

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 2nd day of May, 2023 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
 - 1. Proclamation Declaring the Month of May as Treatment Court Month
 - 2. Proclamation Recognizing May 7-13, 2023 as "Travel and Tourism Week"
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Texas Department of State Health Services Notification of 2023 Tobacco Settlement Distribution
 - b. Recording of Empath Way Price List for Autopsy Services
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Consideration and/or Action on Department Head Evaluations / Reviews and Salary
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - 5. Travel and Education Requests:**
 - a. Elections
 - b. County Sheriff
 - c. County Judge
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. Recording of Department Head Conflict of Interest Annual Certifications
 - b. Waco-McLennan County Public Health District: Authorization of March Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - c. Volunteer Fire Departments: Recording of Run Reports for January - March, 2023
 - d. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Report, March 2023
 - e. Heart of Texas Behavioral Health Network: Recording of Service Agreement Report related to the Medical Clearance Initiative at the Crisis Treatment Center, January - March 2023
 - 7. Burn Ban Approval, Extension, or Termination**
 - 8. Authorization of McLennan County Credit Card Purchases**
 - 9. Authorization/Ratification of Non-County Property Damage Expenditures / Purchase Orders**
 - 10. McLennan County Subdivision Regulations:**
 - a. Authorization of Final Plat of Subdivision of Lot 1, Block 1 "Samuel Clayton Addition" to McLennan County, Precinct 3
 - 11. Approval of Amendment to the Minutes of the Meeting of the Commissioners Court held on 3/21/23 to Identify the Proper Amount of ARPA Fund Allocation to the McLennan County Fire Protection Association as \$28,047.58 Instead of \$30,597.36**
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Regarding the FY 23 Budget:**
 - a. Venue Project Revenue Bond Series 2018 / Permanent Improvement Fund (Fund 418)
 - b. 170th District Court
 - c. County Sheriff
 - d. Economic Development
 - e. County Court at Law # 2
 - f. Maintenance of Buildings
 - g. Adult Probation
 - h. Road & Bridge, Precinct 3
 - i. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Auction Proceeds / Road & Bridge, Precinct 3)

- j. Capital Outlay / Tax Office
- k. Justice of the Peace, Precinct 3 (Fund 130)
- l. Waco Metropolitan Planning Organization: Authorization of Annual Contribution/Dues

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of Quotes from H&M Landscape and Sprinkler (re: Courthouse Landscaping and Irrigation)
- 2. Authorization of Repair Work Proposal from Lonestar Chiller Systems, LLC (re: Chiller Plant Piping Modifications / Estimate # 68359977)
- 3. Authorization of Physical Document Management System Maintenance Quote from Gimmel f/k/a InfoLinx System Solutions (re: Archives / Records Management)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Construction Agreement with Mechell Contracting, LLC (re: Trading Post Road Creek Crossing Improvements)
- 2. Authorization of Support and Maintenance Agreement with Exela Technologies (re: Records Management / Agreement No. 44501-A-CONSVR)
- 3. Authorization of Memorandum of Understanding with Valley Mills Independent School District Police Department (re: Communication and Coordination with the McLennan County Sheriff's Office)
- 4. Authorization of Statement of Work / Agreement with CivicPlus (re: Domain Name Server and Secure Socket Layer Certificate Hosting for McLennan.gov)
- 5. Authorization of Wastewater Inspection System Agreement with Reddell Septic, LLC (re: Road & Bridge, Precinct 2)
- 6. Authorization of Professional Services Agreement Renewal with HUB International Insurance Services (re: Employee Benefit Plan / Group Health Insurance Plan Consultant)
- 7. Authorization of Contract for Services with Greater Waco Chamber of Commerce (re: Workforce and Talent Initiative)
- 8. Authorization of Cooperative Agreement with the Waco-McLennan County Public Health District (re: Local Public Health Program)
- 9. Authorization of Temporary Service Agreement with Waste Connections Lone Star, Inc. (re: Trash and Tire Clean-Up Day / Road & Bridge, Precinct 4)

I. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:

- 1. Regarding the Program Project Agreement with Swan Products, LLC: Authorization of Payment Request # 2 (Final)

J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Regarding McLennan County Downtown Jail Remodel for Courtrooms and Office Space (RFQ 21-011) / Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Invoice Number 06
- 2. Regarding the 415 Columbus Avenue Site Demolition / Proposal with Walker Partners: Authorization of Engineering / Surveying Services Invoices:
 - a. Regarding Services through February / Invoice No. 0103769.00 - 24242
 - b. Regarding Services through March / Invoice No. 0103769.00 - 24509
- 3. Regarding Capital Improvement Projects for the Cameron Park Zoo / Agreement with City of Waco: Authorization of Invoice # 26173 (re: Education Center, Veterinary Hospital, Hoofstock Barn & Penguin Exhibit)

K. Real Estate, Right of Way, and Easements:

- 1. Authorization of Commercial Real Estate Listing Agreement / Exclusive Right to Sell with Paschall, Skipper & Assoc. (re: Lot 3, Block 71, Original Town of McGregor, McLennan County, Texas / 307 S. Madison, McGregor, Texas)

L. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Regarding the Professional Services Agreement with BKD, LLP / FORVIS, LLP Authorization of Grant Administration Services Invoice through March / Invoice # BK01767202
 - b. Action to Rescind Previously Approved "Beneficiary Agreements" for ARPA Funding with the following:
 - 1) Texas State Technical College and the TSTC Foundation
 - 2) City of Lorena, Texas
 - 3) City of Riesel, Texas (Non-Arsenic Mitigation)
 - 4) City of West, Texas
 - c. Authorization of Subrecipient Agreements for ARPA Funding:
 - 1) Texas State Technical College Foundation
 - 2) City of Lorena, Texas
 - 3) City of Riesel, Texas (Non-Arsenic Mitigation)
 - 4) City of West, Texas
 - d. Authorization of Revised Beneficiary Agreement with McLennan Community Investment Fund
- 2. Regarding the Bipartisan Infrastructure Law Discussion and/or Action on Funding Guidelines / Opportunities; Eligible Projects/Programs, related matters

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

1. County Sheriff: Authorization for the County Sheriff to Request McLennan County's Naloxone Allocation from State of Texas / Texas Division of Emergency Management
2. Purchasing: Authorization of On-Line Auction with Rene Bates, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code 263)
3. Human Resources: Authorizations regarding the 2023 Employee Wellness and Lifestyle Expo
4. Elections: Ratification of Data Services/Hotspots

N. Additional Items for Discussion and Potential Action:

1. Discussion and Action on Requests for Waiver of Penalties and Interest on Property Taxes:
 - a. Regarding Request(s) Submitted by Elvira Esqueda
 - b. Regarding Request(s) Submitted by Jose and Antonia Silva
 - c. Regarding Request(s) Submitted by Blake Willis
2. Discussion and/or Action regarding Proposed / Pending State / Federal Legislation / Legislative Issues, including Adoption of Resolution/s, as appropriate
3. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 24 Budget
4. Discussion and/or Action regarding Order Authorizing Memorial Day Fireworks Sales
5. Authorization to Host Court Night for the 2025 North and East Texas County Judges and Commissioners Association Annual Conference and Approval of Resolution
6. Discussion and/or Action regarding the Law Library Committee Recommendations
7. Authorization of Order Approving Financing by the Crawford Education Facilities Corporation for the Benefit of the TSTC Foundation
8. Greater Waco Chamber of Commerce: Monthly Economic Development Report, March 2023
9. Acknowledgement of Mentor Waco Commissioners Court Visitation Day
10. Discussion and/or Action regarding United Way Campaign
11. Authorization to Submit Request for Unclaimed Capital Credits: Texas Comptroller of Public Accounts (ref: Section 74.602 of the Texas Property Code / Local Government Code Section 381.004)

O. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice with CP&Y dba stv (re: ADA Study / Report for March)

P. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters

Q. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

R. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding the Waco-McLennan County Public Health District Cooperative Agreement for Performance of Public Health Function Services**

S. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Information Technology; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices:

T. Adjourn

Signed this 27th day of April, 2023

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 27th day of April, 2023.

Witness my hand and seal of office at Waco, McLennan County, Texas the 27th day of April, 2023 at 4:15 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY:Myrce’tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date