

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 20th day of August, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Recognizing and Honoring Coach Kyle Chapman
2. Proclamation Recognizing the 50th Anniversary of the Waco Metropolitan Planning Organization

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Interlocal Agreement with City of McGregor, Texas (re: Tax Increment Reinvestment Zone, Number Two, City of McGregor, Texas (TIRZ # 2)
- b. Recording of Budget Amendments for 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421) and Justice of the Peace, Precinct 3
- c. Recording of Why Wait Program Agreement with Quadient Leasing USA, Inc. (re: County Clerk Mailing Machine)
- d. Recording of Letter of Agreement with McLennan Community College (re: Extended DISC - Communication Training for Information Technology / Contract Number C20241005)
- e. Recording of Professional Services Agreement with Waco Foundation (re: Professional Study of McLennan County Healthcare System / Partnership for Accessible Care and Economic Stability (PACES) Project)
- f. Recording of Emergency Management Director / Coordinator Reappointment Notification Form

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
- b. Constable, Precinct 1:
 - 1) Regarding Position Number 100000423
 - 2) Regarding Position Number 100000852

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

5. Authorization of McLennan County Credit Card Purchases

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:

- a. Animal Birth Control Clinic, Inc.: Recording of Services Report, July 2024
- b. Lorena Tax Increment Reinvestment Zone (TIRZ) # 1 East: Recording of Semi-Annual Update/Report
- c. Commissioner, Precinct 3: Recording of Continuing Education Certification of Completion
- d. County Treasurer:
 - 1) Recording of McLennan County Investment Report, July 2024
 - 2) Recording of Treasurer's Monthly Report, July 2024
- e. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, July 2024
- f. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, July 2024
- g. Greater Waco Sports Commission: Recording of Quarterly Services Report, April - June, 2024
- h. Greater Waco Collective Impact Initiative dba Prosper Waco: Recording of Services Reports, January - June 2024
- i. Heart of Texas Behavioral Health Network: Recording of Service Agreement Quarterly Report for Emergency Psychiatric Services, April - June 2024
- j. Waco-McLennan County Public Health District: Authorization of July Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
- k. Greater Waco Chamber of Commerce: Recording of inWaco Digital Talent Recruitment Campaign Quarterly Services Report, April - June 2024

7. Burn Ban Approval, Extension, or Termination

8. McLennan County Subdivision Regulations:

- a. Approval of Final Plat of Subdivision of Lots 8-9, Block 1, Replat of Lot 2, Block 1 "Rancho West Estates Subdivision" to McLennan County, Precinct 3
- b. Approval of Final Plat of Subdivision of Lot 1, Block 1 "Picazo Estate" to McLennan County, Precinct 3
- c. Approval of Final Plat of Subdivision of Lot 5, Block 1, Replat of Lots 2-3, Block 1 "McGowan Farm Phase 1 Subdivision" to McLennan County, Precinct 2

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Proposal with M&E Consultants (re: Site Visit, Drone and Topographic Survey of County Drainage Channels)
2. Regarding the Scope of Services with Mundo and Associates, Inc. for the McLennan County Parks, Recreation, and Open Space Master Plan Update: Authorization of Invoice # 8 / Final
3. Authorization of Recommendation for RFP 24-016: McLennan County Pauper Burial/Cremation
4. Authorization of Recommendation for Quotes on Hail Damaged Roofs
5. Authorization regarding Renewal of Bid 22-011: Printing for Various Departments (Jones Printing Company)

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Regarding the Software as a Service Agreement with Tyler Technologies for Enterprise Public Safety: Authorization of Change Order
2. Authorization of Interlocal Cooperation Agreement with City of Hallsburg (re: Road Shredding)
3. Authorization of Agreement for Interpreter Services with ASL Communication Services LLC
4. Regarding the Second Professional Consulting Contract/Addendums with Lockwood, Andrews, and Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 22B (re: McLennan County Water Planning)
5. Authorization of Agreements with Lonestar Chiller Systems LLC for Heart O'Texas Fairgrounds / Extraco Events Center:
 - a. Regarding Annual Maintenance for Chiller System
 - b. Regarding Air Handler Annual Inspections
6. Reauthorization of Service Level Agreement with Texas A&M AgriLife Extension Service (re: Information Technology Services)
7. Authorization of Monitoring Agreement with Ambold's Security Services, LLC (re: Sheriff's Office Ammunition Building)
8. Authorization of Maintenance Agreement / Quote with Solid IT Networks (re: Fortinet Firewall Renewal Adjustment for Data Center)
9. Authorization of Lexis+ Subscription Amendment with LexisNexis (re: 414th District Court)
10. Authorization of Customer Service Agreements with RW Lone Star Security, LLC:
 - a. Regarding McLennan County Sheriff's Office
 - b. Regarding Highway 6 Jail
11. Authorization of Agreement for Information Technology Support Services with the McLennan County Community Supervision and Corrections Department

H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:

1. Authorization of Revisions to Financial Documents including Affidavit of Understanding and Wells Fargo Corporation Account Resolution / Agreement

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 6
2. Regarding the Castleman Creek Watershed Floodwater Retarding Structure Site # 2 Repair Project (Bid 23-020) / Contract Agreement with Janek & Whitten Construction:
 - a. Authorization of Modification / Change Order # 4
 - b. Authorization of Pay Application # 4
 - c. Authorization of Pay Application # 5 / Final
 - d. Recording of Certificate of Contract Completion and Contractor's Affidavit
 - e. Recording of Contractor's Release of Claims
3. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 22
4. Regarding Capital Improvement Projects for the Cameron Park Zoo / Agreement with City of Waco: Authorization of Invoices:
 - a. Regarding Invoice # 33753 (re: Education Center & Veterinary Hospital)
 - b. Regarding Invoice # 33754 (re: Education Center, Veterinary Hospital, & Penguin Exhibit)
 - c. Regarding Invoice # 33755 (re: Education Center & Veterinary Hospital)
 - d. Regarding Invoice # 33756 (re: (re: Education Center & Veterinary Hospital)
5. Regarding Construction of Panther Branch Road Bridge at Rock Springs Creek (Bid 20-018) / Agreement with Knife River Corporation - South: Authorization of Application for Payment No. 8

J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 24 Budget:

- a. Authorization of Texas Association of Counties Claim Deductible Invoice # NRDD-0010902
- b. 19th District Court
- c. 414th District Court
- d. Records Management
- e. District Clerk
- f. 74th District Court
- g. Permanent Improvement Fund (Fund 401)
- h. Records Management Fund (Fund 010)
- i. Justice of the Peace, Precinct 1 Place 1
- j. Justice of the Peace, Precinct 2
- k. Justice of the Peace, Precinct 5
- l. Jury Service
- m. Maintenance of Buildings
- n. Pretrial Services
- o. Road & Bridge, Precinct 3
- p. County Sheriff
- q. Specialty Court
- r. Road & Bridge, Precinct 2
- s. Capital Outlay
- t. Elections

2. Regarding the FY 25 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 25 Budget / 2024 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed

K. Real Estate, Right of Way, and Easements:

L. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Approval of Blanket Orders for Beneficiary and Subrecipient Agreements
 - b. Regarding the Professional Consulting Contract with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 22A
 - c. Discussion and/or Action on Amendment to the Subrecipient Agreement with City of Riesel, Texas
 - d. Discussion and/or Action regarding Allocation of Lost Revenue Funds
 - e. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / July 2024)
- 2. Regarding the Bureau of Reclamation WaterSMART Grant / Assistance Agreement No. R19AP00235: Recording of Modification Number 003 / Closeout Document (re: Water Marketing Strategy Grant)
- 3. Regarding the Grant Agreement with Department of State Health Services: Authorization of Financial Status Report (re: the Detection and Mitigation of COVID-19 in Confinement Facilities Grant Program / Contract No. HHS001193700006)
- 4. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285000006 for Child Welfare Services: Authorization of Title IV-E Child Welfare Services Claim for Quarter Ending June 30, 2024
- 5. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285100008 for Legal Services: Authorization of Title IV-E Legal Assistance Claim for the Quarter Ending June 30, 2024
- 6. Regarding the Texas General Land Office - Local Hazard Mitigation Plans Program: Authorization of Resolution Authorizing Signatories

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

- 1. District Courts / County Courts at Law: Update on Case Loads and related matters
- 2. Information Technology: Authorization of Policies
 - a. Regarding Administrator Access Policy (IT-P-2103) and related Authorization Form (IT-F-3103)
 - b. Regarding Website Content Policy (IT-P-2104)
 - c. Regarding Intern Account Management Policy (IT-P-2105)
 - d. Regarding AI Policy (IT-2106)
- 3. Human Resources: Authorizations regarding the 2024 Employee Wellness and Lifestyle Expo
- 4. Specialty Court: Authorization of Order Accepting Donations (ref: Local Government Code 81.032)
- 5. Heart O'Texas Fair / Extraco Events Center: Authorization of Reimbursement for Transformer Replacement

N. Additional Items for Discussion and Potential Action:

- 1. Authorizations regarding the McLennan County Christmas Event including Approval of Orders for Acceptance of Donations; Committee Updates, and related matters
- 2. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)
- 3. Regarding the November 5, 2024 Joint General Election: Authorization of Democratic Party and Republican Party Election Personnel including Early Voting Clerks; Election Day Judges/Alternate Judges; Ballot Board & Signature Verification Committee; Central County Judges; and Manager & Tabulation Supervisors
- 4. Regarding the Local Provider Participation Fund (LPPF): Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Uncompensated Care (UC), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
- 5. Discussion and/or action on Approval of Accessibility Project and Use Agreement for Vote Center - Journey Christian Church

O. Americans with Disabilities Compliance Project:

- 1. Authorization of Professional Services Invoice with CP&Y dba stv (re: Records Building ADA Renovations for July / Invoice No. MCLC2300148.00 - 15)

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
- 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
- 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
- 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

Q. Executive/Closed Session

- 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
- 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- 6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

R. Adjourn

Signed this 15th day of August, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of August, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of August, 2024 at 3:20 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date