention Center (ref: Local Government Code Section 262.024(a)(2))
- 3. Authorization of Amendment to the McLennan County Employee Policy Guide (re: Section 7.04: Performance Pay Plan (formerly Incentive Pay Plan))
- 4. Discussion and/or Action regarding the Commissioners Court Retreat Meeting
- 5. Discussion and/or Action regarding Order Authorizing Diwali Firework Sales
- 6. Approval of Order Relative to Sole Source Designation and Granting Exemptions from Bidding with Tyler Technologies, Inc. (re: Court and Civil Service Software)
- 7. Presentation and Acceptance of Texas Association of Counties - County Best Practices Award for McLennan County Social & Streaming Media Recruitment Program
- 8. Regarding the Heart of Texas Radio Tower:
 - a. Discussion and/or Action regarding Services Quote from Northpoint Construction and Tower Services LLC (re: Tower Removal)
 - b. Approval of Order Granting Exemption from Competitive Bidding to Northpoint Construction and Tower Services, LLC
- 9. Approval of Discretionary Exemption from Bidding for Hart Voting Machine Supplies
- 10. Authorization of Fixed Asset Transfer Form (re: Asset Transfer of Vehicles from County Sheriff to Criminal District Attorney's Office)

N. Americans with Disabilities Compliance Project:

- 1. Authorization of Professional Services Invoices with CP&Y dba stv:
 - a. Regarding ADA Study/Report for August 2024 / Invoice No. WALL9923841.00 - 98
 - b. Regarding Records Building ADA Renovations for August / Invoice No. MCLC2300148.00 - 16

O. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
- 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
- 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
- 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
- 5. **Discussion regarding Timekeeping**

P. Executive/Closed Session

- 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation

2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Q. Adjourn

Signed this 27th day of September, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of September, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of September, 2024 at 8:55 a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date