

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19th day of December, 2023 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Texas Department of Transportation Permit to Construct Access Driveway Facilities on Highway Right of Way for the Chapel Road Improvement Project
 - b. Recording of Statement of Work/Agreement with CivicPlus (re: Development of County Mobile App)
 - c. Recording of Amended Beneficiary Agreement with Bosque Basin Water Supply Corporation (re: American Rescue Plan Act Funding)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. County Court at Law No. 3 Judge: Consideration of / Action on Appointment on Replacement to Fill Vacancy in the Office of County Court at Law No. 3, including, but not limited to, Appointment Process, Review / Action on Resumes / Applications, Acceptance of all Bond / Oath Documents, related authorizations as necessary
 - b. Specialty Courts/Mental Health Court
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Treasurer:
 - 1) Recording of McLennan County Investment Report, November 2023
 - 2) Recording of Treasurer's Monthly Report, November 2023
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, November 2023
 - c. McLennan County Sexual Assault Response Team (SART): Recording of Biennial Report
 - d. Animal Birth Control Clinic, Inc.: Recording of Services Report, November 2023
 - e. Recording of Hotel Occupancy Tax Reports, May - October 2023
 - f. Recording of Short-Term Motor Vehicle Rental Tax Reports, May - October 2023
 - g. Creative Waco: Recording of Quarterly Services Report (7/1/23 - 9/30/23)
 - 6. Burn Ban Approval, Extension, or Termination**
 - 7. Authorization of McLennan County Credit Card Purchases**
 - 8. McLennan County Subdivision Regulations:**
 - a. Authorization of Final Plat of Subdivision of Lots 37 & 38, Block A "Re-plat of Lot 3 Lake Parke Estates Addition" to McLennan County, Precinct 3
 - b. Authorization of Final Plat of Subdivision of Lots 1 & 2, Block 1 "Maria Mendoza Addition" to McLennan County, Precinct 2
 - c. Authorization of Final Plat of Subdivision of Lots 1-3, Block 1 "Bajer Addition" to McLennan County, Precinct 3
 - d. Authorization of Final Plat of Subdivision of Lots 1-3, Block 1 "Rivercrest Road Addition" to McLennan County, Precinct 4
 - e. Authorization of Final Plat of Subdivision of Lot 1, Block 1 "Utley Addition" to McLennan County, Precinct 1
- F. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 - 1. Regarding the Scope of Services with Mundo and Associates, Inc. for McLennan County Parks, Recreation, and Open Space Master Plan Update: Authorization of Invoice # 2
- G. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 - 1. Regarding the Agreement for Engineering Services with Walter P. Moore and Associates, Inc: Authorization of Additional Services Proposal and Agreement (re: Bullhide Creek Road Erosion Stabilization - Realignment)

2. Authorization of Agreement for Reimbursement for Mental Health Counseling Services with Heart of Texas Council of Governments (re: Juvenile Probation)
 3. Authorization of Master Services Agreement and related Order Form with Spectrio, LLC (re: Software / Equipment / Services for Digital Display Directory at Courthouse Main Entrance)
 4. Authorization of Interlocal Agreement with City of McGregor, Texas (re: Tax Increment Reinvestment Zone Number Two, City of McGregor, Texas (TIRZ #2))
 5. Authorization of Professional Services Agreement and related Construction Materials Testing Proposal with Langerman Engineering (re: Panther Branch Road Bridge Improvements / LFE Proposal No. CMT 23-185)
 6. Authorization of Services Agreement with GGA Pest Management (re: Road & Bridge, Precinct 1)
- H. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**
1. Regarding Capital Improvement Projects for the Cameron Park Zoo / Agreement with City of Waco: Authorization of Invoice # 30072 (re: Education Center, Veterinary Hospital, Hoofstock Barn & Penguin Exhibit)
 2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 14
- I. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
1. **Regarding the FY 23 Budget:**
 - a. General Fund Cleanup
 2. **Regarding the FY 24 Budget:**
 - a. 170th District Court
 - b. Permanent Improvement Fund (Fund 401)
 - c. Information Technology
 - d. Justice of the Peace, Precinct 2
 - e. Capital Outlay
 - f. Criminal District Attorney: Recording of Budget for Forfeiture Assets Fund (Fund 260)
 - g. Authorization of Texas Association of Counties Claim Deductible Invoices:
 - 1) Regarding Invoice # NRDD-0009853
 - 2) Regarding Invoice # NRDD-0009904
 - 3) Regarding Invoice # NRDD-0009932
 - 4) Regarding Invoice # NRDD-0009999
 - 5) Regarding Invoice # NRDD-0010027
- J. Real Estate, Right of Way, and Easements:**
- K. Grants / Grant Proposals:**
1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Authorization of American Rescue Plan Budget Adjustment
 - b. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / November 2023)
 2. Regarding the Rural Law Enforcement Grant: Authorization of Grant Application (ref: Senate Bill 22)
- L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**
1. Elections: Approval of Order Declaring Certain Property as Surplus and Authorizing the Sell of Said Surplus Property (re: "Vote Here" Signs)
 2. Criminal District Attorney:
 - a. Authorization of Office Renovations / Modifications
 - b. Authorization of Request for Vehicle Inscription Exemption (ref: Transportation Code Section 721.005(b)(1)(e))
 3. Purchasing: Authorization of Texas Public Purchasers Association (TxPPA) Memberships Request
- M. Additional Items for Discussion and Potential Action:**
1. Discussion and/or Action Regarding the Courthouse Christmas Lighting Ceremony including Approval of Orders for Acceptance of Donations; Committee Updates; and related matters
 - a. Authorization/Ratification of Purchases for Courthouse Christmas Event
 2. Discussion and/or Action regarding Purchase/Replacement of Tornado Sirens and related matters:
 - a. Regarding the City of Lacy Lakeview
 - b. Regarding the Unincorporated Area of Elm Mott
 3. Discussion and/or Action regarding Retired Patrol Vehicle Request for Mart Volunteer Fire Department
 4. Regarding the March 5, 2024 McLennan County Joint Primary Election and May 28, 2024 McLennan County Joint Primary Runoff Election, if needed:
 - a. Authorization of Joint Primary Election Services Contract and related Joint Resolution
 - b. Authorization of Early Voting Dates, Time and Locations, Election Day Vote Centers, and related documents
 5. Discussion and/or Action regarding Space/Office Allocations in Courthouse and Annex Building
 6. Discussion and/or Action regarding Commissioners Court Meetings in December 2023 and January 2024

7. Regarding the McLennan County Tax Abatement Guidelines:
 - a. Public Hearing on Proposed Readoption of Tax Abatement Guidelines by the Commissioners Court
 - b. Discussion and Action on Readopting Tax Abatement Guidelines
8. Regarding the UnitedHealthcare Insurance Company Stop Loss / Excess Loss Policy No. GA-921915AL: Authorization of Amendment No.3
9. Discussion and/or Action regarding Hosting of Area Economic Development Council Meeting
10. Discussion and/or Action regarding the International Junior Brangus Breeders Association (IJBBA) National Junior Brangus Show including Submission of Events Trust Fund Application, Office of the Governor Economic Development and Tourism Affidavit of Endorsement, Event Support Contract and related documents

N. Americans with Disabilities Compliance Project:

O. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

1. Updated from Project Consultant

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding the 2024 Total Solar Eclipse**

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding County Court @ Law # 3 Judge; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices:

S. Adjourn

Signed this 14th day of December, 2023

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 14th day of December, 2023.

Witness my hand and seal of office at Waco, McLennan County, Texas the 14th day of December, 2023 at 2:55 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date