

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 19th day of July, 2022 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon. In addition, notice is hereby given that this July 19, 2022 meeting may be recessed and reconvened on Wednesday, the 20th day of July, 2022 at 1:30 p.m., to complete discussion and action on the agenda items set forth below, including the Budget Work Session, unless the meeting of July 19, 2022 is adjourned by decision of Commissioners Court.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet in person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

- A. Proof of Posting of Notice**
- B. Moment of Silence / Invocation and Pledge**
- C. Public Comments**
- D. Proclamations / Resolutions:**
- E. Consent Agenda:**
 - 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Beneficiary Agreement with Valley Mills Volunteer Fire Department (re: American Rescue Plan Act Funding)
 - b. Recording of American Rescue Plan Budget Adjustment
 - c. Recording of Beneficiary Agreement with West Volunteer Fire Department (re: American Rescue Plan Act Funding)
 - 2. Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
 - 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Information Technology: Discussion and/or Action regarding Replacement of Director including, but not limited to Replacement Process, Job Description Changes or Updates, and related matters
 - b. County Sheriff:
 - 1) Retiree Benefit Clarification
 - 2) Authorizations regarding New Hire Incentive Program for Jailers and Base Pay Increases for Jailers and Jail Corporals
 - 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Order Setting a Public Hearing of the Placement of a Regulatory Traffic Sign on Orion Road in Precinct 4
 - 5. Travel and Education Requests:**
 - 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Treasurer:
 - 1) Recording of McLennan County Investment Report, June 2022
 - 2) Recording of Treasurer's Monthly Report, June 2022
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, June 2022
 - c. Waco-McLennan County Public Health District: Authorization of June Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - d. Recording of Hotel Occupancy Tax Reports, March - May 2022
 - e. Recording of Short-Term Motor Vehicle Rental Tax Reports, February - May 2022
 - f. Creative Waco: Recording of Quarterly Services Report (1/01/22 - 3/31/22)
 - 7. Burn Ban Approval, Extension, or Termination**
 - a. Authorization of Red Flag Warning Burn Ban Order
 - 8. Authorization of McLennan County Credit Card Purchases**
 - 9. McLennan County Subdivision Regulations:**
 - a. Authorization of Final Plat of "Foster Branch Estates Addition, Lots 29 & 30, Block 1 (Being a Re-Plat of Lots 20 & 21, Block 1)" to McLennan County, Precinct 1
 - b. Authorization of Final Plat of "Hardin Addition, Lot 1, Block 1" to McLennan County, Precinct 1

- c. Authorization of Final Plat of "Gerald Linton Subdivision, Lot 1, Block 1 and Lot 2, Block 2" to McLennan County, Precinct 2
- d. Authorization of Final Plat of "Hanna Addition, Lots 1 & 2, Block 1" to McLennan County, Precinct 4

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding the FY 22 Budget:

- a. County Sheriff:
 - 1) Regrading Forfeited Assets Fund (Fund 255)
 - 2) Regarding General Fund (Fund 001)
- b. 2022 Zoo Bond / Permanent Improvement Fund (Fund 420)
- c. 2021 Certificates of Obligation/Permanent Improvement Fund (Fund 421)
- d. 414th District Court
- e. Capital Outlay
- f. Justice of the Peace, Precinct 1 Place 1
- g. County Wide
- h. Commissioners Court
- i. Constable, Precinct 4
- j. Engineering
- k. Justice of the Peace, Precinct 4
- l. District Clerk (Fund 120 & General Fund)
- m. Certification of Local Government Code 111.07075 Special Budget for Revenue Received After Start of Fiscal Year and related Budget Amendments:
 - 1) Regarding Proceeds from Rene Bates Auction / Maintenance of Buildings
 - 2) Regarding Proceeds from Agreement with City of Gholson / Road & Bridge, Precinct 3
- n. Road & Bridge, Precinct 3

2. Regarding the FY 23 Budget:

- a. Discussion and/or Action regarding Matters relative to the FY 23 Budget / 2022 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
- b. Waco-McLennan County Library: Discussion and/or Action regarding Funding Allocation

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Letter of Agreement with McLennan Community College - Continuing Education Department (re: Heartsaver CPR/AED/First Aid Training / Contract Number C20220508)
- 2. Authorization of Interlocal Cooperation Agreement with Burnet County (re: Housing and Care of Inmates)
- 3. Authorization of Interlocal Cooperation Agreement with City of Gholson (re: Ditch Work and Culvert Installation on Hamilton Drive)
- 4. Authorization of Interlocal Cooperative Agreement with West Independent School District (re: Road Work)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

- 1. Regarding the Mart Water Project Street Repair / Agreement with the City of Mart: Authorization of Third and Final Payment Request

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

- 1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan Act (ARPA): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Subrecipient/Beneficiary Agreements; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Discussion and/or Action on ARPA Funding Requests and/or Related Agreements:
 - 1) Central Texas Industrial Training Center
 - b. Regarding the Professional Consulting Contract with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11088-000 - 7
- 2. Regarding the Bipartisan Infrastructure Law: Discussion and/or Action on Funding Guidelines/Opportunities; Eligible Projects/Programs, related matters
- 3. Regarding the Bureau of Justice Assistance - Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Authorization of Interlocal Agreement with City of Waco and related Documents (re: FY 22 Program Award / Grant Application # A-459634)
- 4. Regarding the Bureau of Reclamation WaterSMART Grant / Short Form of Agreement for Professional Services with Lockwood, Andrews, & Newnam, Inc.: Authorization of Professional Services Invoice / Invoice No. 130-11078-000 - 7

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action:

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Selection / Designation of Public Members of the Salary Grievance Committee regarding the FY 23 Budget
3. Authorization of Amendment to the McLennan County Employee Policy Guide (re: Section 7.05: Sheriff's Office Structured Step Pay Plan / Subsection F: Comparable Tenure)
4. Regarding the McLennan County Emergency Services District No. 1:
 - a. Public Hearing on the Petition for the Proposed Creation of the McLennan County Emergency Services District No. 1 under Article III, Section 48-e of the Texas Constitution and Chapter 775 of the Texas Health & Safety Code
 - b. Action on Order Either Granting or Denying the Petition to Create the McLennan County Emergency Services District No. 1, and if Granted, Also Fixing the Boundaries of the McLennan County Emergency Services District No. 1
 - c. If the Petition is Granted, Action on Ordering an Election to be held on November 8, 2022 to Confirm the Creation of the McLennan County Emergency Services District No. 1 and the Imposition of an Ad Valorem Tax Not to Exceed Ten Cents on the One Hundred Dollar Valuation on Taxable Property within the District for the Support of McLennan County Emergency Services District No. 1, and Approval of Publications of the Election Order

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice with CP&Y (re: ADA Study / Report for June)

O. McLennan County Venue Project: Authorizations for Phase I, II, III and/or Paul Tyson Demolition, including but not limited to:

1. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
2. Regarding the Area B Demolition Project / Professional Civil Engineering Services Proposal with Walker Partners, LLC: Authorization of Engineering / Surveying Services Invoice (re: Services through May / Invoice No. 0103140.03-22489)
3. Discussion and/or Action regarding Quotes for Asbestos Abatement at Paul Tyson Field

P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Voting Machine Equipment / Upgrades**

R. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for information Technology; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

6. **Section 551.089 of the Government Code (V.C.T.A.):** Regarding Security Devices or Security Audits; including but not limited to (1) security assessments or deployments relating to information resources technology; (2) network security information as described by Section 2059.055(b); or (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices

S. Adjourn

Signed this 14th day of July, 2022

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 14th day of July, 2022.

Witness my hand and seal of office at Waco, McLennan County, Texas the 14th day of July, 2022 at 4:30 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce’tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date