

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a regular meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 21st day of September, 2021 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

VIDEOCONFERENCE NOTICE: A quorum of Commissioners Court will meet person in the Commissioners' Courtroom. A limited number of the Court Members may attend remotely pursuant to Texas Government Code, Section 551.127

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court **remotely** is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Proclamation Recognizing and Congratulating the 2021 Robinson Major Girls Little League All-Star Championship Softball Team
2. Proclamation Recognizing and Honoring Eagle Award Recipient Grant Clark Jones
3. Proclamation Recognizing and Honoring Eagle Award Recipient Karter McNair

E. Consent Agenda:

1. **Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action**
 - a. Recording of Professional Services Agreement with BKD, LLP (re: Grant Administration Services for U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan (ARP))
 - b. Recording of Interlocal Agreement with the City of Waco and City of Bellmead (re: FY 21 Program Award / Grant Application #13405326 for the Bureau of Justice Assistance - Edward Byrne Memorial Justice Assistance Grant (JAG) Program)
 - c. Recording of Maintenance Grant Contract No. 2219244 with the Office of the Attorney General (re: Statewide Automated Victim Notification Service (SAVNS) Grant)
 - d. Recording of Grant Contract No. 2215150 with the Office of the Attorney General (re: Victim Coordinator and Liaison Grant (VCLG))
 - e. Recording of Management Control Agreement regarding Texas Department of Public Safety and FBI Criminal Justice Information Systems
 - f. Regarding the McLennan County, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021: Recording of Official Statement
 - g. Recording of Re-Recognition Agreement with Texas Police Chiefs Association Foundation (re: Texas Best Practices Program / Constable, Precinct 1)
 - h. Recording of Extension of Parking Lot Lease with Washington Partners, LTD (re: County Sheriff)
2. **Financial Obligations of McLennan County:**
 - a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization
3. **Human Resources / Salary Matters (Payroll Status Forms or Changes):**
 - a. Road & Bridge, Precinct 2
4. **Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices**
 - a. Authorization of Order Setting a Public Hearing on Restricting Truck Traffic on Hobbs Lane in Precinct 1
 - b. Authorization of Publication for Bid 21-013: McLennan Road and Bridge, Precinct 4, 300 Foot Radio Tower and Equipment Building, McGregor, Texas
5. **Travel and Education Requests:**
 - a. County Sheriff
6. **Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:**
 - a. County Treasurer: Recording of McLennan County Investment Report, August 2021
 - b. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, August 2021
 - c. Waco-McLennan County Public Health District: Authorization of August Billing / Reports (re: On-Site Sewage Facility (O.S.S.F) Program)
 - d. County Auditor: Recording of Monthly Financial Report, October 2020 - July 2021
7. **Burn Ban Approval, Extension, or Termination**
 - a. Authorization of Red Flag Warning Burn Ban Order
8. **Authorization of McLennan County Credit Card Purchases**

9. **Authorization of Tax Resale Deed and Deletion of Uncollectable District Court Costs, if any:**
 - a. MCAD # 420005000022000: Being Lots 1 and 2, Block 8A, Brookshire Addition, Being 0.50 Acres, More or Less, Situated in the J.D. Sanchez Survey, Abstract 36, City of Riesel, McLennan County, Texas
10. **County Property and/or Construction Projects:**
 - a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Property (re: MCAD Property Tax ID # 129184 / Chapel Road Improvement Project)
- F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**
 1. **Regarding the FY 21 Budget:**
 - a. Authorization of Budget Amendment to Fund Incentive Pay
 - b. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
 - c. Veterans Service Office
 - d. Road & Bridge, Precinct 3
 - e. Justice of the Peace, Precinct 3
 - f. Criminal District Attorney
 - g. County Sheriff
 - h. Commissioners Court
 - i. Community Supervision and Corrections Department: Recording of Proposed FY 21 Budget Amendments
 - j. Constable, Precinct 1: Discussion and/or Action regarding Capital Outlay Expenditure
 2. **Regarding the FY 22 Budget:**
 - a. Discussion and/or Action regarding Matters relative to the FY 22 Budget / 2021 Tax Rate, including, but not limited to, Budget Policies, Priorities, Timelines, Updates from the County Auditor and/or Budget Work Sessions, as needed
 - b. McLennan County 9-1-1 Emergency Assistance District: Recording of FY 22 Adopted Budget
 - c. Recording of FY 22 Salary Orders: County Auditor, Assistant County Auditors and District Court Reporters
 - d. Authorization of FY 22 Cell Phone Allowance Listing
 - e. County Sheriff: Recording of Forfeiture Fund (Fund 255)
 - f. Criminal District Attorney: Recording of Forfeiture Fund (260)
 - g. Authorization of Department Head Salary Schedule
- G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**
 1. Authorization of Recommendation for RFQ 21-011: Architectural Services to Remodel Decommissioned Jail into Courtrooms and Office Space
 2. Authorization of Bid / RFP Renewals:
 - a. Regarding Bid 17-015: Inmate Personal Items (ICS Jail Supplies, Inc.)
 - b. Regarding Bid 19-026: Inmate Clothing (Bob Barker Company)
 3. Authorization of Quotes for Product Solutions for the District Clerk's Office:
 - a. Regarding SRFax for Standard Lite Plan (re: Online Fax Service)
 - b. Regarding CDW-G LLC for Google Workspace (re: Open Collaboration Platform for Document Management)
- H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**
 1. Authorization of Addendum to the Employee Assistance Program (EAP) Services Agreement with Deer Oaks EAP Services
 2. Regarding Heart of Texas Region Mental Health Mental Retardation (HOTRMHMR) Center Service Agreement Renewals:
 - a. Authorization Agreement for Comprehensive Mental Health and Mental Retardation Services
 - b. Authorization Agreement for Emergency Psychiatric Services
 - c. Authorization Agreement for Jail Diversion / Pre-Trial Diversion Services
 - d. Authorization of Grant Agreement for Medical Clearance Initiative at the Crisis Treatment Center
 3. Authorization of Interlocal Cooperation Agreement with City of Waco (re: Litter Control Services at the City Landfill and for Law Enforcement Services)
 4. Authorization of Preventative Maintenance Agreements with Emergency Power Services (re: Generator Maintenance for Various Locations)
 5. Authorization of Amendment to the Interlocal Agreement with City of Waco for Centralized Dispatch
 6. Authorization of VEMACS and Votesafe Software Maintenance and Support Agreement Extension with VOTEC (re: Voter Registration and Election Management)
 7. Authorization of Agreement for Economic Development Services with Greater Waco Chamber of Commerce
 8. Authorization of Amendment to Meals Services Agreement with Trinity Services, Group, Inc. (re: Highway 6 Jail and Jack Harwell Detention Center)
 9. Authorization of Renewal of Customer Service Agreements with UniFirst (re: Uniforms for Road & Bridge, Precincts)
 10. Authorization of Software Contract with Edoc Technologies, Inc. (re: Justice Court Case Management / EdocSuite)
 11. Authorization of Interlocal Cooperation Agreement with Hamilton County (re: Housing and Care of Inmates)
 12. Authorization of Revised Agreement with Office of Court Administration (re: Reimbursement of Long-Distance Calls / Faxes)

13. Authorization of Interlocal Cooperation Agreement with the City of Waco By and Through the Waco-McLennan County Public Health District (re: On-Site Sewage Facilities)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding Asbestos Abatement and Demolition in Old Downtown Jail (RFP 20-020) / Agreement with J.R. (Joe) Ramon & Sons, Inc.: Authorization of Application for Payment # 8
2. Regarding ADA Renovations to MHMR Crisis Center (Bid 21-003) / Agreement with HCS, Inc. Commercial General Contractor: Authorization of Change Order No. 3
3. Regarding the Mart Water Project Street Repair / Agreement with the City of Mart: Update on Project and Recording of Invoice No. 1437

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the U.S. Department of Treasury - Coronavirus Local Fiscal Recovery Fund / American Rescue Plan (ARP): Discussion and/or Action regarding Eligible Expenses and/or Funding Guidelines; Reporting Requirements; Funding Requests; Grant Updates/Reports; Any Action Necessary to Comply with Grant Funding; Agreements for Administration of Grant or Consulting Services; related Matters
 - a. Public Hearing on the Matter of Grant Funds Received from the United States Department of Treasury Under the American Rescue Plan Act (ARPA) and Possible Use of a Portion of the Funds for a New Structure Housing the Heart of Texas Region Mental Health Mental Retardation and New Structure Housing Waco Family Medicine. Persons will be Allowed to Speak For or Against the Proposed Use of Grant Funds for these Projects
 - b. Consideration of and/or Action to Approve the Subrecipient Agreement with Heart of Texas Region Mental Health Mental Retardation Center
 - c. Consideration of and/or Action to Approve the Subrecipient Agreement with Heart of Texas Community Health Center, Inc. dba Waco Family Medicine
 - d. Discussion and/or Action regarding Remote Courtroom Expenses and related matters
 - e. Consideration and/or Action to Approve Subrecipient Agreement with Waco Cultural Arts Fest, dba Cultural Arts of Waco (re: Bridge of Souls)
2. Regarding U.S. Department of Treasury Emergency Rental Assistance Program:
 - a. Authorization of Reimbursement Requests / Reports from the City of Waco
 - b. Authorization of Mutual Termination Agreement for Interlocal Cooperation Agreement with City of Waco (re: ERA 1 Program Administration)
3. Regarding the Homeland Security Grant Division - FY 22 Border Prosecution Unit Grant: Acceptance of Grant Award (re: TAG Prosecutor / Grant Number 4131502)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Heart O'Texas Fair / Extraco Events Center: Authorization of Payment for Storm Damage Related Invoice
2. Health Services: Authorization of McLennan County Indigent Health Care Program Expanded Workforce Policy
3. Information Technology: Discussion and/or Action regarding Bandwidth Upgrade for Internet Service at Cobbs Building
4. Specialty Court: Discussion and/or Action Regarding Texas Health & Human Services Application to become a Clinical Training Institution (CTI) and Proposed Ethics Agreement

M. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Discussion regarding Health Care Plan Audit and related Engagement Agreement with Messier 42, LLC
3. Adoption of Various Orders relative to FY 2022:
 - a. Order Adopting Ad Valorem Tax Exemption
 - b. Order Adopting Licenses and/or Permit Fees
 - c. Order Exempting "Vehicle and Equipment Repairs" from the Requirements of Section 262.023 of the Local Government Code as Authorized by Local Government Code Section 262.024(a)(11)
 - d. Order Declaring Certain Property as Waste and Authorizing the Recycle or Disposal of Said Waste Property
4. Greater Waco Chamber of Commerce, Monthly Economic Development Report, August 2021
5. Discussion and/or Action regarding the McLennan County Appraisal District 2022-2023 Board of Directors Candidate Nominations and related Resolution
6. Approval of Order Extending State of Disaster and Public Health Emergency Declaration Due to COVID-19 through October 31, 2021
7. Authorization of Reappointment to the Animal Welfare Advisory Board
8. Regarding the Establishment of a Speed Zone on Doss Lane in Precinct 1:
 - a. Public Hearing on the Establishment of the Speed Zone
 - b. Consideration and/or Action to Approve the Speed Zone on Doss Lane in Precinct 1
9. Regarding the Establishment of a Vehicular Width Limit on Old Railroad Road in Precinct 3:
 - a. Public Hearing on the Establishment of the Vehicular Width Limit

- b. Consideration and/or Action to Approve the Vehicular Width Limit on Old Railroad Road in Precinct 3
- 10. Authorization of Amendments to the McLennan County Employee Policy Guide:
 - a. Regarding Section 5.02: County Vehicle Usage
 - b. Regarding Section 6.06: Internship Policy
 - c. Regarding Section 7.05: Sheriff's Office Structured Step Pay Plan (Subsection H: Cost of Living Adjustments Related to the Structured Step Pay Plan / Subsection K: Step Plan)
 - d. Regarding Section 8.11: Retiree Participation in the County Health Plan (Subsection F: Required Conversion Upon Medicare Eligibility)
 - e. Regarding Section 9.01: Sick Leave
 - f. Regarding Section 16.15: Fire Safety
- 11. Regarding Texas Association of Counties Risk Management Pool Workers' Compensation Program: Authorization of 2022 Workers' Compensation Coverage Documents / Worksheets
- 12. Discussion and/or Action regarding the Eichelberger Bridge
- 13. Regarding the November 2, 2021 Joint General Election: Authorization of Notice of Joint General Election
- 14. Approval of Order for Acceptance of Certain Property Donated by HEB
- N. Americans with Disabilities Compliance Project:**
 - 1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for August)
- O. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:**
 - 1. *Regarding the Architectural Services Agreement with Populous:* Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
 - 2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
 - a. Authorization of Original Roofing and Metal Panels Warranties
 - b. Authorization of Application and Certificate for Payment No. 28
 - c. Authorization of Certificate of Substantial Completion
- P. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:**
- Q. Work Session Items** (unless otherwise identified above, no action will be taken, but these matters will be discussed):
 - 1. ***Discussion regarding Criminal Justice Issues:*** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, Jail Magistration related matters
 - 2. ***Discussion regarding Capital Expenditures:*** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
 - 3. ***Discussion regarding County Property:*** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Tradinghouse Pavilion Rental; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
 - 4. ***Discussion regarding Rural Transit District:*** including Rural/Public Transportation Updates / Reports, related matter
 - 5. ***Discussion regarding Voting Machine Equipment / Upgrades***
 - 6. ***Discussion regarding State and Local Coronavirus Fiscal Recovery Funds***
- R. Executive/Closed Session**
 - 1. ***Section 551.071 of the Government Code (V.C.T.A.):*** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation :
 - 2. ***Section 551.072 of the Government Code (V.C.T.A.):*** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale: Property transactions necessary to accommodate the footprint of the McLennan County Venue Project:
 - 3. ***Section 551.074 of the Government Code (V.C.T.A.):*** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters:
 - 4. ***Section 551.076 of the Government Code (V.C.T.A.):*** ***Deliberations regarding Security Devices or Security Audits***
 - 5. ***Section 551.087 of the Government Code (V.C.T.A.):*** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s :
- S. Adjourn**

Signed this 17th day of September, 2021

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 17th day of September, 2021.

Witness my hand and seal of office at Waco, McLennan County, Texas the 17th day of September, 2021 at 12:05 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date