

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

**NOTICE IS HEREBY GIVEN** that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 6th day of September, 2022 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

**VIDEOCONFERENCE NOTICE:** A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

### AGENDA

**A. Proof of Posting of Notice**

**B. Moment of Silence / Invocation and Pledge**

**C. Public Comments**

**D. Proclamations / Resolutions:**

1. Proclamation Declaring the Month of September as National Recovery Month

**E. Consent Agenda:**

**1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**

- a. Recording of Agreement for Inmate Detention Services with Orange County
- b. Recording of Amendment to Meals Service Agreement with Trinity Services Group, Inc. (re: Highway 6 Jail and Jack Harwell Detention Center)
- c. Recording of Software License Agreement with Travis County (re: I-Jury Program for District Clerk's Office)
- d. Recording of Lease Agreement with Pitney Bowes (re: Mail Machine for McLennan County Jail)
- e. Recording of Standard Form of Agreement with Brinkley Sargent Wiginton Architects, Inc. (re: McLennan County Downtown Jail Remodel for Courtrooms and Office Space)
- f. Recording of Assumed Name Records Certificate of Ownership for Unincorporated Business for Heart of Texas Behavioral Health Network

**2. Financial Obligations of McLennan County:**

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

**3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**

- a. Information Technology: Discussion and/or Action regarding Replacement of Director including, but not limited to Replacement Process, Job Description Changes or Updates, and related matters
- b. Constable, Precinct 1

**4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**

- a. Authorization of Publication for RFQ 22-013: Construction Manager-at-Risk (CMR) Services for a Major Renovation Project in McLennan County

**5. Travel and Education Requests:**

- a. County Sheriff

**6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**

- a. Waco-McLennan County Public Health District: Authorization of July Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
- b. The Cove Heart of Texas, Inc.: Recording of Services Report for July 2022

**7. Burn Ban Approval, Extension, or Termination**

**8. Authorization of McLennan County Credit Card Purchases**

**9. McLennan County Subdivision Regulations:**

- a. Authorization of Final Plat of "Friendly Acres Addition, Lots 1-3, Block 1" to McLennan County, Precinct 3
- b. Authorization of Final Plat of "Elm Creek Estates, Lots 1-2, Block 1" to McLennan County, Precinct 1
- c. Authorization of Final Plat of "Mockingbird-Robin Addition, Lots 14-17, Block 1 (Being a Re-Plat of Lots 6-9, Block 1)" to McLennan County, Precinct 1

**F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**

**1. Regarding the FY 22 Budget:**

- a. 74th District Court
- b. Adult Probation
- c. Texas A&M Agrilife Extension Service
- d. Capital Outlay
- e. County Wide Road & Bridge

- f. Commissioners Court
- g. Constable, Precinct 2
- h. County Judge
- i. County Wide
- j. Criminal District Attorney
- k. Permanent Improvement Fund (Fund 401)
- l. 2021 Certificates of Obligation / Permanent Improvement Fund (Fund 421):
  - 1) Regarding ADA Modifications
  - 2) Regarding Communications Tower Project (Road & Bridge, Pct. 3)
- m. County Sheriff
- n. Maintenance of Buildings
- o. Maintenance of Equipment
- p. Purchasing
- q. Road & Bridge, Precinct 4
- r. Veterans Service Office
- s. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendment (re: Proceeds from an Agreement with West ISD / Road & Bridge, Precinct 3)
- t. Authorization of Texas Association of Counties Claim Deductible Invoices:
  - 1) Regarding Invoice # NRDD-0008154
  - 2) Regarding Invoice # NRDD-0008161
  - 3) Regarding Invoice # NRDD-0008183

**2. Regarding the FY 23 Budget:**

- a. Designation of Expenditure Limits, per Local Government Code 130.908:
  - 1) Criminal District Attorney
  - 2) Justice of the Peace, Precinct 5
- b. Authorization of FY 23 Cell Phone Allowance Listing
- c. McLennan County Juvenile Probation, Juvenile Detention, and Juvenile Interim Home: Recording of FY 23 Budgets
- d. Authorization of Department Head Salary Schedule

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

- 1. Authorization of Bid Renewals:
  - a. Regarding Bid 19-026: Inmate Clothing (Bob Barker Company)
  - b. Regarding Bid 21-019: Inmate Personal Items (ICS Jail Supplies, Inc.)
- 2. Authorization of Quote from Uline (re: Archives/Records Management Shelving)
- 3. Authorization of Proposal / Statement of Work with edocTec (re: Custom Programming for District Clerk's Case Management System)

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

- 1. Authorization of Letter of Agreement with Hendrix Consulting Engineers (HCE) (re: Mechanical, Electrical, and Plumbing (MEP) Assessment Services for Heart of Texas Fair & Rodeo/Extraco Events Center)
- 2. Authorization of Interlocal Cooperative Agreement with City of Robinson (re: Road Work)
- 3. Authorization of Use Agreement with Taylor Museum of Waco History (re: Adult Probation Parking Lot)
- 4. Authorization of Settlement Agreement with City of Waco (re: L.S. Power Project Agreement/ Sandy Creek Energy Associates L.P.)
- 5. Authorization of Agreement and Proposal from Granicus (re: Cloud Software Solution for Managing Sheriff's Office Open Records Requests)
- 6. Authorization of Lexis Subscription Agreement with LexisNexis (re: 414th District Court)
- 7. Authorization of Advertising Contract Agreement with Heart of Texas Council of Governments (re: 2022-2023 Resource Guide / Health Services)
- 8. Authorization of Service Agreement with CTWP (re: 74th District Court Copier)
- 9. Authorization of Full/Remote Support Agreements with BIS Digital, Inc:
  - a. Regarding 19th District Court
  - b. Regarding 54th District Court
  - c. Regarding 170th District Court
  - d. Regarding 414th District Court
  - e. Regarding County Court at Law # 1
  - f. Regarding Specialty Court
  - g. Regarding Visiting Courtroom

10. Authorization of Contracts for Software with Edoc Technologies, Inc.:
  - a. Regarding County Clerk Case Management / EdocSuite
  - b. Regarding District Attorney Case Management / EdocSuite
  - c. Regarding Justice Court Case Management / EdocSuite
11. Authorization of Agreement for Services with Millard Real Estate Advisors, Inc. (re: Right-Of-Way and Easement Acquisition Services Along Panther Branch Road)
12. Authorization of Spay/Neuter Services Contract with Animal Birth Control Clinic, Inc.
13. Regarding the Texas Department of Agriculture Texans Feeding Texans - Home Delivered Meal Grant Program: Authorization of Agreement for Services and related Resolution with Central Texas Senior Ministry (re: Meals on Wheels Program)
14. Authorization of Provision of Library Services Agreements with Hewitt Community Library, McGinley Memorial Library, Moody Community Library, Nancy Nail Memorial Library, and West Public Library
15. Authorization of Service Agreement Addendums with TK Elevator Corporation

**I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

1. Regarding the Mart Water Project Street Repair / Agreement with the City of Mart: Authorization of Third and Final Payment Request
2. Regarding Capital Improvement Projects for the Cameron Park Zoo:
  - a. Discussion and/or Action regarding Capital Improvement Budget for Projects including, but not limited to, Education Center, Veterinary Hospital, Hoofstock Barn, and Penguin Exhibit
  - b. Authorization of Invoice # 22177 (re: Penguin Exhibit)
3. Regarding ADA Renovations to MHMR Crisis Center (Bid 21-003) / Agreement with HCS, Inc. Commercial General Contractor: Authorization of Payment Application #12

**J. Real Estate, Right of Way, and Easements:**

**K. Grants / Grant Proposals:**

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
  - a. Regarding the Professional Services Agreement with BKD, LLP / FORVIS, LLP: Authorization of Grant Administration Services Invoice / Invoice # BK01636584
2. Regarding the Bipartisan Infrastructure Law: Discussion and/or Action on Funding Guidelines / Opportunities; Eligible Projects/Programs, related matters
3. Regarding the Bureau of Justice Assistance - Small Rural Tribal (SRT) Body Worn Camera Program: Discussion and/or Action on Grant Award Acceptance (re: Constable, Precinct 1)
4. Regarding the Statewide Automated Victim Notification Service (SAVNS) Grant: Authorization of Maintenance Grant Contract No. C-00338 with the Office of the Attorney General
5. Regarding the Office of the Governor / Criminal Justice Division - Bullet-Resistant Shield Grant Program: Authorization of Grant Application and related Resolution / Forms
6. Regarding Victim Coordinator and Liaison Grant (VCLG): Authorization of Grant Contract No. C-00059 with the Office of the Attorney General
7. Regarding U.S. Department of Treasury Emergency Rental Assistance Programs:
  - a. Recording of Economic Opportunities Advancement Corporation (EOAC) Reports for July (re: ERA1 & ERA2)
  - b. Authorization of Economic Opportunities Advancement Corporation (EOAC) Remaining Funding for Program Administration (re: ERA1)
8. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285100008 for Legal Services: Authorization of Title IV-E Legal Assistance Claim (Quarter Ended 3/31/22)
9. Regarding the U.S. Department of Transportation / Federal Highway Administration - 2022 Bridge Investment Program Grant: Authorization of Joint Submission of Grant Application with the City of Waco (re: Middle Bosque River Bridge on Speegleville Road)

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:**

1. Heart O'Texas Fair / Extraco Events Center: Authorization of Replacement of Split Systems (re: Office and Ticket Office)
2. Human Resources: Authorizations regarding the 2022 Employee Wellness and Lifestyle Expo
3. Adult Probation: Authorization of Cell Phone and Service Upgrades
4. County Sheriff:
  - a. Authorization of Sim Card Request
  - b. Approval of Order for the Acceptance of Certain Property Donated by BSWM Faith in Action
  - c. Ratification of Phone Line for High Five Jail Elevator
5. Specialty Court:
  - a. Authorization of Order Accepting Donations (ref: Local Government Code 81.032)
  - b. Authorization of Phone Request
6. Purchasing: Authorization of Texas Public Purchasers Association (TxPPA) Membership
7. Road & Bridge, Precinct 3: Authorization of Reimbursement for Windshield and Other Damages

**M. Additional Items for Discussion and Potential Action:**

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Authorization of Order Approving the Temporary Closure of a Portion of Ford Street in Precinct 4
3. Discussion and/or Action regarding Office of Court Administration Long-Distance and Facsimile Costs
4. Approval of Order Setting Sheriff's and Constable's Fees for 2023 (ref: Local Government Code, Section 118.131)
5. Regarding the Placement of a School Zone with Regulatory Signage on West Side of Ritchie Road South of Warren Road and North of Park Place Drive in Precinct 4:
  - a. Public Hearing on the School Zone with Regulatory Signage
  - b. Consideration of and/or Action to Approve the School Zone with Regulatory Signage on West Side of Ritchie Road

**N. Americans with Disabilities Compliance Project:**

**O. McLennan County Venue Project: Authorizations for Phase I, II, III and/or Paul Tyson Demolition, including but not limited to:**

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
  - a. Consideration and Action on Guaranteed Maximum Price Proposal for Area B Demolition (Old Paul Tyson Field)

**P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:**

1. Authorization of Electrical Work Invoice from Oncor Electric Delivery Company, LLC (re: Road & Bridge, Precinct 3 Site)
2. Authorization of License Agreement with Cellco Partnership dba Verizon Wireless (re: Woodway Public Safety Tower)

**Q. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Voting Machine Equipment / Upgrades**

**R. Executive/Closed Session**

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Information Technology; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices :

**S. Adjourn**

Signed this 2nd day of September, 2022

Scott M. Felton – original signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS     \*  
COUNTY OF McLENNAN   \*

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 2nd day of September, 2022.

Witness my hand and seal of office at Waco, McLennan County, Texas the 2nd day of September, 2022 at 11:00 a.m.

(SEAL)           J. A. "ANDY" HARWELL, County Clerk  
                    McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date