

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 16th day of August, 2022 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this August 16, 2022 meeting may be recessed and reconvened on Wednesday, the 17th day of August, 2022 at 1:30 p.m., to complete discussion and action on the agenda items set forth below unless the meeting of August 16, 2022 is adjourned by decision of Commissioners Court.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Resolution of Bereavement In Loving Memory Of Mr. William "Bert" Jackson
2. Proclamation Recognizing The Pleasant Grove Baptist Church Pre-Women's Day Rainbow Fellowship

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Interlocal Cooperation Agreement with Burnet County (re: Housing and Care of Inmates)
- b. Recording of Lease Agreement with Pitney Bowes (re: Mailing Machine for Auditor's Office)
- c. Recording of Letter of Agreement with McLennan Community College - Continuing Education Department (re: Heartsaver CPR/AED/First Aid Training / Contract Number C20220508)
- d. Recording of Tax Abatement Agreement with AstenJohnson Nonwovens Manufacturing, Inc.
- e. Recording of Program Project Agreement with AstenJohnson Nonwovens Manufacturing, Inc.
- f. Recording of Certificate of Merger of BKD, LLP and FORVIS, LLP
- g. Recording of Texas Commission on Environmental Quality Compliance Letter regarding the McLennan County Texas Pollutant Discharge Elimination System (TPDES) Phase II Municipal Separate Storm Sewer System (MS4)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Information Technology: Discussion and/or Action regarding Replacement of Director including, but not limited to Replacement Process, Job Description Changes or Updates, and related matters
- b. Recording of FY 23 Orders Setting County Auditor and District Court Reporters Salaries
- c. Authorization of Assistant County Auditor's FY 23 Annual Salaries

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

- a. Authorization of Publication for Bid 22-012: Hot & Cold Mix, Laid Asphaltic Concrete, High Performance Asphalt, Asphaltic Oil Sand, and Limestone Rock Asphalt for Pick-up and Delivery, Goods and Services

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Tax Assessor / Collector: Recording of Detailed Deposit Distribution Reports:
 - 1) Regarding June 2022
 - 2) Regarding July 2022
- b. Creative Waco: Recording of Quarterly Services Report (4/01/22 - 6/30/22)
- c. County Treasurer:
 - 1) Recording of McLennan County Investment Report, July 2022
 - 2) Recording of Monthly Treasurer's Report, July 2022
- d. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, July 2022
- e. County Auditor: Monthly Financial Report, October 2021 - July 2022
- f. Greater Waco Sports Commission: Recording of Quarterly Services Report
- g. Greater Waco Chamber of Commerce: Recording of inWaco Digital Talent Recruitment Campaign Quarterly Services Report

7. Burn Ban Approval, Extension, or Termination

- 8. Authorization of McLennan County Credit Card Purchases**
- 9. McLennan County Subdivision Regulations:**
 - a. Authorization of Final Plat of "Rainer Lane Addition, Lots 1-11, Block 1" to McLennan County, Precinct 3
- 10. Ratification of Single Case Agreement / Durable Medical Equipment and Supply Contract with Adapthealth LLC**
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 - 1. Regarding the FY 22 Budget:**
 - a. Justice of the Peace, Precinct 1 Place 1
 - b. Justice of the Peace, Precinct 4
 - c. Criminal District Attorney:
 - 1) Recording of Budget Amendment to Forfeiture Assets Fund (Fund 260)
 - 2) Budget Amendment regarding Expenditures for the Reminder of the Fiscal Year
 - d. 19th District Court
 - e. 414th District Court
 - f. Texas A&M AgriLife Extension Service
 - g. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendments
 - 1) Regarding Proceeds from Agreement with City of Moody / Road & Bridge, Precinct 1
 - 2) Regarding Proceeds from Auction / Road & Bridge, Precinct 3
 - h. Constable, Precinct 5
 - i. Contracted Programs / Emergency Management
 - j. 2021 Certificates of Obligation/Permanent Improvement Fund (Fund 421)
 - k. County Sheriff:
 - 1) Regarding Jail Food Service and Motor Vehicle Operating Costs
 - 2) Regarding Jack Harwell Detention Center Food Service and Overtime Costs
 - 3) Regarding Jack Harwell Detention Center Management Services Costs
 - 4) Regarding Sheriff's Office Motor Vehicle Operating Costs
 - l. Mental Health Court
 - m. Maintenance of Buildings
 - n. Road & Bridge, Precinct 2
 - o. Veteran's Service Office
 - p. Commissioners Court
 - q. Permanent Improvement Fund (Fund 401)
 - r. McLennan County Soil & Water Conservation District (MCSWCD): Flood Control Structures Status Update and Request for Operational and Maintenance (O&M) Funding
 - 2. Regarding the FY 23 Budget:**
 - a. Discussion and/or Action regarding Matters relative to the FY 23 Budget / 2022 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
 - b. County Sheriff: Recording of Budget for Forfeiture Fund (Fund 255)
 - c. Criminal District Attorney: Recording of Budget for Forfeiture Assets Fund (Fund 260)
- G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 1. Authorization regarding Renewal of RFP 19-025: McLennan County Pauper Burial / Cremation Services (Lake Shore Funeral Home & Crematory)
 2. Authorization of Fortinet FortiManager/FortiAnalyzer Quote from CDW-G (re: Firewall Upgrade)
- H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 1. Authorization of Revised Agreement for Inmate Detention Services with Orange County
 2. Authorization of Revised Customer Service Agreement with Republic Services (re: Dumpster Rental for Road & Bridge, Precinct 1)
 3. Regarding the Subscriber Agreement with TransUnion Risk and Alternative Data Solutions, Inc.: Authorization of Pricing Supplement and Pricing Sheet (re: Data Collection Services for JP Court Collections)
 4. Discussion and/or Action on Elections Voting Equipment Agreements:
 - a. Verity Master Agreement with Hart InterCivic, Inc.
 - b. Ballot on Demand System, Processing, and Services Agreement and Sales Order Agreement with Election Systems & Software, LLC (ES&S)
 5. Authorization of Amendment to Meals Services Agreement with Trinity Services, Group, Inc. (re: Highway 6 Jail and Jack Harwell Detention Center)

6. Regarding the Standard Form of Agreement with Brinkley Sargent Wiginton Architects, Inc.: Authorization of Revised Project Schedule and Budget (re: McLennan County Downtown Jail Remodel for Courtrooms and Office Space)
7. Authorization of Interlocal Cooperation Agreement with City of Hallsburg (re: Road Shredding)
8. Authorization of Professional Services Agreement and related Geotechnical Proposal with Langerman Foster Engineering Company (re: Eichelberger Crossing Bridge Improvements / Proposal No. GEO22-129)
9. Authorization of Extension of Parking Lot Lease with Washington Partners, LTD (re: County Sheriff)
10. Authorization of Letter of Agreement with Hendrix Consulting Engineers (HCE) (re: Mechanical, Electrical, and Plumbing (MEP) Assessment Services for Heart of Texas Fair & Rodeo/Extraco Events Center)
11. Reauthorization of Interlocal Cooperation Agreement with Bosqueville Independent School District (re: School Resource Officer Program)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding the Mart Water Project Street Repair / Agreement with the City of Mart: Authorization of Third and Final Payment Request
2. Regarding Capital Improvement Projects for the Cameron Park Zoo:
 - a. Discussion and/or Action regarding Capital Improvement Budget for Projects including, but not limited to, Education Center, Veterinary Hospital, Hoofstock Barn, and Penguin Exhibit
3. Authorization of 4th Floor Courtroom Renovation (currently Specialty Court) for the 74th District Court

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Discussion and/or Action on ARPA Funding Requests and/or Related Agreements:
 - 1) Central Texas Industrial Training Center
2. Regarding the Bipartisan Infrastructure Law: Discussion and/or Action on Funding Guidelines / Opportunities; Eligible Projects/Programs, related matters
3. Regarding the Bureau of Justice Assistance - Small Rural Tribal (SRT) Body Worn Camera Program: Discussion and/or Action on Grant Award Acceptance (re: Constable, Precinct 1)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Authorization of Reappointment to the Heart of Texas Behavioral Health Network (formerly Heart of Texas Region Mental Health Mental Retardation Center) Board of Trustees
3. Greater Waco Chamber of Commerce: Monthly Economic Development Report, June 2022
4. Consideration and Approval of an Order Authorizing the Issuance of "McLennan County, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2022"; Providing for the Payment of Said Certificates by the Levy of an Ad Valorem Tax Upon All Taxable Property within the County and Further Securing Said Certificates by a Lien On and Pledge of the Pledged Revenues of the County's Library System, and Other Matters Incident and Related Thereto
5. Authorizations regarding Texas Department of Motor Vehicles 2023 Local Optional Fees as per Chapter 502 of the Texas Transportation Code:
 - a. County Road and Bridge Fee (Section 502.401)
 - b. Child Safety Fee (Section 502.403)
6. Presentation on Election's Voting Equipment
7. Regarding the McLennan County Emergency Services District No. 1:
 - a. Action on Order Either Granting or Denying the Petition to Create the McLennan County Emergency Services District No. 1, and if Granted, Also Fixing the Boundaries of the McLennan County Emergency Services District No. 1
 - b. If the Petition is Granted, Action on Ordering an Election to be held on November 8, 2022 to Confirm the Creation of the McLennan County Emergency Services District No. 1 and the Imposition of an Ad Valorem Tax Not to Exceed Ten Cents on the One Hundred Dollar Valuation on Taxable Property within the District for the Support of McLennan County Emergency Services District No. 1, and Approval of Publications of the Election Order
8. Authorization of Amendments to the McLennan County Employee Policy Guide:
 - a. Regarding Section 7.10 Compensatory Time - Subsection B: Time Limit & Maximum Accumulation
 - b. Regarding Chapter 9: Leave Benefits
 - c. Regarding Section 15.07: Pay at Separation
9. Public Power Pool: Discussion and/or Action regarding Revised Procurement Proposal for Electric Power Supply

10. Regarding the November 8, 2022 Joint General Election: Authorization of Order of General Election; Early Voting Dates, Times and Locations; and Democratic Party and Republican Party Election Personnel including Election Vote Centers; Early Voting Clerks; Election Day Judges/Alternate Judges; Ballot Board & Signature Verification Committee; Central County Judges; and Manager & Tabulation Supervisors

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice with CP&Y (re: ADA Study / Report for July)

O. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
2. Regarding the Area B Demolition Project / Professional Civil Engineering Services Proposal with Walker Partners, LLC: Authorization of Engineering / Surveying Services Invoice (re: Services through June / Invoice No. 0103140.03-22688)

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Voting Machine Equipment / Upgrades**

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Information Technology; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s
6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

S. Adjourn

Signed this 11th day of August, 2022

Scott M. Felton – original signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 11th day of August, 2022.

Witness my hand and seal of office at Waco, McLennan County, Texas the 11th day of August, 2022 at 4:00 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Kelly Fullbright (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date