

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that the McLennan County Commissioners Court will conduct its regular scheduled meeting on **Tuesday, the 19th day of January, 2021 at 9:00 o'clock a.m.** and act on the items on the following agenda.

No physical meeting open to the public will be held. A temporary suspension of portions of the open meetings act to allow telephone or video conference public meetings has been granted by Governor Greg Abbott pursuant to Executive Order No. GA-08. These actions are being taken to mitigate the spread of Covid-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

The opportunity to view and hear the meeting as well as the process if one wishes to address the Commissioners Court is available at: <https://tx-mclennancounty.civicplus.com/1121/Commissioners-Court-Online-Meeting-Infor>

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Resolution in Support of Nomination to the Texas Conference of Urban Counties Policy Committee

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Memorandum of Agreement with Bureau of Alcohol, Tobacco, Firearms and Explosives (re: Reimbursement of ATF Task Force Overtime Salary Costs / County Sheriff)
- b. Recording of Memorandum of Understanding with Internal Revenue Service, Criminal Investigation (re: Financial Crimes Task Force / County Sheriff)
- c. Recording of Memorandum of Understanding with United States Marshals Service (re: Violent Offender Task Force / County Sheriff)
- d. Recording of Memorandum of Understanding with U.S. Immigration and Customs Enforcement / Homeland Security Investigations (re: Homeland Security Investigations Designation / County Sheriff)
- e. Recording of Administration Services Only Agreement with Cigna Health and Life Insurance Company (re: McLennan County Group Health Plan)
- f. Recording of Interlocal Cooperation Agreement with Leon County (re: Housing and Care of Inmates)
- g. Recording of U.S. Census Bureau Recognition regarding the 2020 Census Community Partnership and Engagement Program
- h. Recording of Emergency Management Director / Coordinator Reappointment Notification
- i. Recording of Heart of Texas Region Mental Health Mental Retardation Center Notification of Property Purchase
- j. Recording of Agreement with United States Department of Justice, Drug Enforcement Administration (re: Program Funded State and Local Task Force / County Sheriff)
- k. Recording of Official Bonds for Will Jones

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Elections: Approval of Order Setting the Salary for the Elections Administrator
- b. Constable, Precinct 1

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Waco-McLennan County Public Health District: Authorization of December Billing/Reports (re: On-Site Sewage Facility (O.S.S.F.) Program)
- b. County Treasurer: Recording of McLennan County Investment Report, December 2020
- c. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, December 2020

7. Burn Ban Approval, Extension, or Termination

8. Authorization of McLennan County Credit Card Purchases

9. McLennan County Subdivision Regulations:

- a. Consideration and Action on Variance Request for a 1.00 Acre Tract in Precinct 1

10. Authorization of Tax Resale Deeds and Deletion of Uncollectible District Court Costs, if any:

- a. MCAD # 160385000003006: Being 10.00 Acres, More or Less, in the George Givens Survey, McLennan County, TX

11. County Property and/or Construction Projects:

- a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Parcel No. P-13W (re: Chapel Road Improvement Project)

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding FY 21 Budget:

- a. Justice of the Peace, Precinct 5
- b. County Wide
- c. 2019 Certificates of Obligation / Permanent Improvement Fund (Fund 419)
- d. District Clerk (Fund 142 / Fund 001)
- e. McLennan and Hill Counties Tehuacana Creek Water Improvement District: Discussion and/or Action regarding Funding Request for Baseline Water Quality Study
- f. Road & Bridge, Precinct 4: Authorization Extended Warranty for John Deere Tractors

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

1. Authorization of Interlocal Cooperation Agreements with City of Leroy:
 - a. Regarding Chipseal and Primer on Park Street
 - b. Regarding the Chipseal of Park Street (2nd Coat), Church Street, and Richter Street
 - c. Regarding Flexbase Application on Park Street
 - d. Regarding Ditch Cleaning on Richter Street
2. Authorization of Industrial Business Grant Agreement with Uzin Utz North America, Inc. for Investment in Industrial Real and Personal Property
3. Authorization of Lease Agreement with Pitney Bowes (re: Mailing Machine for Election's Office)

I. Waco-McLennan County Economic Development Corporation (WMCEDC): Authorization of Agreements; Consulting Services; Proposed Projects / Program Project Agreements / Amendments / Pay Applications:

1. Authorization of Program Project Agreement with Uzin Utz North America, Inc.

J. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

K. Real Estate, Right of Way, and Easements:

L. Grants / Grant Proposals:

1. Ratification of Application for the U.S. Department of Treasury Emergency Rental Assistance Program

M. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Heart O'Texas Fair / Extraco Events Center:
 - a. Authorization of Capital Improvement Projects
 - b. Authorization of Gas Line Repair/Replacement and related Quotes
2. Road & Bridge, Precinct 4: Acceptance of Donated Milled Asphalt / Base from Texas Materials, Inc.
3. County Sheriff: Authorization of Application for Aircraft Hull and Liability Insurance with Starr Companies
4. County Treasurer: Annual Review and Approval of McLennan County Investment Policy
5. Information Technology: Approval of Order Declaring Certain Property as Not Meeting the Criteria for Salvage or Surplus and Authorizing the Disposal of Said Waste Property

N. Acceptance of County Departmental Heads / Staff / Departmental Reports / Updates

1. Juvenile Probation: Monthly Activity Reports, September - November 2020
2. Engineering: Monthly Activity Reports, September - December 2020
3. Maintenance of Equipment: Monthly Activity Report, September - December 2020
4. County Veterans Service Office: Monthly Activity Report, July - December 2020
5. Purchasing: Monthly Activity Report, October - December 2020
6. Information Technology: Monthly Activity Reports, September - December 2020
7. Mental Health Court Services: Monthly Activity Reports, September - December 2020
8. Maintenance of Buildings: Quarterly Activity Reports, December 2020
9. Pretrial Services: Monthly Activity Reports, September - December 2020
10. Human Resources: Monthly Activity Report, October - December 2020
11. Health Services: Monthly Activity Reports, October - December 2020
12. Texas A&M AgriLife Extension Service: Monthly Activity Reports, September - December 2020

O. Additional Items for Discussion and Potential Action:

1. Discussion and/or Action on Matters Regarding COVID-19 including but not limited to Staffing, Emergency Appropriations, Precautions and Plans, Restrictions to Prevent the Spread of COVID-19, Personnel Compensation and Benefit Matters, Health and Safety Procurements, Technology Procurements for Criminal Justice System to Allow for Operations to Continue Safely, Technology Procurements to Allow for Remote Meeting Participation, Reports on Progression of COVID-19, and related matters
2. Discussion and/or Action regarding Deferring Payroll Tax Obligations
3. Discussion regarding Health Care Plan Audit and related Engagement Agreement with Messier 42, LLC

4. Authorization of Appointments to the Criminal Justice Advisory Committee (CJAC)
5. Discussion and Action on Extending the COVID-19 State of Disaster and Public Health Emergency Declaration through February 28, 2021
6. Authorization of Total Loss Offers:
 - a. Regarding Texas Association of County Total Loss Offer - Auto (re: TAC RMP Claim # APD20209225-1)
 - b. Regarding Mitchell WorkCenter Vehicle Valuation Report/Total Loss (re: Claim # 83471615-02)
7. Discussion and/or Action regarding the Texas Counties Deliver Button/Tool
8. Regarding the Restriction of Truck Traffic on N. League Ranch Road, Precinct 2:
 - a. Public Hearing on the Restriction of Truck Traffic
 - b. Consideration and/or Action to Approve the Restriction of Truck Traffic on N. League Ranch Road
9. Authorization of Appointment to the Heart of Texas Council of Governments Board of Directors
10. Authorization of Order Approving Addendum to the County's December 1, 2020 Order Addressing Employee Absences Resulting from COVID-19 and Providing for Sick Leave for Absences Resulting from COVID-19 Related Matters
11. Greater Waco Chamber of Commerce: Monthly Economic Development Report, December 2020
12. Regarding the On-Line Auction with Rene Bates:
 - a. Authorization of Auction, related Ad, and Order Declaring Certain Property as Surplus and Authorizing Disposition of Same (ref: Local Government Code 263)
 - b. Acceptance of State Funded Furniture/Equipment from Adult Probation to be Included in Auction
13. Discussion and/or Action regarding Early Voting Sites

P. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for December)

Q. McLennan County Venue Project: Authorizations for Phase I, II and/or Phase III, including but not limited to:

1. *Regarding the Architectural Services Agreement with Populous:* Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
 - a. Authorization of Professional Services Invoice (re: December Services / Invoice No. 0070992)
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
 - a. Consideration and Action on Guaranteed Maximum Price Proposal for Furniture, Fixtures and Equipment - Part 1 (Food Service Equipment)

R. McLennan County Radio Tower Project / Multiple Site Expansion to Existing Simulcast Communication System:

1. Authorization of Communications Site Lease Agreement with Department of Public Safety (re: Radio Communications Facility)
2. Authorization of Additional Expenditures related to Gulf Coast Steeplejack, Inc. Antenna Installation (re: Precinct 1)

S. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, Jail Magistration related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
4. **Discussion regarding Rural Transit District:** including Rural/Public Transportation Updates / Reports, related matter
5. **Discussion regarding Voting Machine Upgrades**

T. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale: Property transactions necessary to accommodate the footprint of the McLennan County Venue Project.

3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Maintenance of Equipment; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

U. Adjourn

Signed this 15th day of January, 2021

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. “ANDY” HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 15th day of January, 2021.

Witness my hand and seal of office at Waco, McLennan County, Texas the 15th day of January, 2021 at 11:30 a.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
 McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge’s Office, (254) 757-5049, prior to the meeting date