

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19th day of September, 2023 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Recognizing October 1-7, 2023 as National 4-H Week
2. Ratification of Proclamation Recognizing The Waco High School Classes of 1968, 1969, 1970 & 1971 & Honoring Their Contributions To The Desegregation Of Waco Public Schools
3. Proclamation Recognizing Pleasant Grove Missionary Baptist Church of Gholson 151st Anniversary Celebration

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Interlocal Cooperation Agreement with the City of Waco by and through the Waco-McLennan County Public Health District (re: On-Site Sewage Facilities)
- b. Recording of Additional Grant Award (re: Bureau of Justice Assistance - Small Rural Tribal (SRT) Body-Worn Camera Program / Constable, Precinct 1)
- c. Recording of Interlocal Cooperation Agreement with City of Hallsburg (re: Road Shredding)
- d. Recording of Letter of Agreement with Hendrix Consulting Engineers (HCE) (re: Mechanical, Electrical, and Plumbing (MEP) Assessment Services for Heart of Texas Fair & Rodeo / Extraco Events Center)
- e. Recording of Order Agreement and related Documents/Proposal with Ricoh USA, Inc. (re: Juvenile Detention Center Copiers)
- f. Recording of Extension and Renewal of Agreement for Emergency Ambulance Services with American Medical Response Ambulance Service, Inc. (AMR)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

- a. Authorization of Publication of Bid 23-022: McLennan County East Rainer Lane Low Water Crossing Improvements

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, August 2023
- b. County Treasurer:
 - 1) Recording of McLennan County Investment Report, August 2023
 - 2) Recording of Treasurer's Monthly Report, August 2023
- c. County Auditor:
 - 1) Recording of FY 2022 Audit Report for the McLennan County Jail and Jack Harwell Detention Center Commissary
 - 2) Recording of FY 2022 Audit Reportable Conditions Report for the McLennan County Highway 6 and Jack Harwell Detention Center Commissary
- d. County Judge: Recording of Texas Association of Counties Judicial Education Record
- e. Creative Waco: Recording of Quarterly Services Report (4/1/23 - 6/30/23)
- f. Waco-McLennan County Public Health District: Authorization of July Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)

7. Burn Ban Approval, Extension, or Termination

8. Authorization / Ratification of McLennan County Credit Card Purchases

9. McLennan County Subdivision Regulations:

- a. Authorization of Final Plat of Subdivision of Lots 1-2, Block 1 "Carlisle Family Trust Addition" to McLennan County, Precinct 2

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 23 Budget:

- a. Justice of the Peace, Precinct 3 (Fund 130)
- b. 74th District Court
- c. 54th District Court
- d. Capital Outlay
- e. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from Disposition of General Fixed Assets / Capital Outlay for Sheriff's Office)
- f. Constable, Precinct 5
- g. Criminal District Attorney
- h. Permanent Improvement Fund (Fund 401)
- i. 2021 Certificate of Obligation / Permanent Improvement Fund (Fund 421):
 - 1) Regarding ADA Modifications
 - 2) Regarding Roof Repairs at Highway 6 Jail
- j. Justice of the Peace, Precinct 4
- k. Maintenance of Buildings
- l. Maintenance of Equipment
- m. Road & Bridge, Precinct 2
- n. Road & Bridge, Precinct 3
- o. Road & Bridge, Precinct 4
- p. County Sheriff
- q. County Judge
- r. Authorization of Texas Association of Counties Claim Deductible Invoice # NRDD-0009659

2. Regarding the FY 24 Budget:

- a. Authorization of Department Head Salary Schedule

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

1. Authorization of Video Surveillance System Quote from Extraco Technology (re: Justice of the Peace Precinct 3)
2. Authorization of Recommendation for Bid 23-018: Construction of Panther Branch Road Bridge at Rock Springs Creek

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Contract for Software with Edoc Technologies, Inc. (re: District Clerk Case Management Software / EdocSuite)
2. Authorization of Renewal of Services Agreement with McLennan County Dispute Resolution Center (DRC)
3. Authorization of Contract for Services with Court Appointed Special Advocates (CASA) for Children, McLennan County
4. Authorization of Agreements with Greater Waco Chamber of Commerce:
 - a. Regarding Economic Development Services
 - b. Regarding inWaco Digital Talent Recruitment and Marketing Campaign Services
 - c. Regarding Workforce and Talent Initiative Services
5. Authorization of Agreement for Services and related Resolution with Meals on Wheels Waco (re: Texas Department of Agriculture Texans Feeding Texans - Home Delivered Meal Grant Program)
6. Authorization of Agreement with McLennan County Employees Federal Credit Union (re: Storage of Records)
7. Authorization of Service Agreement Renewals with Heart of Texas Region Behavioral Health Network:
 - a. Regarding Agreement for Mental Health Deputy Services
 - b. Regarding Care Coordination Agreement (re: Medications for Defendants Committed Under Texas Code of Criminal Procedure, Chapter 46B)
 - c. Regarding Agreement for Comprehensive Mental Health and Mental Retardation Services
 - d. Regarding Agreement for Emergency Psychiatric Services
 - e. Regarding Agreement for Jail Diversion / Pre-Trial Diversion Services
 - f. Regarding Grant Agreement for Medical Clearance Initiative at the Crisis Treatment Center
 - g. Regarding Current Intergovernmental Agreement and Lease of Facility / Community Crisis Triage and Respite Center
8. Authorization of Contract for Services with Startup Waco
9. Authorization of Contracts for Fire Protection Services with County Volunteer Fire Departments and the McLennan County Fire Protection Association
10. Authorization of Interlocal Agreement with Waco Crime Stoppers, Inc.
11. Authorization of Meals Service Agreement with Trinity Services Group, Inc. (re: Highway 6 Jail and Jack Harwell Detention Center)
12. Authorization of Care Coordination Agreement with Heart of Texas Behavioral Health Network (re: McLennan County Specialty Court)

13. Authorization of Interlocal Agreement with the City of Waco (re: Centralized Dispatch)
14. Authorization of Memorandum of Understanding with China Spring Independent School District Police Department (re: Communication and Coordination with the McLennan County Sheriff's Office)
15. Authorization of Field Trail Agreements with Axon Enterprise, Inc.:
 - a. Regarding Body Cameras for Sheriff's Office
 - b. Regarding Fleet Cameras for Sheriff's Office
16. Authorization of Addendum to Waco-McLennan County Library 1978 Memorandum of Agreement with City of Waco, Texas
17. Authorization of Membership Agreement with CyberRisk Collaborative, LLC d/b/a CyberSecurity Collaborative
18. Regarding the Current Customer Service Agreements with UniFirst: Authorization of Amendment A (re: Uniforms for Road & Bridge Precincts)
19. Authorization of Financial Renewal and Terms Amendment with United HealthCare Services, Inc. (re: McLennan County Group Health Plan / Contract No. 921915)
20. Ratification of Agreement/Order Form with Udemy Business (re: Professional Development Training Subscription)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Capital Improvement Projects for the Cameron Park Zoo / Agreement with City of Waco: Authorization of Invoice # 28539 (re: Education Center, Veterinary Hospital, Hoofstock Barn & Penguin Exhibit)
2. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 11

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Authorization of Revised Beneficiary Agreement with McLennan County Water Control and Improvement District # 2 (re: American Rescue Plan Act Funding)
 - b. Authorization of Revised Beneficiary Agreement with China Spring Community Water Supply Corporation (re: American Rescue Plan Act Funding)
 - c. Authorization of Legal Services Invoices from Haley & Olson P C (re: ARPA Matters / August 2023)
2. Regarding the Bipartisan Infrastructure Law Discussion and/or Action on Funding Guidelines / Opportunities; Eligible Projects/Programs, related matters
3. Regarding the State Criminal Alien Assistance Program (SCAAP): Acceptance of FY 22 Grant Award
4. Regarding the Statewide Automated Victim Notification Service (SAVNS) Grant: Authorization of First Contract Renewal of Participating Entity Services Agreement with Appriss Insights LLC (re: Contract No. 20222344900 –446– 01)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. Constable, Precinct 4: Authorization of Cell Phone Request
2. Texas A&M AgriLife Extension Service: Presentation regarding Story of 4-H
3. Specialty Court: Authorization of Order Accepting Donations (ref: Local Government Code 81.032)

M. Additional Items for Discussion and Potential Action:

1. Heart of Texas Housing Finance Corporation: Discussion and/or Action regarding Board Appointment
2. Discussion and/or Action regarding Appointments to McLennan County Park Plan Committee (re: McLennan County Parks, Recreation, and Open Space Master Plan Update)
3. Authorization of Amendments to the McLennan County Employee Policy Guide:
 - a. Regarding Adoption of Section 7.18: Shift Differential Pay under Chapter 7.0: Compensation
 - b. Regarding Section 7.05: Sheriff's Office Structured Step Pay Plan - Subsection H. Cost of Living Adjustments related to the Structured Step Pay Plan and Subsection K: Step Plan
4. Discussion and/or Action regarding the McLennan County Appraisal District 2024 Board of Directors Candidate Nominations and related Resolution
5. Discussion and/or Action Regarding the Courthouse Christmas Lighting Ceremony including Approval of Orders for Acceptance of Donations; Committee Updates; and related matters
6. Adoption of Various Orders relative to FY 2024:
 - a. Order Setting Compensation of Jurors, Members of the Grand Jury, and Grand Jury Bailiffs
 - b. Order Designating Day and Location for Regular / Special Commissioners Court Meetings
 - c. Order Authorizing County Engineer and/or Assistant County Engineer to Sign Requisitions, Exemption Certificates, Cooperative Agreements for Flood Control Structures and State Reimbursement Forms
 - d. Order Appointing County Judge Pro-Tem
 - e. Order Setting Pay Rate for Hourly Rated Personnel
 - f. Order Adopting Ad Valorem Tax Exemption
 - g. Order Adopting Licenses and/or Permit Fees
 - h. Order Declaring Certain Property as Waste and Authorizing the Recycle or Disposal of Said Waste Property

- i. Order Exempting "Vehicle and Equipment Repairs" from the Requirements of Section 262.023 of the Local Government Code as Authorized by Local Government Code Section 262.024(a)(11)
7. Approval of McLennan County Holiday Dates for 2024
8. Authorization of Release of Property Damage Claim and Acceptance of Settlement Offer from CNA Insurance (re: Claim Number 190117144-001)
9. Regarding the McLennan County Local Provider Participation Fund (LPPF):
 - a. Public Hearing to Consider Creation of the McLennan County Local Provider Participation Fund ("LPPF") Program in Accordance with Section 294.101 of the Texas Health and Safety Code including Setting the Mandatory Payment Rate to be Assessed on All Nonpublic Hospitals Located within McLennan County to Fund the LPPF during Fiscal Year (FY) 2024
 - b. Approval of Resolution Setting the FY 2024 Rate for the McLennan County Health Care Provider Participation Program
10. Authorization of Refund Requests for Overpayment of Real Estate Taxes (ref: Section 31.11(a) of the Texas Property Tax Code)
11. Approval of McLennan County Sexual Assault Response Team (SART) Bylaws and Protocols
12. Regarding Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2024 Workers' Compensation Coverage Documents / Worksheets

N. Americans with Disabilities Compliance Project:

O. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

1. Discussion and/or Action regarding Provision of Power Service for the DPS Tower at Road & Bridge, Pct 3

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Commissioners Court Agenda:** including Category Format, Category Wording; related matters

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads/Officials; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in Any Open Session Item if Necessary, Individual Evaluation and Salary Discussions for Appointed Department Head/Official and Elected Officials to be Separately Considered, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices :

S. Adjourn

Signed this 14th day of September, 2023

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 14th day of September, 2023.

Witness my hand and seal of office at Waco, McLennan County, Texas the 14th day of September, 2023 at 4:05 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date