

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 4th day of June, 2024 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Declaring June as Elder Abuse Prevention Awareness Month

E. Consent Agenda:

1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Discussion and/or Action on Commissioner, Precinct 2 Vacancy, including Appointment Process and related matters
 - b. Consideration and/or Action on Department Head Evaluations / Reviews and Salary
4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Publication for RFP 24-015: Licensed Peace Officers for Juvenile Security
 - b. Authorization of Publication for RFP 24-012: Licensed Sex Offender Treatment Provider
5. **Authorization of McLennan County Credit Card Purchases**
6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental/Agency Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials, Departments, or Agencies for Recording:**
 - a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, April 2024
 - b. McLennan Community Investment Fund: Recording of Activity Report, July - December 2023
 - c. McLennan County 9-1-1 Emergency Assistance District: Recording of 2023 Annual Report
 - d. Recording of Short-Term Motor Vehicle Rental Tax Reports, November 2023 - March 2024
 - e. Recording of Hotel Occupancy Tax Reports, November 2023 - March 2024
7. **Burn Ban Approval, Extension, or Termination**
8. **McLennan County Subdivision Regulations:**
 - a. Approval of Final Plat of Subdivision of Lots 1-2, Block 1 "Raby Road Addition" to McLennan County, Precinct 1

F. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Vehicle Quote from Caldwell Country Chevrolet II LLC (re: Constable, Precinct 1)

G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Ratification of Lexis+ Subscription Amendment with LexisNexis (re: 19th District Court)
2. Regarding the Amendment to the Guaranteed Maintenance Agreement with A&A Technology Group, Inc.: Authorization of Quote for Renewal of Agreement (re: Telecommunications Equipment / Mitel Phone System)
3. Authorization of Letter of Agreement with McLennan Community College (re: Extended DISC-Communication Training for Information Technology / Contract Number C20241005)
4. Authorization of Agreement with Lonestar Chiller Systems, LLC (re: Variable Speed Fan Upgrade for Chiller # 4 Condenser - Heart O'Texas Fair / Extraco Events Center)

H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Chapel Road Improvements (Bid 23-013) / Agreement with Kasparian Underground LLC dba H&B Contractors: Authorization of Application for Payment No. 3

I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. **Regarding the FY 24 Budget:**
 - a. Discussion and/or Action regarding Incentive Pay Budget and Distribution of Incentive Pay List to Eligible Offices
 - b. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
 - c. 19th District Court
 - d. Certificate of Revenue per Local Government Code 111.0706 Special Budget for Grant or Aid Money and related Budget Amendment (re: One-Time Tech Grant Payment)

- e. County Wide
- f. Constable, Precinct 2
- g. Criminal District Attorney
- h. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
- i. HOT Fairgrounds
- j. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421)
- k. County Sheriff
- l. Road & Bridge, Precinct 2
- m. Constable, Precinct 1

2. Regarding the FY 25 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 25 Budget / 2024 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Approval of Blanket Orders for Beneficiary and Subrecipient Agreements
 - b. Regarding the Professional Services Agreement with BKD, LLP / FORVIS, LLP Authorization of Grant Administration Services Invoice through April 2024 / Invoice # 2105659
- 2. Regarding the Texas Community Development Block Grant (TxCDBG) / Construction Agreement with No-Digtec, LLC: Authorization of Certificate of Construction Completion (re: Elm Mott Sewer Improvements at Leroy Parkway, FM308 – TxCDBG NO. CDV21-0425)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

- 1. Road & Bridge, Precinct 4: Authorization of Reimbursement for Tire Damage
- 2. Information Technology:
 - a. Authorization of Administrator Access Policy and related Authorization Request Form
 - b. Authorization of Multi-factor Authentication Agreement
 - c. Ratification of Destruction of Technology Equipment
- 3. Tax Office: Designation of Tax Assessor/Collector as the Primary Voting Delegate for the National Association of Counties (NACo) Annual Business Meeting

M. Additional Items for Discussion and Potential Action:

- 1. Discussion and/or Action regarding Retired Patrol Vehicle Request for Mart Volunteer Fire Department
- 2. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 25 Budget
- 3. Authorization to Host Court Night for the 104th Annual County Judges and Commissioners Association of Texas Conference including Authorization of Letter of Support
- 4. McLennan County Group / Employee Health Insurance Committee: Authorizations regarding Committee Member Selection
- 5. Authorization of Webpage Request for McLennan County Law Library
- 6. Regarding the International Junior Brangus Breeders Association (IJBBA) National Junior Brangus Show: Recording of Office of the Governor's Letter Approving the Event Trust Fund Application and Establishing the Event Trust Fund (ref: Texas Government Code Chapter 480)
- 7. Regarding the Local Provider Participation Fund (LPPF): Ratification of Declaration of Intent for an Intergovernmental Transfer regarding the Medicaid Managed Care Aligning Technology by Linking Interoperable Systems for Client Health Outcomes Program (a.k.a. The ATLIS)
- 8. Authorization of Fixed Asset Transfer Form (re: Asset Transfer from Department of Public Safety to Purchasing)

N. Americans with Disabilities Compliance Project:

- 1. Authorization of Professional Services Invoice with CP&Y dba stv:
 - a. Regarding ADA Study/Report for April - Invoice No. WALL9923841.00 - 97
- 2. Regarding the Agreement with KDW Enterprises William & Pozzi, LLD dba The Key Depot: Authorization of Invoices (re: McLennan County Courthouse Hardware (Doors) Replacement / RFP 23-017)
 - a. Regarding Invoice #28834
 - b. Regarding Invoice # 28827
 - c. Regarding Invoice # 28826
 - d. Regarding Invoice # 28836

O. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

- 1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters

2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices:

S. Adjourn

Signed this 30th day of May, 2024

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 30th day of May, 2024.

Witness my hand and seal of office at Waco, McLennan County, Texas the 30th day of May, 2024 at 3:45 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date