

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 23rd day of July, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this July 23, 2024 meeting will be recessed and reconvened on Wednesday, July 24, 2024 at 9:00 a.m., to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 23, 2024 is adjourned by decision of Commissioners Court.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Ratification of Proclamation Recognizing the Jefferson-Moore High School 50th Year Tribute to the Class of 1974
2. Ratification of Proclamation Recognizing and Honoring Mrs. Rosetta Stone on Her 104th Birthday; A Century of Love, Faith, and Community

E. Consent Agenda:

1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Order Form/Agreement with Spectrio LLC (re: Digital Signage License for Road & Bridge, Precinct 2)
 - b. Recording of Letter of Agreement with McLennan Community College (re: Heartsaver CPR/AED/First Aid Training / Contract Number C20240546)
2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
 - b. Tax Office
 - c. Consideration and/or Action on Departmental and Department Head Incentive Pay Requests
 - d. Discussion and/or Action regarding Adoption of Pay/Salary Structure Changes as Recommended by NFP Compensation Consulting
 - e. County Sheriff
4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Publication for All Ads/Public Notices relative to the FY 25 Budget / 2024 Tax Rate
 - b. Authorization of Publication for RFP 24-016: McLennan County Pauper Burial/Cremation
 - c. Authorization of Publication for RFP 24-017: McLennan County Transportation of Deceased
5. **Authorization of McLennan County Credit Card Purchases**
6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. County Treasurer:
 - 1) Recording of McLennan County Investment Report, June 2024
 - 2) Recording of Treasurer's Monthly Report, June 2024
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, June 2024
 - c. Animal Birth Control Clinic, Inc.: Recording of Services Report, June 2024
 - d. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, June 2024
 - e. McLennan County Dispute Resolution Center: Recording of Services Reports, April - June 2024
 - f. The Cove Heart of Texas, Inc.: Recording of Services Report, June 2024
 - g. Heart of Texas Behavioral Health Network: Recording of Service Agreement Quarterly Report for Medical Clearance Initiative at the Crisis Treatment Center, April - June 2024
 - h. Waco-McLennan County Public Health District: Authorization of June Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - i. Part Time Associate Criminal Judge: Recording of Oath of Office and Statement of Officer
7. **Burn Ban Approval, Extension, or Termination**
8. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lot 1, Block 1 "CM3 Addition" to McLennan County, Precinct 1
 - b. Approval of Final Plat of Subdivision of Lots 1-2, Block 1 "King Family Addition" to McLennan County, Precinct 1

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Surveying and Engineering Proposal with GLS (re: Texas A&M AgriLife Extension Service Paving Improvements / Job No. 090004)
2. Authorization of Quote with Smartsheet (re: Support Upgrade for Information Technology)
3. Authorization of Quote from Dell Technologies (re: Licensing Server Replacement for DW Camera System)
4. Authorization of Recommendations:
 - a. Regarding RFP 24-015: Commissioned Security Officer for Juvenile
 - b. Regarding RFP 24-012: Licensed Sex Offender Treatment Provider

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Vendor Referral Agreement with Cedar Crest Behavioral Hospital (re: Inpatient Acute Behavioral Health Services for Specialty Court)
2. Authorization of Development Agreement with A&C Real Estate Investment Texas, LLC and Electronic Fluorocarbons, LLC
3. Authorization of Portable Services Agreement with Symphony Diagnostic Services No. 1, LLC dab TridentCare (re: Services for McLennan County Jail)
4. Authorization of Service Agreement with CTWP (re: Copier for Elections)
5. Regarding the Second Professional Consulting Contract/Addendums with Lockwood, Andrews, and Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 21B (re: McLennan County Water Planning)
6. Reauthorization of Interlocal Cooperation Agreement with Bosqueville Independent School District (re: School Resource Officer Program)
7. Authorization of Professional Services Agreements and related Proposals with Langerman Engineering:
 - a. Regarding Holy Road Low Water Crossing / Construction Materials Testing Proposal No. CMT 24-113
 - b. Regarding Patton Branch Road Bridge / Geotechnical Pavement Proposal No. GEO24-119
8. Authorization of Contract and related Proposal with KHT Electronics (re: Justice of the Peace, Precinct 2 Security System Panic Devices)

H. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:

1. Authorization of Revisions to Financial Documents including Affidavit of Understanding and Wells Fargo Corporation Account Resolution / Agreement

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Construction of Panther Branch Road Bridge at Rock Springs Creek (Bid 20-018) / Agreement with Knife River Corporation - South: Authorization of Application for Payment No. 7
2. Regarding the McLennan County Judicial Center Project / Professional Services Agreement and Proposal with Langerman Engineering, LLC (Project No. W24-031): Authorization of Invoice
3. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 5
4. Regarding the Castleman Creek Watershed Floodwater Retarding Structure Site # 2 Repair Project (Bid 23-020) / Contract Agreement with Janek & Whitten Construction: Authorization of Modification / Change Order # 3
5. Regarding the East Rainer Road Low Water Crossing Improvements (Bid 23-022) / Construction Agreement with WR Utilities and Excavation, LLC: Authorization of Change Order # 1
6. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 21

J. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 24 Budget:

- a. 54th District Court
- b. 474th District Court
- c. County Wide:
 - 1) Regarding Incentive Pay
 - 2) Regarding Old Springfield Road Water Line Project
- d. County Wide Road & Bridge
- e. Constable, Precinct 5
- f. Criminal District Attorney
- g. Justice of the Peace, Precinct 2 (Fund 130)
- h. 414th District Court (Fund 150)
- i. 19th District Court (Fund 151)
- j. Permanent Improvement Fund (Fund 401)
- k. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421):
 - 1) Regarding Tonk Creek and N. Crooked Creek Crossing Improvement Projects
 - 2) Regarding Jail Roof Repair
- l. County Sheriff:
 - 1) Regarding Jail Medical
 - 2) Regarding the Highway 6 Jail

- m. Maintenance of Equipment
- n. Purchasing
- o. Road & Bridge, Precinct 2
- p. Road & Bridge, Precinct 3
- q. Road & Bridge, Precinct 4
- r. Justice of the Peace, Precinct 5
- s. Discussion and/or Action regarding Funding Assistance for Prairie Chapel School on Hail Storm Damage
- t. Authorization of Texas Association of Counties Claim Deductible Invoice # NRDD-0010757

2. Regarding the FY 25 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 25 Budget / 2024 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
- b. McLennan County 9-1-1 Emergency Assistance District: Discussion regarding 2024/2025 Proposed Budget

K. Real Estate, Right of Way, and Easements:

L. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Approval of Blanket Orders for Beneficiary and Subrecipient Agreements
 - b. Regarding the Professional Services Agreement with BKD, LLP / FORVIS, LLP / Forvis Mazars, LLP: Authorization of Grant Administration Services Invoice through May 2024 / Invoice # 2150465
 - c. Authorization of McLennan County Recovery Plan / State and Local Fiscal Recovery Funds Report for July 1, 2023 - June 30, 2024
 - d. Authorization of Standard Form of Agreement and related Addendum with Bear Creek Construction, LLC (re: Holy Road at North Cottonwood Creek Low Water Crossing)
 - e. Authorization of Amended Beneficiary Agreements and Ratification of Use of Generator Funds for Water Supply Projects:
 - 1) Regarding the Elk-Oak Lake Water Supply Corporation
 - 2) Regarding the Axtell Water Supply Corporation
 - f. Regarding the Professional Consulting Contract with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 21A
2. Regarding the Texas Parks & Wildlife Local Park Grant Program: Authorization or Grant Application and related Resolution / Documents
3. Regarding the Texas General Land Office - Local Hazard Mitigation Plans Program: Authorization of Grant Application
4. Discussion and/or Action regarding Rural Law Enforcement Grant (ref: Senate Bill 22)
5. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant / Contract No. HHS000285100008: Authorization of Federal Funding Accountability and Transparency Act (FFATA) Certification for FY 25 for Legal Services
6. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant / Contract No. HHS000285000006: Authorization of Federal Funding Accountability and Transparency Act (FFATA) Certification for FY 25 for Child Welfare Services

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

N. Additional Items for Discussion and Potential Action:

1. Salary Grievance Committee:
 - a. Discussion and/or Action regarding Member Selection Process
 - b. Selection / Designation of Public Members of the Committee for the FY 25 Budget
2. Texas A&M AgriLife Extension Service: Presentation regarding Community Programs
3. Discussion and/or Action regarding Alternate Representatives to the Waco-McLennan County Public Health District
4. Discussion and/or Action regarding the Texas Association of Counties (TAC) Risk Management Pool 2024 Employee Safety Equipment Programs
 - a. Regarding Law Enforcement
 - b. Regarding Road and Bridge / Building Maintenance
5. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)
6. Approval of Order Setting Sheriff's and Constable's Fees for 2025 (ref: Local Government Code, Section 118.131)

O. Americans with Disabilities Compliance Project:

P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including

Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters

4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

Q. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

R. Adjourn

Signed this 18th day of July, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 18th day of July, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 18th day of July, 2024 at 3:49 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date