

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 2nd day of July, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this July 2, 2024 meeting may be recessed and reconvened on Wednesday, the 3rd day of July, 2024, to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 2, 2024 is adjourned by decision of Commissioners Court.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Assignment of Road Use Agreement from SP-Jaguar Solar LLC to PP Jaguar Solar LLC
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
 - b. County Sheriff
 - 1) Regarding Records Assistant Position
 - 2) Regarding Jail Nurse/LVN Position
 - c. Constable, Precinct 5
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Authorization of McLennan County Credit Card Purchases**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, May 2024
 - b. Acceptance of Bond / Oath Document (re: Deputy Constable, Precinct 2)
 - c. The Cove Heart of Texas, Inc.: Recording of Services Report, May 2024
 - d. Waco-McLennan County Public Health District: Authorization of May Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - 7. Burn Ban Approval, Extension, or Termination**
 - a. Authorization of Red Flag Warning Burn Ban Order
 - 8. McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lot 5, Block 1 "Bugtussle Lane Addition" to McLennan County, Precinct 3
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Authorization of Surveying and Engineering Proposal with GLS (re: Texas A&M AgriLife Extension Service Paving Improvements / Job No. 090004)
 - 2. Authorization of Quote with Smartsheet (re: Support Upgrade for Information Technology)
 - 3. Authorization of Recommendation for Bid 24-009: McLennan County Highway Six (6) Jail Roof Project
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Authorization of Contract for Services with Greater Waco Collective Impact Initiative dba Prosper Waco
 - 2. Authorization of Addendum to Intergovernmental Agreement and Lease of Facility with Heart of Texas Behavioral Health Network (re: Community Crisis Triage and Respite Center)
 - 3. Authorization of Agreements for Services with Millard Real Estate Advisors, Inc.:
 - a. Regarding Real Estate Consulting / Right of Way (ROW) Acquisition Services for Thompson Road Bridge Project
 - b. Regarding Real Estate Consulting / Right of Way (ROW) Acquisition Services for 7 Mile Lane Road Bridge Project
 - 4. Authorization of Memorandum of Understanding with TRAC Solutions (re: Monitoring Devices for Specialty Court)
 - 5. Authorization of Current Agreement/Statement of Work Renewal with CivicPlus, LLC (re: CivicClerk Agenda/Minutes Management and CP Media Software)
 - 6. Authorization of Rental Schedule/Agreement with RDO Equipment Co. (re: Road & Bridge, Precinct 2)

7. Authorization of Why Wait Program Agreement with Quadient Leasing USA Inc. (re: County Clerk Mailing Machine)
8. Ratification of Interagency Agreement / Memorandum of Understanding and Multidisciplinary Team Working Protocols with Children's Advocacy Center (re: McLennan County Sheriff's Office)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 20
2. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Change Order No. 1

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 24 Budget:

- a. 74th District Court
- b. 170th District Court
- c. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Disposition General Fixed Assets (GFA) / Total Loss Offer from TAC for Constable, Precinct 1 Vehicle)
- d. District Clerk (Fund 001 & Fund 120)
- e. Elections
- f. Justice of the Peace, Precinct 2 (Fund 130)
- g. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
- h. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421):
 - 1) Regarding Downtown Jail / Judicial Center Project
 - 2) Regarding Panther Branch Road Project
- i. Information Technology
- j. County Sheriff
- k. Justice of the Peace, Precinct 1 Place 1

2. Regarding the FY 25 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 25 Budget / 2024 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
- b. McLennan County Appraisal District: Discussion and/or Action regarding 2025 Proposed Budget / Allocation

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Approval of Blanket Orders for Beneficiary and Subrecipient Agreements
2. Regarding the Texas Bar Foundation: Authorization of Grant Application (re: Specialty Court)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Heart O'Texas Fair / Extraco Events Center: Authorization of Capital Improvement Project

M. Additional Items for Discussion and Potential Action:

1. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 25 Budget
2. Greater Waco Chamber of Commerce:
 - a. Monthly Economic Development Report, April 2024
 - b. Monthly Economic Development Report, May 2024
3. Regarding the Local Provider Participation Fund (LPPF): Authorization of Intergovernmental Transfers of Funds Derived from the County Health Care Provider Participation Fund to Provide the Nonfederal Share of a Supplemental Payment Program, known as Graduate Medical Education (GME), Authorized under the State Medicaid Plan to Fund Payments that are Dedicated for Payment to Hospitals
4. Approval of Amended Order Providing for Park Rules to be Followed by All Users of Tradinghouse Lake Park; Setting Forth Enforcement Provisions including Ejection from Park and Suspension of Park Usage; Setting Forth a Severability Clause and Establishing an Effective Date
5. Regarding the McLennan County Parks, Recreation, and Open Space Master Plan:
 - a. Authorization of Application Initiation for Texas Parks and Wildlife Department Local Park Grant Program
 - b. Discussion and/or Action regarding Creation of Friends of Tradinghouse Lake Park Committee
6. Authorization of Alacrity Solutions Total Loss Condition Report / Settlement Offer (re: Claim #: APD20240844-1)
7. Discussion and/or Action regarding Presentation from NFP Compensation Consulting (re: Comprehensive Compensation Study)
8. Discussion and/or Action regarding McLarens Coverage/Loss Report (re: Road & Bridge, Precinct 3 Shop Building and Equipment Damage / Claim # PR20240623-1)

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice with CP&Y dba svt (re: Records Building ADA Renovations for May / Invoice No. MCLC2300148.00 - 13)

- O. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):
- 1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
 - 2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, McLennan County Radio Tower Project, Justices Software Conversion Feasibility, related matters
 - 3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, Updates regarding McLennan County Venue Project, related matters
 - 4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

P. Executive/Closed Session

- 1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
- 2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
- 3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
- 4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
- 5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
- 6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

Q. Adjourn

Signed this 27th day of June, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of June, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of June, 2024 at 3:35 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce’tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date